**MINUTES** of a meeting of the BOARD OF DIRECTORS held on Thursday 10 September 2026 commencing at 4.30pm.

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| **PARTICIPATION**: | C Rafton | S McFadden |
| | N Curwen **(by Teams)** | J Bryson |
| | G Vernon | S Hannigan |
| | R Sinclair | T Hofman |
| | L Brand | P Brown |
| | K Hedberg BVSc | A Gilson |
| | A McIlrath **(by Teams)** | |

**IN ATTENDANCE**: V Gagan-Wilson (Company Secretary)
S Buddee (Committee Secretary/Examinations Administrator)

**IN CAMERA**

## 1. Opening & Procedural Matters

- **Welcome and Apologies**
  - **Apologies** - NIL

- **Recording of Board Meeting**

MOVED L Brand SECONDED J Bryson
**THAT** Directors **note** that, in accordance with the resolution of the Board at Item 5.1 of the Board of Directors meeting held on 8 December 2021, **this Board meeting is being recorded** for the purposes of confirmation of the Minutes and once confirmed at a future Meeting the recording will then be deleted.

**CARRIED**

- **Declarations of Conflicts of Interest**

- **Receive all Reports on the Agenda**

MOVED K Hedberg BVSc SECONDED L Brand
**THAT** all Reports on the Agenda be **received**.

**CARRIED**

**2. Emerging Issues (Risk, Culture, & Updates)**

- **Operations Manager's Resignation**
  - **Operations Manager's Handover Document**

MOVED G Vernon SECONDED K Hedberg BVSc
**THAT** the Operations Manager's Handover Document be **received**.

**CARRIED**

**3. Judicial Matters**

**4. General Business - In Camera**

- **Face to Face Meeting – 12/8/2026**

MOVED T Hofman SECONDED G Vernon
**THAT**, moving forward, where the Minutes of a Board meeting contain matters requiring further clarification, correction or discussion, the Board adopts the practice of confirming those portions of the Minutes that are not in dispute, with only the identified portions being reserved for further consideration at the next Board meeting or such earlier time as the Board determines.

***RATIONALE***:
The purpose of the approach is to ensure that matters requiring clarification do not unnecessarily delay confirmation of the remainder of the Minutes while preserving the opportunity for Directors to ensure that disputed portions accurately reflect the proceedings of the meeting.

**CARRIED**

*G Vernon left the meeting @ 5.34pm*
*G Vernon returned to the meeting @5.36*

- **Electronic Motion – 25/8/2026 – Dogs Australia Motion - Dobermanns & Dachshunds**

MOVED L Brand SECONDED J Bryson
**THAT** standing orders be suspended to move this item to Dogs Australia matters later on the Agenda.

**CARRIED**

- **Scent Work Trailer** – T Hofman
  Director T Hofman sought clarification as to who will be paying for the purchase of the Scent Work trailer and if that is DOGS NSW are we then committed to covering the costs of registration, insurance, maintenance, etc.

  The President advised the meeting that if DOGS NSW pay then it becomes DOGS NSW machinery/property and, therefore, all maintenance and ongoing registration costs would be at the Company's expense. Notwithstanding that some of the costs could be recompensed/reimbursed from the funds currently held in the Scent Work account.

  The original request from the Scent Work Working Party and contained in the Finance Committee Minutes was ***"for the Office"*** to purchase. The Finance Committee Minutes were subsequently approved by virtue of the Consent Agenda and, therefore, the trailer will be purchased by the "Office", ie, DOGS NSW.

- **2026 RNSWCC Annual General Meeting – Agenda** – Company Secretary
  Directors considered the various Motions submitted for the 2026 RNSWCC Annual General Meeting.

  MOVED S McFadden SECONDED T Hofman
  **THAT** the 2026 RNSWCC Annual General Meeting Agenda be approved with allowance for the various motions to be amended prior to and within the timeframe required for publication to the membership.

  **CARRIED**

*R Sinclair left the meeting @ 5.53pm*
*R Sinclair returned to the meeting @ 5.54pm*

- **2026 RNSWCC Annual General Meeting – Proxy Form** – Company Secretary

  MOVED S McFadden SECONDED T Hofman
  **THAT** the 2026 RNSWCC Annual General Meeting Appointment of a Proxy Form be approved and distributed to the membership.

  **CARRIED**

- **2025/2026 RNSWCC Financial Audit** – Company Secretary

  MOVED L Brand SECONDED T Hofman
  **THAT** the 2026 RNSWCC Financial Audit be received and the President and Senior Vice President be approved to sign off of the document.

  **CARRIED**

**OPEN MEETING**

**5. Consent Agenda**

- **Previous Minutes**
  - Face to Face Meeting – 12/8/2026
  - Electronic Motion–20/8/2026–Recruitment/Operations Manager
  - Electronic Motion – 25/8/2026 – Dogs Australia Motion– Dobermanns & Dachshunds
  - Electronic Motion – 26/8/2026 – Clerk of Examinations

- **Directors' Updates**

- **Committee Reports - For Noting and/or Consideration**

  - **COMPANY SECRETARY'S REPORT**

    **RECOMMENDATION 5 – Item 1.5: Portaloo in Sporting Area**
    **THAT** the Board notes the advice in relation to issues affecting the use of the Portaloo in the Sporting area.

    **RECOMMENDATION 7 – Item 1.7: Use of Diligent/BoardEffect Software for Board Agenda**
    **THAT** the Board accept the proposal of the Company Secretary in relation to access to the Board Agenda through both Diligent/BoardEffect (Reading Room) and on the Directors OneDrive.

  - **ANIMAL WELFARE & COMMUNITY LIAISON OFFICER'S REPORT**

  - **FINANCE COMMITTEE – 3/9/2026**

    **RECOMMENDATION 1 – Item 8.1.1: Financial Statements as @ 31 July 2026**
    **THAT** the Financial Statements as @ 31 June 2026 be approved by the Board of Directors.

    **RECOMMENDATION 2 – Item 10.4: Scent Work – Purchase of Trailer**
    **THAT** the request from the Scent Work Working Party to purchase an 8x5 Trade style box trailer to store Scent Work equipment in, including gazebos, sight screening, props, etc, be approved.

- **AGILITY COMMITTEE**
  - **Meeting 27/7/2026**

    **RECOMMENDATION 1 – Item 4: DOGS NSW Regulations Part VI-Judges-Performance Disciplines - AMENDMENT**
    **THAT** DOGS NSW Regulations Part VI Judges – Performance Disciplines, be amended by the inclusion of an additional Clause, numbered 3.13, to read:-

    3.13 A Judge cannot hold the position of Trial Secretary or Trial Manager at a trial at which they are contracted to judge.

  - **Meeting 17/8/2026**

- **AGILITY JUDGES COMMITTEE – 1/9/2026**

- **CONFORMATION JUDGES TRAINING COMMITTEE – 29/7/2026**

- **GROUNDS DEVELOPMENT COMMITTEE – 19/8/2026**

- **GOVERNMENT FRAMEWORK WORKING PARTY – 11/8/2026**

  **RECOMMENDATION 1 – Item 10: Child Safeguarding, Working With Children Checks & NSW Child Safe Scheme (update from Natalie Robbins)**
  **THAT** a temporary halt of approximately three (3) months be placed on any amendments to the DOGS NSW Regulations Part II-Show and Part XI-Inquiries, Investigations & Appeals, pending finalisation of the Child Safeguarding Governance Framework.

- **OBEDIENCE TRACKING & PERFORMANCE DISCIPLINES COMMITTEE – 18/8/2026**

- **OBEDIENCE TRACKING & PERFORMANCE DISCIPLINES JUDGES COMMITTEE – 12/8/2026**

  **RECOMMENDATION 1 – Electronic Meeting: Endurance Test Practical Examinations Results**
  **THAT** the following Candidate be advised they have successfully passed the relevant Practical Examinations and their name will be placed on the Judges List:
  - Mrs Michelle Auld Endurance Test

- **RETRIEVING & FIELD TRIALS COMMITTEE – 20/8/2026**

- **RNSWCC HEALTH & WELFARE CHARITY – 3/8/2026**

- **SPORTING COMMITTEE – 18/8/2026**

  **RECOMMENDATION 1 – Item 8.5: Lure Coursing Competition Working Party Charter**
  **THAT** the Board approve the Lure Coursing Competitions Working Party Charter attached at **ANNEXURE A** of the Sporting Committee Minutes of 18/8/2026.

  **RECOMMENDATION 2 – Item 9.7: Sporting Committee Charter**
  **THAT** the Board approve the Sporting Committee Charter, attached at **ANNEXURE B** of the Sporting Committee Minutes of 18/8/2026, which defines the Roles & Responsibilities of the Sporting Committee and its Working Parties.

**The following Committees DID NOT MEET:-**

- Aggressive Dog Appeals Panel
- Aggressive Dog Committee
- Breed Standards Committee
- Canine Promotions & Public Awareness Committee
- Conformation Judges Examinations Committee
- Judges Committee
- Library & Archives
- Media & Government Legislation Committee
- PR Events Committee
- Regional Committees Working Party
- Serious Animal Welfare Committee
- Show Committee
- Spring Fair Dog Show Committee

- **Dogs Australia Matters**
  - Updated Breed Standard Extension – Weimaraner & Longhair Weimaraner
  - Press Release – World Dog Show 2027
  - Electronic Motion 222-A20 Shows Approved
  - Electronic Motion 223-A20 Shows Approved
  - Electronic Motion – 25/8/2026 – Dogs Australia Motion - Dobermanns & Dachshunds

    The meeting discussed the issue of Dobermanns and Dachshunds colours and agreed on the decision in relation to Dobermann non-allowable colours being registered on the Limited Register "never to be upgraded", however, Directors were confused as to why the Electronic Motion included "cream" Dachshunds as "cream" was an allowable colour in Dachshunds.

    The President advised the meeting that the purpose for including the cream Dachshunds was to secure an item on the Dogs Australia October 2026 Board meeting so the matter could be discussed.

Directors were requested to provide suggestions for appropriate wording to be forwarded to the DOGS NSW Delegates on the Dogs Australia Board prior to the date of the meeting, ie, 17 & 18 October 2026.

- **FCI Matters**
  - Conflicting Regulations Part 5-FCI Requirements
  - 2026 to 2029 FCI International Dog Shows
  - FCI Championships

MOVED K Hedberg BVSc SECONDED R Sinclair
**THAT** the items listed as Dogs Australia and FCI matters be **endorsed**.

**CARRIED**

- **Miscellaneous Matters**

**6. Strategic Reporting & Decisions**

- **Strategic Plan 2026-2030 – Implementation**
  - **Allocation of Tasks**

MOVED G Vernon SECONDED A McIlrath
**THAT** the allocation of tasks for the Strategic Plan be held over for further consideration at the November 2026 Board meeting when the Committee elections are considered.

**CARRIED**

*P Brown left the meeting @ 6.37pm*
*T Hofman left the meeting @ 6.43pm*

*Meeting recessed @ 6.45pm*
*Meeting resumed @ 6.56pm*

*P Brown & T Hofman returned to the meeting @ 6.58pm*

- **Project Planning & Participation**
- **Future Month Items:-**
  - Youth Forum
  - State Dog Sports Plan

**7. General Business**

- **Motions on Notice**

## 8. Other Business & Closing

- ***Congratulations***
  Director S McFadden expressed her congratulations as follows:-
  - Spring Fair Dog Show Committee on their successful show
  - Financial Accountant (Kenny Lui) and the Finance Committee for the successful end of year profit.

- **Review of newly assigned actions**
- **Confirmation of Next Meeting: Wednesday 14 October 2026 @ 2.00pm**
- **Meeting Closed: 7.07pm**