



DOGS NSW - SCENT WORK REPRESENTATIVE REPORT

INDEPENDENT OBSERVER ROLE

The DOGS NSW Representative observes and makes an unbiased report on matters affecting the conduct of the trial. The Representative must not interpret regulations, express an opinion on an irregularity, protest or complaint, interfere with the running of the trial, or make trial-management decisions. Matters of order or practice, complaints and protests must be referred to the Affiliate Committee.

1

EVENT AND REPRESENTATIVE DETAILS | Complete all fields

Affiliate / held by:	Trial date:
Advertised venue:	Actual venue (if different):
Representative name:	DOGS NSW membership no.:
Address / email / phone:	Report completion date:

I possess or can access the current Dogs Australia Rules for the Conduct of Scent Work.	☐ Yes ☐ No
I remained independent and did not perform a trial decision-making or operational official role.	☐ Yes ☐ No

LODGEMENT: This report must be lodged with DOGS NSW within seven (7) days of completion of the trial.

2

COMPLIANCE BY EXCEPTION | Tick one overall outcome, then record exceptions

Overall outcome: ☐ No exceptions observed ☐ Exception(s) observed and detailed below

Catalogue: no apparent omission or ordering issue was observed. The submitted catalogue remains the official source for judge, dog, class and element details.	☐ No issue ☐ Exception
Officials and venue: advertised judges officiated and the trial was held at the advertised venue, or any approved change is recorded below.	☐ No issue ☐ Exception
Trial conduct: the trial commenced and concluded within a reasonable timeframe; exhibits were judged in order where practicable.	☐ No issue ☐ Exception
Safety and amenities: first aid, hygiene provisions and advertised amenities were available; search areas had sufficient separation.	☐ No issue ☐ Exception
Scent Work conduct: advertised odours were used and no material equipment or organisation issue was observed.	☐ No issue ☐ Exception
Vetting / exhibitor cards: no issue was observed. If formal vetting occurred, details or exceptions are recorded below.	☐ No issue ☐ Exception
Representative attendance: the Representative was present for the relevant trial period, including completion of judging, or any absence is recorded below.	☐ No issue ☐ Exception

Exception details Identify the requirement, what was observed, action/referral made and whether resolved. Attach more pages if required.



DOGS NSW - SCENT WORK REPRESENTATIVE REPORT

3**SAFETY, INCIDENTS AND REFERRALS** | *Mandatory declaration*

Were any safety hazards, injuries, near misses or emergency responses observed?	☐ Yes ☐ No
Were any aggressive dog or dog-related incidents observed or reported to you?	☐ Yes ☐ No
To your knowledge, were any protests or complaints raised?	☐ Yes ☐ No
Were any other incidents or significant irregularities observed?	☐ Yes ☐ No
Was any matter referred to the Affiliate Committee, Judge or DOGS NSW process?	☐ Yes ☐ No
Were any matters unresolved when the trial concluded?	☐ Yes ☐ No

IMPORTANT: The Representative records observations and referrals only. Aggressive dog matters, complaints, protests and disciplinary issues must remain with the Affiliate Committee or applicable DOGS NSW process.

Incident / referral details *Include time, location, persons notified, documents attached and current status. Do not make findings or interpret regulations.*

4**SITE-SPECIFIC AND FINAL DECLARATION** | *Complete where applicable*

Orchard Hills only: were casual vendors present on the grounds?	☐ Yes ☐ No ☐ N/A
If yes, are vendor names and services listed below?	☐ Yes ☐ No ☐ N/A

Casual vendor names and services

REPRESENTATIVE DECLARATION

I declare that this report is an unbiased record of my observations. I have not interpreted regulations, decided any complaint or protest, or interfered with the conduct of the trial.

Representative signature:	Date:
Affiliate contact notified (if applicable):	Date / time notified:



DOGS NSW - SCENT WORK REPRESENTATIVE REPORT

JUDGE ATTENDANCE AND VENUE DEPARTURE

Complete one row for each judge. Record the time the judge arrived on the grounds, the time the judge completed clean-up duties, and the time the judge exited the venue.

Affiliate / held by:	Trial date:
Representative name:	Venue:

Judge name	Time Judge reported for duty	Clean-up completion time	Judge signature

Representative initials: _____



DOGS NSW - SCENT WORK REPRESENTATIVE REPORT

CLASS / SEARCH EXCEPTION CONTINUATION

Use only when a class/search-specific exception requires detail. Judge, class, element, catalogue count and routine timing information should be cross-referenced from the official catalogue unless relevant to the exception.

Affiliate / held by:	Trial date:
Representative name:	Continuation page no.:

Class	Element	Judge	Time / search ref.	Exception observed and referral/action	Resolved?
					☐ Yes ☐ No
					☐ Yes ☐ No
					☐ Yes ☐ No
					☐ Yes ☐ No
					☐ Yes ☐ No
					☐ Yes ☐ No

Attachments included: ☐ None ☐ Written statements ☐ Incident report ☐

Other: _____

Representative signature:	Date:
---------------------------	-------

The completed application should be forwarded to The Secretary,
DOGS NSW, PO Box 632, St Marys NSW 1790
Royal New South Wales Canine Council Ltd ABN 69 062 986 118 trading as DOGS NSW
Phone 02 9834 3022 or email info@dogsnsw.org.au