

DISTRIBUTION:

L Brown	N Keck
C Rafton	R Harbin (by Zoom)
K Charnock	R Privett (by Zoom)
A McIlrath	G Vernon
G Spagnolo	S Mills
K Hedberg BVSc	S McFadden
J Sheppard (by Zoom)	S Oliver

IN ATTENDANCE: V Gagan-Wilson (Company Secretary), L Hadley (Committee Secretary/Examinations Administrator)

APOLOGIES: L Brand, A Khamis (Operations Manager)

MOVED G Vernon
THAT the apologies be **received**.

CARRIED

A. Recording of Board Meeting

MOVED K Charnock
 SECONDED S McFadden
THAT Directors **note** that, in accordance with the resolution of the Board at Item 5.1 of the Board of Directors meeting held on 8 December 2021, **this Board meeting is being recorded** for the purposes of confirmation of the Minutes and once confirmed at a future Meeting the recording will then be deleted.

CARRIED

IN CAMERA

1. CONFIRMATION OF PREVIOUS MINUTES

1.1 Electronic Meeting – 25 August 2023

Moved K Hedberg BVSc

Seconded S Oliver

THAT the Minutes of the Electronic Board meeting held on 25 August 2023 be **confirmed.**

CARRIED

1.1.1 DOGS NSW Regulations Part II-Show, Clause 19.1.2(f) - AMENDMENT

Director K Hedberg BVSc raised concern in relation to the levels of temperature in DOGS NSW Regulations Part II-Show, Section 19: Extreme Weather, which she believed should be consistent and, therefore, foreshadowed a Motion for the next Board meeting.

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1.2 **Electronic Motion – 28 August 2023**

MOVED A McIlrath
SECONDED S Mills
THAT the Minutes of the Electronic Motion of 28 August 2023 be **confirmed**.

CARRIED

2. **PRIORITY MATTERS**

2.1 **Strategic Planning – Work in Progress**

MOVED C Rafton
SECONDED A McIlrath
THAT The Board notes that this matter is a **work in progress**.

CARRIED

2.2 **Orchard Hills Lease**

MOVED C Rafton
SECONDED A McIlrath
THAT the Honorary Solicitor's response to the NSW Department of Planning & Environment in relation to the lease of land at Orchard Hills be **noted**.

CARRIED

The President advised the meeting that she had spoken to the Honorary Solicitor this morning regarding the progress of this matter and was advised that the Government is seeking legal advice and will advise further in due course.

3. **GENERAL BUSINESS TO BE DEALT WITH IN CAMERA**

3.1 **Executive Committee Decisions - NIL**

3.2 **Operations Manager's Report**

MOVED K Charnock
SECONDED G Spagnolo
THAT the Operations Manager's Report for August 2023 be **received**.

CARRIED

3.3 **Finance Committee – 24/8/2023**

3.3.1 **Note for Board – Item 6.2: Fast & Furious Working Party**

MOVED A McIlrath
SECONDED S McFadden
THAT the advice of the Finance Committee that it will review the original proposal for the conduct of a Fast & Furious Event and submit a revised proposal to a future Board meeting **be noted** and the Chair of the Finance Committee be invited to attend that Board meeting.

CARRIED

C Rafton, K Charnock abstained

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3.3.3 Recommendation 2 – Item 8.1.3: Financial Statements as @ 31 July 2023

MOVED S McFadden

SECONDED G Spagnolo

THAT Recommendation 2, which reads as follows, be **approved**:-

THAT the Financial Statements as @ 31 July 2023 be approved by the Board of Directors.

CARRIED

C Rafton, K Charnock abstained

MOVED S Mills

SECONDED K Hedberg BVSc

THAT the Minutes of the Finance Committee meeting held on 24 August 2023 be **received**.

CARRIED

C Rafton, K Charnock abstained

3.4 Compliance Investigative Panel

The Board noted that the Compliance Investigative Panel did not meet.

3.5 Judges Committee

The Board noted that this Committee did not meet.

3.6 Animal Welfare & Community Liaison Officer Report – August 2023

MOVED G Spagnolo

SECONDED K Hedberg BVSc

THAT the Animal Welfare & Community Liaison Officer's Report for August 2023 be **received**.

CARRIED

3.6.5 Serious Animal Welfare Committee

The Board noted that this Committee did not meet.

3.7 Company Secretary's Report

3.7.3 Recommendation 3 – Item 1.3: Amendments to DOGS NSW Complaints Procedure & Regulations Part Xi-Inquiries, Investigations & Appeals

3.7.3.1 Recommendation 3A – Item 1.3.1: DOGS NSW Complaints Procedure

MOVED C Rafton

SECONDED K Hedberg BVSc

THAT Recommendation 3A, which reads as follows, be approved:-

THAT the following wording of the introduction to DOGS NSW Complaints Procedure on the DOGS NSW website, which reads as follows, be approved and replace the current wording on the website:-

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Complaint procedures

Members are advised that all formal complaints must be lodged in accordance with the DOGS NSW Complaint Procedure and be submitted along with the following:-

- Completed Complaint Lodgement Form
- Payment of the Complaint Fee of \$250.00 in accordance with DOGS NSW Regulations Part XI-Inquiries, Investigations & Appeals, Section 3.4(a) **** see below**
- Complaint Lodgement Form must specify the Regulation/Article of Association which is alleged to have been breached.
- Covering letter of complaint “no more than 350 words”
- Any Witness Statement/s - **character references are NOT accepted**
- Vet report/s where applicable, identifying the dog by Microchip Number
- Only relevant factual correspondence between parties
- Only relevant screenshots
- Only relevant copies of advertisement, Facebook Post, text message, photographic evidence that identifies the issue

****The Complaint fee is an administrative fee which will be refunded on request in the case where the matter proceeds to an Inquiry Hearing and is made out.**

CARRIED

3.7.3.2 Recommendation 3B – Item 1.3.2: DOGS NSW Regulations Part XI-Inquiries, Investigations & Appeals

MOVED K Hedberg BVSc

SECONDED G Spagnolo

THAT Recommendation 3B, which reads as follows, be approved:-

THAT DOGS NSW Regulations Part XI-Inquiries Investigations & Appeals, Clause 5.3(c), which currently reads:-

5.3(c) *In respect of written submissions made following the notification of an Inquiry, such written submissions must be made no less than 5 working days prior to the Hearing date and any written submissions received after that time will not be accepted. (11/14)*

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Be amended to read:

5.3(c) In respect of written submissions made following the notification of an Inquiry, such written submissions must be made no less than ~~5 working days~~ **10 working days** prior to the Hearing date and any written submissions received after that time will not be accepted. (11/14)

CARRIED

MOVED S Oliver

SECONDED K Hedberg BVSc

THAT the Company Secretary's Report be **received**.

CARRIED

4. BUSINESS ARISING FROM MINUTES

4.1 Photographers

(Refer Item 10.1-BOD Minutes 9/8/2023)

MOVED K Charnock

SECONDED A McIlrath

THAT the Board **convene a Working Party** to report to the Board **by the next Electronic Meeting** to put together a proposal to address the ongoing issues with photographers.

CARRIED

R Harbin, S Mills, G Vernon against

MOVED G Spagnolo

SECONDED K Hedberg BVSc

THAT the following persons be **appointed as members** of the Photographers Working Party:-

- C Rafton
- S McFadden
- A McIlrath
- S Patterson **(as a Subject Matter Expert ONLY)**

CARRIED

R Harbin against

MOVED G Vernon

SECONDED A McIlrath

THAT the Office **writes back** to the correspondence from the following persons and advise them that the Board has formed a Working Party to formulate a process for the engagement of photographers on the Orchard Hills grounds:-

- S Patterson
- D Russo
- T Mangan

CARRIED

Meeting recessed @ 3.40pm

Meeting resumed @ 4.07pm

J Sheppard left the meeting @ 4.07pm

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5. **JUDICIAL MATTERS**

5.1 **Judicial Co-ordinator's Report**

5.1.1 **Inquiry Table**

MOVED S McFadden

SECONDED A McIlrath

THAT the Judicial Co-ordinator's Report be **received**.

CARRIED

OPEN MEETING

6. **MOTIONS ON NOTICE**

6.2 **CJEP Stewarding Requirements – RESCISSION MOTION – J Sheppard**

6.2.1 **MOTION 1**

MOVED C Rafton

SECONDED S Mills

THAT the resolution at Item 6.6.2 of the DOGS NSW Board of Directors meeting of 14 September 2022, which reads as follows:-

***THAT** all Trainees be required to steward at one (1) appointment per Sub Group annually during their training program to commence in 2023.*

BE RESCINDED.

CARRIED

6.2.2 **MOTION 2**

MOVED S McFadden

SECONDED N Keck

THAT, the requirement that all Trainees be required to steward at one (1) appointment per Sub Group annually during their training program be **REFERRED** to the Conformation Judges Training Committee for consideration of inclusion in the CJEP Regulations for "future" Programs.

CARRIED

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7. **MONTHLY REPORTS**

****Monthly Reports received to date were distributed to Directors via the next Electronic Board Agenda with the following exceptions:-**

7.1 **Agility Committee – 21/8/2021**

7.1.1 **Recommendation 1- Item 7: Trial Dates**

MOVED C Rafton

SECONDED S Mills

THAT the Committee's decisions in relation to Trial Dates be approved.

CARRIED

MOVED G Vernon

SECONDED A McIlrath

THAT the Minutes of the Agility Committee meeting held on 21 August 2023 be **received**.

CARRIED

7.2 **Agility Judges Committee**

7.2.1 **Meeting 25/7/2023**

7.2.1.1 **Recommendation 1 – Item 7.1: Agility Judges Training**

MOVED K Charnock

SECONDED S Mills

THAT Recommendation 1, which reads as follows, be approved:-

THAT DOGS NSW Regulations Part IV Judges – Performance Disciplines Section 2 (as it relates to Part 3G Agility Jumping & Games Trial Judges Training Scheme) **Entrance Qualifications**, be amended as follows:-

Currently Reads:

2.1 *The following entrance qualifications apply:-*

2.1.1 *A Candidate for Agility Trial Examination must:*

1. *be and have been for at least three (3) years a financial Member of DOGSNSW or of another canine controlling body.*
2. *be at least eighteen (18) years of age.*
3. *be a resident of NSW.*
4. *apply in writing and submit to DOGS NSW with the application, a written certificate from an Affiliated Dog Club that he/she has been a Steward at not less than four (4) Official Trials during the preceding twelve (12) months in any of the following capacities:*
 - a. *Trial Manager*
 - b. *Chief Steward*
 - c. *Time Keeper*
 - d. *Scribe*
 - e. *Assembly Steward*

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5. *have personally trained and trialled a dog to Agility Dog Title and supply full details thereof to the Board of Directors.*

Be amended to read:

2.1 The following entrance qualifications apply:-

2.1.1 A Candidate for Agility Trial Examination must:

1. be and have been for at least three (3) years a financial Member of DOGSNSW or of another canine controlling body.
2. be at least eighteen (18) years of age.
3. be a resident of NSW.
4. apply in writing and submit to DOGS NSW with the application, a written certificate from an Affiliated Dog Club that he/she has been a Steward at not less than four (4) Official Trials during the preceding twelve (12) months in any of the following capacities:
 - a. Trial Manager
 - b. Chief Steward
 - c. Time Keeper
 - d. Scribe
 - e. Assembly Steward
5. have personally trained and trialled a dog to ~~Agility Dog Title~~ **Agility Dog Excellent (ADX) Title and are competing in Masters Agility** and supply full details thereof to the Board of Directors

CARRIED

MOVED G Vernon

SECONDED K Hedberg BVSc

THAT the Minutes of the Agility Judges Committee meeting held on 25 July 2023 be received.

CARRIED

7.2.2 **Meeting 5/9/2023**

7.2.2.1 **Recommendation 1 – Item 7.3: Judge’s Code of Practice**

MOVED C Rafton

SECONDED K Charnock

THAT Recommendation 1, which reads as follows, be approved:-

THAT DOGS NSW Regulations Part VI – Judges – Performance Disciplines Section 6 **Code of Practice** be amended as follows:-

Currently Reads:

JUDGES CODE OF PRACTICE

(This code applies to Obedience, Rally, Tracking and Endurance Judges only)

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Be amended to read:

JUDGES CODE OF PRACTICE

(This code applies to Obedience, Rally, Tracking, ~~and~~ Endurance **and Agility** Judges only)

CARRIED

MOVED K Hedberg BVSc

SECONDED A McIlrath

THAT the Minutes of the Agility Judges Committee meeting held on 5 September 2023 be **received**.

CARRIED

7.3 Conformation Judges Training Committee – 3/8/2023

The Board noted that the Minutes of the Conformation Judges Training Committee meeting held on 3 August 2023 have not yet been received in the Office.

7.4 Constitution & Regulations Review Working Party

7.4.1 Crookwell & District Ladies Dog Sports Club Inc - Application for Affiliation

MOVED K Charnock

SECONDED C Rafton

THAT the application for affiliation from the Crookwell & District Ladies Dog Sports Club Inc be approved **subject to the Club's Constitution detailing the number of Patrons**.

CARRIED

7.4.2 German Spitz Club of NSW Inc – Revised Constitution

MOVED G Spagnolo

SECONDED S McFadden

THAT the Revised Constitution of the German Spitz Club of NSW Inc be **approved subject to points under Note 2, which reads:-**

Note 2

- Under Definitions, Associate Member does not state the minimum age of Junior Members.
- Misconduct is defined, yet there is no further reference to how it applies to Members.
- The number of Patrons is not stated (Clause 171).

CARRIED

MOVED K Hedberg BVSc

SECONDED G Vernon

THAT the Minutes of the Constitution & Regulations Review Working Party be **received**.

CARRIED

7.5 Members Education Committee – 6/9/2023

MOVED K Hedberg BVSc

SECONDED G Vernon

THAT the Minutes of the Members Education Committee meeting held on 6 September 2023 be **received**.

CARRIED

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7.6 Obedience Tracking Endurance & Rally Judges Committee

The Board noted that this Committee did not meet.

7.7 Retrieving & Field Trials Committee – 17/8/2023

7.7.1 Recommendation 1 – Item 8.3.1: Rebecca BRAID – RATG judges Practical Assessment

MOVED C Rafton

SECONDED K Hedberg BVSc

THAT Recommendation 1, which reads as follows, be **approved**:-

THAT Rebecca Braid be appointed to the Retrieving Ability Test for Gundogs Judge's Panel.

CARRIED

7.7.2 Recommendation 2 – Item 8.3.3: Nomination for appointment to RAFT Committee

MOVED C Rafton

SECONDED S Mills

THAT Recommendation 2, which reads as follows, be **approved**:-

THAT Alison Menil be approved to be a member of the RAFT Committee.

CARRIED

MOVED S Oliver

SECONDED G Vernon

THAT the Minutes of the Retrieving & Field Trials Committee meeting held on 18 August 2023 be **received**.

CARRIED

7.8 RNSWCC Health & Welfare Charity Trust – 4/9/2023

MOVED G Vernon

SECONDED S Mills

THAT the Minutes of the RNSWCC Health & Welfare Charity Trust meeting held on 4 September 2023 be **received**.

CARRIED

7.9 Show Committee – 16/8/2023

7.9.1 Note for Board – Item 7: Application for Show Dates

MOVED A McIlrath

SECONDED S McFadden

THAT the Board **notes** the Committee's decision in relation to Show Dates.

CARRIED

7.9.3 Recommendation 9 – Item 8.6: Lake District Canine Club 2024

MOVED G Vernon

SECONDED N Keck

THAT Recommendation 9, which reads as follows, be **approved**:-

THAT Lake District Canine Club be approved to hold an A20 show at its PM show on Friday 8 March 2024.

CARRIED

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MOVED S Oliver

SECONDED K Hedberg BVSc

THAT the Minutes of the Show Committee meeting held on 16 August 2023 be **received**.

CARRIED

8. DOGS AUSTRALIA MATTERS -NIL

9. CORRESPONDENCE

9.1 Greater Western All Breeds Obedience & Agility Club – Winding Up

MOVED C Rafton

SECONDED K Hedberg BVSc

THAT the advice from Greater Western All Breeds Obedience & Agility Club that the Club is winding up and surplus equipment to be donated to Orange Dog Sports Club and surplus funds donated to Defence Community Dogs (DCED) be **accepted with regret**.

CARRIED

10. GENERAL BUSINESS

10.1 Illawarra & South East Region Presidents & Secretaries Meeting – Minutes – 4/7/2023

10.1.3 Recommendation 3

MOVED R Harbin

SECONDED G Vernon

THAT Recommendation 3, which reads as follows, be **REFERRED** to the Judges Committee:-

THAT DOGS NSW Regulations Part II-Show, Clause 12.23, which currently reads:-

12.23 At any ANKC Ltd Championship, Multi - Group or Group Championship Show, FCI Shows excluded, a dog shall not be exhibited in a General Class or Group Specials, under a judge who has awarded that dog a Best Exhibit In Group award during the period of six months prior to the date of the aforementioned show. In any case where an entry has been lodged prior to such award having been made, it is the responsibility of the exhibitor/owner of that dog to advise the Club concerned and the entry is to be cancelled and the entry fee refunded. (04/20)

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Be amended to read:-

22. *At any ANKC Ltd Championship, Multi Group or Group Championship Show, FCI Shows excluded, a dog shall not be exhibited in a General Class or Group Specials under a judge who has awarded that dog a Best Exhibit In Group **or Best Exhibit In Show** award during the period of six months prior to the date of the aforementioned show. In any case where an entry has been lodged prior to such award having been made, it is the responsibility of the exhibitor/owner of that dog to advise the Club concerned and the entry is to be cancelled and the entry fee refunded. (04/20)*

CARRIED

MOVED G Vernon

SECONDED G Spagnolo

THAT the Minutes of the Illawarra & South East Region Committee Presidents & Secretaries meeting held on 4 July 2023, be **received**.

CARRIED

10.2 2022/2023 RNSWCC Annual Report

MOVED S McFadden

SECONDED G Spagnolo

THAT the 2022/2023 RNSWCC Annual Report be **approved and signed** by the President and Senior Vice President.

CARRIED

MEETING CLOSED: 6.16PM

**NEXT MEETING: Electronic Meeting Friday 29 September 2023
Face to Face Meeting Wednesday 11 October 2023 commencing @ 2.00pm**

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