



**MINUTES** of a meeting of the BOARD OF DIRECTORS held on **Wednesday 14 May 2025** commencing at 2.00pm.

**PARTICIPATION:**

L Brand	C Rafton
S Oliver	K Hedberg BVSc
S Hannigan	G Vernon ( <b>by Zoom</b> )
J Bryson	A McIlrath
S McFadden	A Moy
G Spagnolo	N Curwen
L Brown	V Harris

**IN ATTENDANCE:**

V Gagan-Wilson (Company Secretary)  
L Hadley (Committee Secretary/Examinations Administrator)  
**For part of meeting:** A Khamis (Operations Manager)  
**For part of meeting via Zoom:**  
D Crofts (Animal Welfare & Community Officer)

**APOLOGIES:** K Charnock

MOVED K Hedberg BVSc                      SECONDED G Spagnolo  
**THAT** the apologies be accepted.

**CARRIED**

#### **A. Recording of Board Meeting**

MOVED A Moy    SECONDED A McIlrath  
**THAT** Directors **note** that, in accordance with the resolution of the Board at Item 5.1 of the Board of Directors meeting held on 8 December 2021, **this Board meeting is being recorded** for the purposes of confirmation of the Minutes and once confirmed at a future Meeting the recording will then be deleted.

**CARRIED**

### **IN CAMERA**

#### **1. CONFIRMATION OF PREVIOUS MINUTES**

##### **1.1 Electronic Meeting – 25/4/2025**

MOVED C Rafton    SECONDED A McIlrath  
**THAT** the Minutes of the Electronic Board Meeting held on 25 April 2025 be **confirmed – subject to a typographical correction to Item 4.1.**

**CARRIED**

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## **PURELY DOGS**

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## 1.2 Electronic Motion – 29/4/2025 – New Herding Trainer

MOVED C Rafton

SECONDED K Hedberg BVSc

**THAT** the Sheep Manager, Miss Kathryn Griffiths, provide the Board with a detailed written report after Friday's veterinarian visit regarding the sheep health management and rotation plan and to clarify the details of the arrangements for the new Herding Trainer and the potential income.

**CARRIED**

## 1.4 Electronic Motion–30/4/2025–DOGS NSW Submission-Companion Animals Act Review

MOVED C Rafton

SECONDED A McIlrath

**THAT** the Minutes of the Electronic Motion of 30 April 2025 be **confirmed**.

**CARRIED**

## 1.5 Electronic Moton – 2/5/2025 – Obedience Tracking & Performance Disciplines Judges Training – Theory Examination Results

MOVED C Rafton

SECONDED A McIlrath

**THAT** the Minutes of the Electronic Motion of 2 May 2025 be **confirmed – noting the correction to Item 1.5.1**.

**CARRIED**

## 1.6 Electronic Motion – 7/5/2025 – Board Election Procedures

MOVED K Hedberg BVSc

SECONDED C Rafton

**THAT** Recommendation 1, which reads as follows, be **approved:-**

**THAT** the current schedule for Board Elections, which reads as follows:-

Published in Journal	June
Submit Nominations	August
Ballot delivery/postage	September
Close of Ballot	October
Count by Returning Officer	October (day after close)

**Be amended to read:-**

	YEARLY DUE DATE	2025 DUE DATE
Call for Nominations Published	July	Friday 4 July
Close of Nominations	2 <sup>nd</sup> Friday in August	Friday 15 August
Ballot Distribution / Voting Opens:-		
Paper Voting	1 <sup>st</sup> of September for paper voting	1 September

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Electronic Voting	6 September	6 September
Postal Ballots	to be received by (12 noon) Last Friday in September	Friday 26 September
Close of Ballot	(12 noon) Last Friday in September	Friday 26 September
Declaration of Results	(4.00pm) Last Friday in September	Friday 26 September

**CARRIED**

MOVED S Oliver

SECONDED A McIlrath

**THAT** the proposed Notice for Calling of Nominations be approved and published in the July Magazine and the July Weekly Woof and on the DOGS NSW website - **subject to revised dates above.**

**CARRIED**

MOVED A Moy

SECONDED K Hedberg BVSc

**THAT** the draft Standard Operating Procedures document be adopted effective immediately - **subject to revised dates above.**

**CARRIED**

## 2. **PRIORITY MATTERS**

### 2.1 **Strategic Planning**

### 2.2 **Orchard Hills Lease**

## 3. **GENERAL BUSINESS TO BE DEALT WITH IN CAMERA**

### 3.1 **Executive Committee Decisions – NIL**

### 3.2 **Operations Manager's Report**

#### 3.2.1 **Recommendation 1 – Item 1.2: Replacement of Troublesome 5-Year-Old Husqvarna Mower**

MOVED S McFadden

SECONDED A McIlrath

**THAT** Recommendation 1, which reads as follows, be approved:-

**THAT** the Board of Directors approve the sale of the old Husqvarna Mower for a value above the trade in offer where it can be sought.

**CARRIED**

MOVED K Hedberg BVSc

SECONDED J Bryson

**THAT** the Operations Manager's Reports be **received.**

**CARRIED**

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### 3.3 Finance Committee – 24/4/2025

#### 3.3.1 Recommendation 1 – Item 7.1: Financial Delegations

MOVED K Hedberg BVSc  
SECONDDED S Oliver  
**THAT** Recommendation 1, which reads as follows, be approved:-  
**THAT** the revised financial delegations be approved.

**CARRIED**

*C Rafton, L Brown ABSTAINED*

#### 3.3.2 Recommendation 2 – Item 8: Financial Statements as @ 31 March 2025

MOVED N Curwen  
SECONDDED J Bryson  
**THAT** Recommendation 2, which reads as follows, be approved:-  
**THAT** the Financial Statements as @ 31 March 2025 be approved by the Board of Directors.

**CARRIED**

#### 3.3.4 Recommendation 4 – Item 10.1.2: Abolition of Photographers Fees

MOVED A Moy  
SECONDDED S McFadden  
**THAT** Recommendation 4, which reads as follows, be approved:-  
**THAT** the Board approves the abolition of the Photographer fees effective immediately.

**CARRIED**

*C Rafton, L Brown ABSTAINED*

MOVED K Hedberg BVSc  
SECONDDED S McFadden  
**THAT** the Minutes of the Finance Committee meeting held on 24 April 2025 be **received**.

**CARRIED**

*C Rafton, L Brown ABSTAINED*

### 3.4 Compliance Investigative Panel

*The Board noted that this Committee did not meet.*

### 3.5 Judges Committee

*The Board noted that this Committee did not meet.*

*D Crofts joined the meeting @ 3.10pm*

### 3.6 Animal Welfare & Community Liaison Officer Report – April 2025

MOVED G Vernon  
SECONDDED N Curwen  
**THAT** the Animal Welfare & Community Liaison Officer's Report for April 2025 be **received**.

**CARRIED**

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3.6.5 **Serious Animal Welfare Committee**

*The Board noted that this Committee did not meet.*

*D Crofts left the meeting @ 3.15pm*

3.7 **Company Secretary's Report**

MOVED G Spagnolo

SECONDED A McIlrath

**THAT** the Company Secretary's Report be **received**.

**CARRIED**

*A Khamis left the meeting @ 3.33pm*

3.8 **Aggressive Dogs Committee – 2/4/2025**

MOVED A McIlrath

SECONDED S McFadden

**THAT** the Minutes of the Aggressive Dog Committee meeting held on 2 April 2025 be **received**.

**CARRIED**

*L Brown, K Hedberg BVSc ABSTAINED*

4. **GENERAL BUSINESS** – NIL

5 **BUSINESS ARISING FROM MINUTES** – NIL

6. **JUDICIAL MATTERS**

6.1 **Judicial Co-ordinator's Report**

6.1.1 **Inquiry Table**

MOVED A McIlrath

SECONDED K Hedberg BVSc

**THAT** the Judicial Co-ordinator's Report be **received**.

**CARRIED**

**OPEN MEETING**

7. **MOTIONS ON NOTICE** – NIL

8. **MONTHLY REPORTS**

**\*\*Monthly Reports received to date were distributed to Directors via the next Electronic Board Agenda with the following exceptions:-**

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## 8.1 Agility Committee – 22/4/2025

### 8.1.1 Note for Board – Item 7: Approval of Trial Dates

The Board **noted** the Committee's decisions in relation to approval of Trial Dates.

MOVED S McFadden

SECONDED K Hedberg BVSc

**THAT** the Minutes of the Agility Committee meeting held on 22 April 2025 be **received**.

**CARRIED**

## 8.2 Agility Judges Committee – 6/5/2025

MOVED K Hedberg BVSc

SECONDED G Spagnolo

**THAT** the Minutes of the Agility Judges Committee meeting held on 6 May 2025 be **received**.

**CARRIED**

## 8.3 Conformation Judges Examination Committee – 7/5/2025

### 8.3.1 Recommendation 1 – Item 6.1: 2025 Practical Examination Schedule

MOVED G Vernon

SECONDED G Spagnolo

**THAT** Recommendation 1, which reads as follows, be approved:-

**THAT** the Board of Directors approve the following timetable for the Practical Examinations for 2025:

#### **Saturday 15 November**

AM	NON-SPORTING (24)	3 Breeds, 2 Groups , 15 Assessors
PM	GUNDOG (15)	9 Assessors
PM	WORKING DOGS (14)	9 Assessors

#### **Sunday 16 November**

AM	TOYS (18)	3 Breeds, 2 Groups , 15 Assessors
PM	UTILITY (2)	6 Assessors
PM	HOUNDS (11)	9 Assessors
PM	TERRIERS (4)	6 Assessors

**CARRIED**

### 8.3.2 Recommendation 2 – Item 2: DOGS NSW Regulations Part III-2026/2027 CJEP & Lecture Schedule (Timetable)

MOVED A McIlrath

SECONDED S McFadden

**THAT** Recommendation 2, which reads as follows, be approved:-

**THAT** the Board endorse the CJEP Regulations for 2026/2027 attached at Annexure A of the Conformation Judges Examination Committee Minutes of 7 May 2025.

**CARRIED**

*V Harris, N Curwen, S Hannigan ABSTAINED*

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8.3.4 **Recommendation 4 – Item 6.4: Aspirants Course - 2026/2027 CJEP**

MOVED A McIlrath

SECONDED S Hannigan

**THAT** Recommendation 4, which reads as follows, be approved:-

**THAT**, upon the Board approving the amended Regulations that include the reinstatement of the Aspirants Course, the Board appoints an All-Breeds Judge to oversee the Aspirants Course and set the pre-requisite examinations.

**CARRIED**

MOVED A McIlrath

SECONDED G Spagnolo

**THAT** Professor Brian Corbett be appointed to oversee the Aspirants Course for the 2026/2027 Conformation Judges Education Program.

**CARRIED**

MOVED S McFadden

SECONDED S Oliver

**THAT** the Minutes of the Conformation Judges Examination Committee meeting held on 7 May 2025 be **received**.

**CARRIED**

*V Harris, N Curwen, S Hannigan ABSTAINED*

*Meeting recessed @ 4.15pm*

*Meeting resumed @ 4. pm*

8.4 **Constitution & Regulations Review Working Party – 30/4/2025**

8.5 **Media & Government Legislation Committee**

8.5.1 **Appointment of Committee Member – J Woolley**

MOVED G Vernon

SECONDED K Hedberg BVSc

**THAT** Recommendation 1, which reads as follows, be approved:-

**THAT** Ms Judith Woolley be approved as a member of the Media & Government Legislation Committee.

**CARRIED**

8.5.2 **Response to Hilltop Council Agenda Items**

MOVED N Curwen

SECONDED J Bryson

**THAT** Recommendation 1, which reads as follows, be approved:-

**THAT** the Board approve the response, as drafted by the Media & Government Legislation Committee, to Hilltop Council following concerns raised by residents of that Local Government Area and the letter be forwarded to Hilltop Council.

**CARRIED**

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8.6 **Obedience Tracking & Performance Disciplines Committee – 14/4/2025**

8.6.1 **Note for Board – Item 7: Approval of Trial Dates**

The Board **noted** the Committee's decisions in relation to approval of Trial Dates.

8.6.2 **Recommendation 1 – Item 8.3: Trick Dog Working Party – Facebook Page**

MOVED S Oliver

SECONDED A McIlrath

**THAT** Recommendation 2, which reads as follows, be approved:-

**THAT** a dedicated official DOGS NSW Dances With Dogs and Trick Dog Facebook Page be created. This request is in line with the precedent already set by the well-managed pages of DOGS NSW Scent Work and SprintDog™ which are moderated by members of the respective Working Parties. This will ensure transparency and clarity in communication with the Dances With Dogs and the Trick Dog Disciplines exhibitors in NSW. The Committee believes the establishment of a dedicated and official DOGS NSW page, moderated by the relevant Working Parties is essential and respectfully asks that this request be considered at the earliest opportunity.

**CARRIED**

***For the Office: The login for Scent Work Facebook Page should be DOGS NSW.***

MOVED S McFadden

SECONDED K Hedberg BVSc

**THAT** the Minutes of the Obedience, Tracking & Performance Disciplines Committee meeting held on 14 April 2025 be **received**.

**CARRIED**

8.7 **Regional Committees Working Party – 30/4/2025**

MOVED A McIlrath

SECONDED S McFadden

**THAT** the Minutes of the Regional Committees Working Party meeting held on 30 April 2025 be **received**.

**CARRIED**

8.8 **RNSWCC Health & Welfare Charity – 5/5/2025**

MOVED C Rafton

SECONDED A McIlrath

**THAT** the Minutes of the RNSWCC Health & Welfare Charity meeting held on 5 May 2025 be **received**.

**CARRIED**

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8.9 Show Committee – 1/5/2025

8.9.1 **Recommendation 1 – Item 3.1: DOGS NSW Regulation Part II-Show, Clause 4.2: Approval of a Show - AMENDMENT**

MOVED A McIlrath

SECONDED J Bryson

**THAT** Recommendation 1, which reads as follows, be approved:-

**THAT** DOGS NSW Regulations Part II-Show, Section 4, Clause 4.2, be amended as follows:-

**Currently reads:-**

- 4.2 *Except as otherwise from time to time determined by the Board of Directors, either generally or in any specific case, an application for the approval of a Show shall be lodged with the DOGS NSW Secretary at least four (4) calendar months before the commencing day of such show. (06/21)*

**Be amended to read:-**

- 4.2 Except as otherwise from time to time determined by the Board of Directors, either generally or in any specific case, an application for the approval of a **Draft Show /Trial/Event schedule** shall be lodged with the DOGS NSW Secretary at least four (4) calendar months before the commencing day of such show. **(05/25)**

**CARRIED**

8.9.2 **Note for Board – Item 7: Approval of Show Dates**

The Board **noted** the Committee's decisions in relation to approval of Show Dates.

8.9.3 **Recommendation 2 – Item 8.5: Draft Schedules – DOGS NSW Regulations Part II-Show, Section 4 - New Clause 4.4.2A**

MOVED N Curwen

SECONDED A McIlrath

**THAT** Recommendation 2, which reads as follows, be approved:-

**THAT** DOGS NSW Regulations Part II-Show, Section 4, be amended by the inclusion of an additional Clause to read as follows:-

- 4.4.2A *Affiliated Clubs that are not advertising in the DOGS NSW Gazette are required to submit, **with the Draft Schedule**, to DOGS NSW a copy of the proposed advertisement before it is approved and published. (05/25)*

**CARRIED**

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8.9.4 **Recommendation 3 – Item 8.8: Request by Obedience, Tracking & Performance Disciplines Committee – DOGS NSW Regulations Part II-Show, Section 20 - AMENDMENT**

MOVED K Hedberg BVSc

SECONDED C Rafton

**THAT** Recommendation 3, which reads as follows, be approved:-

**THAT**, following the request from the Obedience, Tracking & Performance Disciplines Committee, DOGS NSW Regulations Part II-Show, Section 20: Limitation of Exhibits for Judging, be amended by the inclusion of an additional Clause as follows:-

20.1E The Limitation of Exhibits for a Trick Dog Judge:-

- (i) Where a Judge is contracted to judge the Starter Trick Dog Class, the maximum number of exhibits will be 50 per day.
- (ii) Where a Judge is contracted to judge the Novice Trick Dog Class, the maximum number of exhibits will be 50 per day.
- (iii) Where a Judge is contracted to judge the Intermediate Trick Dog Class, the maximum number of exhibits will be 40 per day.
- (iv) Where a Judge is contracted to judge the Advanced Trick Dog Class, the maximum number of exhibits will be 30 per day.
- (v) Where a Judge is contracted to judge multiple classes, the maximum number of exhibits will not exceed 40 per day.
- (vi) Where a Judge is contracted to judge at an evening test, the maximum number of exhibits will not exceed 30.

It is proposed the changes to the Regulations should be **effective from 1 July 2025.**

**CARRIED**

8.9.6 **Item 8.4: Spring Fair 2025 – Main Ring**

MOVED C Rafton

SECONDED A McIlrath

**THAT** the Board approves for all Group BIG Judging be carried out in their respective Group Rings.

**CARRIED**

8.9.7 **Item 9.5: 2025/2026 CJEP Practical Examinations**

MOVED L Brown

SECONDED G Spagnolo

**THAT** the 2025/2026 CJEP Practical Examinations be conducted on the 36<sup>th</sup> week, ie, 5 & 6 September 2026 **and in perpetuity.**

**CARRIED**

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MOVED G Spagnolo

SECONDED L Brown

**THAT** the Minutes of the Show Committee meeting held on 1 May 2025 be **received**.

**CARRIED**

G Vernon **ABSTAINED**

#### 8.10 Sporting Committee – 15/4/2025

##### 8.10.1 Note for Board – Item 7: Approval of Trial/Test Dates

The Board **noted** the Committee's decisions in relation to approval of Trial/Test Dates.

**CARRIED**

##### 8.10.2 Recommendation 1 – Item 8.7: Scent Work State Titles Committee

MOVED J Bryson

SECONDED S Oliver

**THAT** Recommendation 1, which reads as follows, be approved:-

**THAT** the following members be approved to join the Scent Work State Titles Committee:

- Danielle Foster
- Jillian Mathieson
- Sigrid Boehme
- Carole Dawes
- Karen Stubbings
- Rebecca Johnson

**CARRIED**

##### 8.10.4 Item 7.4: Fast Paws Sydney Inc – Lure Coursing Test & Trial

The Board noted that the date approved for the Fast Paws Sydney Inc Lure Coursing Test & Trial was the same day as the Spring Fair, ie, 31 August 2025.

***For the Sporting Committee Chair: To advise the Club that all monies are to come to the Spring Fair, alternatively, the Club will need to source a different venue.***

##### 8.10.5 Conduct of Large Sporting Events

The Board suggested that the Sporting Committee consider, rather than Affiliates running large events, DOGS NSW conduct these events.

##### 8.10.6 Private Training Sessions – Insurance Coverage

MOVED S McFadden

SECONDED A McIlrath

**THAT** a notice be placed in the Weekly Woof, on the website and other media platforms advising that persons conducting and participating in private training on DOGS NSW grounds must have their own insurance – the covering of insurance is not automatic if entering DOGS NSW grounds.

**CARRIED**

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MOVED S Oliver

SECONDED K Hedberg BVSc

**THAT** the Minutes of the Sporting Committee meeting held on 15 April 2025 be **received**.

**CARRIED**

**9. DOGS AUSTRALIA MATTERS – NIL**

**10. CORRESPONDENCE**

**10.1 T Davies MP – Canine Sports Spectacular**

MOVED S Oliver

SECONDED A McIlrath

**THAT** the letter dated 9 April 2025, from Mrs Tanya Davies MP, Member for Badgerys Creek, congratulating DOGS NSW on the success of the Canine Sports Spectacular, be noted.

**CARRIED**

**MEETING CLOSED: 5.15pm**

**NEXT MEETING: Electronic Meeting – Friday 30 May 2025  
Face to Face Meeting – Wednesday 11 June 2025**

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