

DOGS NSW PRE-EVENT SAFETY CHECKLIST

ISSUE	REQUIREMENTS	Yes	No	N/A	COMMENTS
Are venue services and utilities adequate	Existing buildings and structures?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Emergency phone/communication?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are the weather conditions hazardous?	Is there heavy rain, hail, or fog visible or forecasted? If <u>yes</u> plan how you will respond.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Is Powered lighting adequate to conduct event (car headlights not acceptable)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Is there risk of a bushfire? If <u>yes</u> plan how you will respond.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Facilities Maintenance	Emergency maintenance service providers planned and contact numbers on hand?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Venue access and capacity	Sufficient entrance and exit points for expected numbers?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Can expected numbers reasonably fit into available space?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Is the building / grounds / facility licensed for the expected numbers?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Access to drinking water?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Number and adequacy of toilet facilities	Toilet facilities adequate and meet recommended numbers?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Sufficient toilet paper and other consumables provided?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Fire safety precautions	All Fire Exit doors operational and unhindered?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Escape routes free of obstructions?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Clearly and correctly signposted?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Emergency Management	Unobstructed access for emergency service vehicles and personnel to all areas of the venue?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	A dedicated first aid/medical site available?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Are exit signs clearly visible?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Emergency response plan in place?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Club Staff & Volunteers briefed in emergency procedures and practices?				

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Emergency evacuation	Emergency Evacuation Route including muster points up to date and clearly marked:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Fire fighting	Firefighting equipment available?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Firefighting equipment in date (check tag) and in good condition to operate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Dog restraint	Have exhibitors been informed dogs must always be in control	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Environmental	Sufficient facilities for onsite campers including power, water, toilets, toilet waste disposal facilities, after hours emergency contact, security, lighting.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Process for informing patrons of potential wildlife hazards, e.g. snakes?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Dangerous terrain such as steep inclines or watercourses?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Dangerous vegetation, e.g. trees that could drop branches during windy weather,	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Extremes of temperature Hot / Cold / UV radiation	Adequate temporary structures or shelters? To protect participants Have you reviewed the Dogs NSW 'Extreme Weather Policy'	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Exposure to hazardous atmospheres from the venue or other nearby locations	Will patrons be exposed to dust, smoke, chemicals, excessive noise or other pollutants?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Temporary Structures	There is adequate provision / space for temporary structures such as gazebos / shade tents: i.e. not obstructing walkways	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Ensure temporary structures are suitable and secured to ground safely:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	There are no adverse weather conditions or warnings e.g. high winds which would prevent temporary structured being erected or in situ safely	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

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Show Arenas	Ground is level, firm and in good condition e.g. no holes or trip / fall hazards/ no slopes or erosion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	There are no slip / fall hazards because the ground is too wet?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	There is provision to assess safety of arenas should it rain during the event?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	Has it been reported to facility owner any potential hazards	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	Hazardous areas have been clearly identified (with orange cones or similar) and cordoned off to prevent access and exhibitors instructed to avoid area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	Rings are clearly defined and any ropes used have fluorescent flags/ or are highlighted to prevent trip and fall hazards	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	Has the grass been mowed to a height that may assist in preventing trips	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
First aid	First aid posts clearly marked and easily accessible:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Footwear	Have participants been advised that they are required to wear footwear that is in good condition and suitably supported closed in shoe, puncture resistant (no high heels, thongs or sandals)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Fit to participate	Have the participants been informed they must be 'physically fit to participate'	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Photos	Were any photos taken of site to support checklist, if so, please provide detail of issue and location	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Other/additional comments						
Completed by (print name):		Position:		Signed:		Date: