

**MINUTES** of a meeting of the BOARD OF DIRECTORS held on **Wednesday 9 August 2023** commencing at 2.01pm.

**DISTRIBUTION:**

L Brown	N Keck
C Rafton	R Harbin <b>(by Zoom)</b>
A McIlrath	R Privett <b>(by Zoom)</b>
G Spagnolo	S Mills
L Brand <b>(by Zoom)</b>	S McFadden
K Hedberg BVSc	S Oliver
J Sheppard <b>(by Zoom)</b>	

**IN ATTENDANCE:** V Gagan-Wilson (Company Secretary), L Hadley (Committee Secretary/Examinations Administrator)  
A Khamis (Operations Manager) for part of meeting  
Ms K Griffiths (NSW Herding Association) for part of meeting

**APOLOGIES:** G Vernon, K Charnock

MOVED K Hedberg BVSc                      SECONDED S McFadden  
**THAT** the apologies be **accepted**.

**CARRIED**

**A. Recording of Board Meeting**

MOVED A McIlrath                      SECONDED S Oliver  
**THAT** Directors **note** that, in accordance with the resolution of the Board at Item 5.1 of the Board of Directors meeting held on 8 December 2021, **this Board meeting is being recorded** for the purposes of confirmation of the Minutes and once confirmed at a future Meeting the recording will then be deleted.

**CARRIED**

**B. NSW Herding Association – Proposal for Management of the Sheep  
(Refer Item 3.3.6, below)**

MOVED C Rafton                      SECONDED S McFadden  
**THAT** standing orders be suspended to **welcome** Ms Kathryn Griffiths, President of the NSW Herding Association, and bring forward Recommendation 6 (Item 10.1.3) of the Finance Committee Minutes.

**CARRIED**

The Operations Manager introduced Ms Kathryn Griffiths to speak to the Board in respect of the sheep management proposal by the NSW Herding Association.

MOVED K Hedberg BVSc                      SECONDED G Spagnolo  
**THAT** the Board **welcomed** Ms Kathryn Griffiths, President of the NSW Herding Association.

**CARRIED**

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Ms Griffiths advised the meeting as follows:-

- Maximum number of sheep is 100, however, it may not be necessary to have that many, maybe 80-85 depending on schedules and trials. Managing 100 sheep on these grounds is achievable. The Association is committed to moving the sheep around to suit other bookings.
- The Association has appointed a Committee to manage the sheep and that Committee will take care of all worming, flea treatments, etc, and will cover those costs as well as food and supplements.
- Sheep will be rolled over at Spring time/end of training – not all to be sold, just a few
- The Association is aware we are due for a very hot summer, however, there are some good patches of grass coming through now
- The appointed Committee will deal with any sick sheep. Jessica Campton is the Head Stock Manager, she has a University degree in animal welfare and has implemented a livestock app which allows for unlimited users and records tag numbers and any treatment to be diarised and logged with a report at the end of each month. The Association holds the welfare of the sheep as paramount.
- Other Clubs will have the same level of access to the sheep as previously, ie, through the DOGS NSW Booking System with all Trials being approved by the Sporting Committee.
- The Association currently runs training every Saturday and are currently investigating expanding this to Sundays. The Association is willing to work as a team to ensure no-one is disadvantaged.
- The appointed Committee, made up of Jessica Campton, Josie Kimpton and Anne Wherry, will be responsible for notifying clubs of instances where it is necessary to cancel training due to issues such as sheep needing treatment.
- Ms Griffiths explained to the Board the differences between Three Sheep Trials and Dogs Australia Herding Trials in respect of the running of the sheep.
- The Operations Manager sought confirmation as to the ownership of the sheep and Ms Griffiths advised that the Association will manage the sheep between now and the end of the Herding season (February 2023) at which time it will then purchase the sheep from DOGS NSW.
- Regular monthly reports will be provided to the Board via the Sporting Committee Minutes (via the DOGS NSW Herding Working Party).

*Ms K Griffiths left the meeting @ 2.20pm*

MOVED N Keck

SECONDED S McFadden

**THAT DOGS NSW accepts** the proposal from the NSW Herding Association for the management of the sheep for a **12 month trial period**.

**CARRIED**

**IN CAMERA**

**1. CONFIRMATION OF PREVIOUS MINUTES - Electronic Meeting – 28 July 2023**

MOVED S Oliver

SECONDED K Hedberg BVSc

**THAT** the Minutes of the Electronic Board meeting held on 28 July 2023 be **confirmed**.

**CARRIED**

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## 2. PRIORITY MATTERS

### 2.1 Strategic Planning

#### 2.1.2 Fast & Furious Working Party – July 2023

- 2.2 **Orchard Hills Lease–Response from The Hon Paul Scully MP, Minister Planning & Public Spaces**  
The President advised the meeting that she had just received the advice from Malcolm Craig KC in respect of the lease of land at Orchard Hills.

MOVED S McFadden

SECONDED A McIlrath

**THAT**, due to the advice from Malcolm Craig KC in respect of the lease of land at Orchard Hills being such a lengthy document, this matter, along with the response from The Hon Paul Scully MP, Minister Planning & Public Spaces, be referred to a **separate Zoom meeting set for Monday 14 August 2023 @ 2.00pm.**

**CARRIED**

The President sought confirmation from the Directors that it would be appropriate to invite the Honorary Solicitor, Mr Malcolm McDonald, to participate in the Zoom meeting on Monday 14 August 2023. The Board agreed.

***For the Company Secretary: To also include in the documentation for the meeting on Monday 14 August 2023, a plan of the current DP/Lots for referral purposes.***

## 3. GENERAL BUSINESS TO BE DEALT WITH IN CAMERA

### 3.1 Executive Committee Decisions - NIL

### 3.2 Operations Manager's Report

#### 3.2.2 Recommendation 2 – Item 1.2: Transition to Microsoft OneDrive from Dropbox

MOVED A McIlrath

SECONDED G Spagnolo

**THAT** Recommendation 2, which reads as follows, be **approved:-**

**THAT** the Board of Directors approve the transition from Dropbox to Microsoft OneDrive.

**CARRIED**

MOVED C Rafton

SECONDED A McIlrath

**THAT** the Operations Manager's Report for June 2023 be **received.**

**CARRIED**

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3.3 Finance Committee – 27/7/2023

3.3.3 Recommendation 3 – Item 8.1.2: Financial Statements as @ 30 June 2023

MOVED K Hedberg BVSc

SECONDED G Spagnolo

**THAT** Recommendation 3, which reads as follows, be **approved**:-

**THAT** the Financial Statements as @ 30 June 2023 be **approved** by the Board of Directors.

**CARRIED**

*C Rafton abstained*

3.3.4 Recommendation 4 – Item 10.1.1: Reclassification of Affiliate Billing Types

MOVED N Keck

SECONDED S Oliver

**THAT** Recommendation 4, which reads as follows, be **approved**:-

**THAT** the Finance Committee approve the revised classification of Affiliates from ten (10) types to seven (7) types.

**CARRIED**

*C Rafton abstained*

3.3.6 Recommendation 6 - 10.1.3: Proposal from NSW Herding Association - Management of the Sheep

**OVER RUN**

***(Refer Item B, above)***

MOVED K Hedberg BVSc

SECONDED S Oliver

**THAT** the Minutes of the Finance Committee meeting held on 27 July 2023 be **received**.

**CARRIED**

*C Rafton abstained*

3.4 Compliance Investigative Panel

*The Board noted that the Compliance Investigative Panel did not meet.*

3.5 Judges Committee

*The Board noted that this Committee did not meet.*

3.6 Animal Welfare & Community Liaison Officer Report – July 2023

MOVED G Spagnolo

SECONDED S Oliver

**THAT** the Animal Welfare & Community Liaison Officer's Report for July 2023 be **received**.

**CARRIED**

3.6.9 Serious Animal Welfare Committee

*The Board noted that this Committee did not meet – refer Item 3.6.5, above)*

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### 3.7 Company Secretary's Report

#### 3.7.2 Recommendation 2 – Item 1.2: DOGS NSW Regulations Part II-Show, Clause 14.10(g) & DOGS NSW Incident Report Form- AMENDMENT

##### 3.7.2.1 Recommendation 2A – DOGS NSW Incident Report Form

MOVED S McFadden

SECONDED K Hedberg BVSc

**THAT** Recommendation 2A, which reads as follows, be **approved**:-

**THAT** the DOGS NSW Incident Report Form be amended to include that any report of an injury incurred at a DOGS NSW approved event **must** be reported to DOGS NSW Office within **48 hours**.

**CARRIED**

##### 3.7.2.2 Recommendation 2B – DOGS NSW Regulations Part II-Show, Clause 14.10(g)

MOVED S McFadden

SECONDED K Hedberg BVSc

**THAT** Recommendation 2B, which reads as follows, be **approved**:-

**THAT** DOGS NSW Regulations Part II-Show, Clause 14.10(g), which currently reads:-

*14.10(g) Following completion of an aggressive dog inquiry, the Show Committee shall, within 5 working days, provide DOGS NSW with a full written report of the incident and of the Show Committee's decision. Such report shall include a copy of all written statements concerning the incident, the Minutes of the Show Committee Meeting, the Incident Report form referred to in (e) above, relevant catalogue pages and any other related documents.*

**Be amended to read:**

*14.10(g) Following completion of an aggressive dog inquiry, the Show Committee shall, within ~~5 working days~~ **48 hours**, provide DOGS NSW with a full written report of the incident and of the Show Committee's decision. Such report shall include a copy of all written statements concerning the incident, the Minutes of the Show Committee Meeting, the Incident Report form referred to in (e) above, relevant catalogue pages and any other related documents.*

**CARRIED**

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3.7.4.2 **Recommendation 4B – Motion to Amend Dogs Australia Regulations Part 6: The Register & Registration, Clause 6.7**

MOVED K Hedberg BVSc

SECONDED S Oliver

**THAT** DOGS NSW submits a Motion to Dogs Australia for consideration at its October 2023 Board meeting as follows:-

**THAT** Dogs Australia Regulations Part 6: The Register & Registration, Clause 6.7: Neuter Register, under Definition, which currently states:-

6.7 *Neuter Register (Added 06/22, 4.2 – effective 01/01/2023)*  
*Definitions*  
*Neutering- removal of the sex organs i.e.. testicles or ovaries.*  
*Desexing - removal of the ability to reproduce.*

**Be amended to read:-**

6.7 *Neuter Register (Added 06/22, 4.2 – effective 01/01/2023)*  
*Definitions*  
*Neutering- removal of the sex organs i.e.. testicles or ovaries.*  
*Desexing – **PERMANENT** removal of the ability to reproduce.*

**CARRIED**

MOVED S McFadden

SECONDED N Keck

**THAT** the Company Secretary's Report be **received**.

**CARRIED**

*Meeting recessed @ 4.06pm*

*Meeting resumed @ 4.30pm*

**4. BUSINESS ARISING FROM MINUTES**

**4.3 Dogs Victoria – Breeder Series Booklet**  
(Refer Item 3.6.4.1-BOD Minutes 14/6/2023)

MOVED C Rafton

SECONDED A McIlrath

**THAT** the advice from Dogs Victoria giving permission for DOGS NSW to use its Breeder Series Booklet, subject to certain conditions, be **noted** and a letter of thanks be conveyed to that State Member Body.

**CARRIED**

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5. **JUDICIAL MATTERS**

5.1 **Judicial Co-ordinator's Report**

5.1.1 **Inquiry Table**

MOVED G Spagnolo

SECONDED K Hedberg BVSc

**THAT** the Judicial Co-ordinator's Report be **received**.

**CARRIED**

**OPEN MEETING**

6. **MOTIONS ON NOTICE** - NIL

7. **MONTHLY REPORTS**

**\*\*Monthly Reports received to date were distributed to Directors via the next Electronic Board Agenda with the following exceptions:-**

7.1 **Constitution & Regulations Review Working Party**

*R Harbin left the meeting @ 5.39*

7.2 **Media & Government Legislation Committee – 24/7/2023**

MOVED G Spagnolo

SECONDED KH

**THAT** the Minutes of the Media & Government Legislation Committee meeting held on 24 July 2023 be **received**.

**CARRIED**

7.3 **Retrieving & Field Trials Committee – 28/7/2023**

MOVED C Rafton

SECONDED S Oliver

**THAT** the Minutes of the Retrieving & Field Trials Committee meeting held on 28 July 2023 be **received**.

**CARRIED**

7.4 **Show Committee – 19/7/2023**

7.4.1 **Recommendation 4 & 5 – Item 7: Approval of Show Dates**

7.4.1.1 **Recommendation 4: Approval of Show Dates**

MOVED J Sheppard

SECONDED C Rafton

**THAT** Recommendation 4, which reads as follows, be approved:-

**THAT** the Committee's decisions in relation to Show Dates be approved.

**CARRIED**

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7.4.1.2 **Recommendation 5: Show Committee to Approve Show Dates**

MOVED C Rafton

SECONDED N Keck

**THAT** Recommendation 5, which reads as follows, be approved:-

**THAT** the Show Committee have the right to approve show dates, date changes, venue changes, etc, at the time of the Show Committee meeting and it does not have to wait for Board Approval – **subject to the Show Calendar revision being approved by the Board.**

**CARRIED**

77.4.4 **Recommendation 8 – Item 9.4: RNSWCC Charity Show**

MOVED J Sheppard

SECONDED C Rafton

**THAT** Recommendation 8, which reads as follows, be **approved**:-

**THAT**, if Judges are taking entries and/or involved in any capacity with the running of the Office, they are not able to Judge at that same show.

**CARRIED**

MOVED S Oliver

SECONDED K Hedberg BVSc

**THAT** the Minutes of the Show Committee meeting held on 19 July 2023 be **received**.

**CARRIED**

*J Sheppard left the meeting @ 5.57pm*

7.5 **Spring Fair Dog Show Committee – July 2023**

MOVED G Spagnolo

SECONDED A McIlrath

**THAT** the Minutes of the Spring Fair Dog Show Committee meeting held in July 2023 be **received**.

**CARRIED**

8. **DOGS AUSTRALIA MATTERS** -NIL

9. **CORRESPONDENCE** – NIL

10. **GENERAL BUSINESS**

10.1 **Photographers**

MOVED S Oliver

SECONDED A McIlrath

**THAT** the matter of Photographers be **REFERRED** for further investigation to be discussed at the September 2023 Board meeting.

**MEETING CLOSED: 6.07pm**

**NEXT MEETING: Electronic Meeting Friday 25 August 2023**

**Face to Face Meeting Wednesday 13 September 2023 commencing @ 2.00pm**

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