



## Presidents & Secretaries Meeting – Saturday 13 April 2013

### The Bill Spilstead Complex for Canine Affairs – 11.00 am

---

#### MINUTES

#### **MEETING OPENED 11.10am**

The Chairman, Tom Couchman, welcomed those Members in attendance, introduced those Directors present and provided a summary of the purpose of the day.

Decisions made at this meeting will be treated as recommendations to the Board if approved by majority of meeting.

Chairman spoke from Articles.

#### **11.15 am OVERVIEW OF THE YEAR TO DATE**

*Chairman - T Couchman*

Rather steady year with some very successful event, eg, National Agility Trial at Equestrian Centre, affiliates milestones 50, 60 year anniversary.

Apologies: President ANKC Gent OAM, GSDL, Grafton, Greater West, Nth Subs and F Hession.

#### **11.30 am KEY ISSUES FOR DISCUSSION:**

- Affiliates Insurance

*CEO - C Davis*

Good news: Broker has been able to broker public liability at lower rates, Obedience, Agility, etc 140.40 less: Breed reduction \$42, \$64 for other clubs. Continuing to broker these policies.

#### **Reducing excess?**

Lowest we can get it, now down to \$2000

#### **Reduced in last 2 years**

Was 2500, now 2000

#### **Public Liability excess across all affiliates**

Yes

#### **Small club excess charge of that capacity what happens if they can't pay**

Arrangements have been made with a club in past where Dogs NSW paid it initially and Club paid in installment arrangements have been made.

**Small Clubs difficult but with suggested arrangements can be done.**

Dogs NSW is here to protect members and affiliates

- Hearing of Complaints lodged on the day of a show

**Chairman - T Couchman  
& CEO - C Davis**

TC: Obligated to consider circumstances of complaint written – quoted from Regs 16.1. Should a Sec become aware of complaint should fwd to Dogs NSW together with all witness statements and complaint fee within (7) days as per 16.1.

CD: Remind clubs if an exhibitor wishes to lodge a complaint, and club tells them to send directly to Office then complainant is then charged a late fee. CEO has the authority to waive but Club should take on the day but don't need to deal with it.

- Hearing of Aggressive Dog matters on the day of the show **Director - M Parker**

MP: Aggressive dogs has caused angst for Show Committee over the last months. Referred to Regs Pt II-Section 14.10.

Clubs need to obtain documentation, eg, witness statements. Then hold hearing.

Only stop ring incident pertains to not entire show.

Show starts 1 hour before show and 30mins after show – no need to stop anything outside of those times.

If non-aggressive dog can continue to exhibit after that time.

Those conducting the hearing should be 3 people officiate at show excluding judge – ag show: use 3 people of the 4 nominated by Ag soc in application to Dogs NSW – one of those 3 is involved by way of personal involvement they must step down and appoint someone from affiliate or other appropriate person.

Committee members, owner of offending dog, owner of aggrieved dog, and Dog NSW Rep BUT Rep does NOT participate only observes.

Hand their statements to read out. Each asks questions of each other. Once decline they leave the room and Committee goes over evidence and makes a decision.

Calls parties back into room and advised of decision and then all the paperwork needs to be completed, ie, Aggressive Dog Report, Minutes of Meeting.

One copy to owner of aggressive dog and advise of their rights, ie, don't show for 2 months and then they can apply to Dogs NSW to have the suspension lifted.

Paperwork to Office within 5 working day and Show Committee will review all docs and give recommendations to Board. After Board consideration, penalty is imposed.

When Clubs do not have relevant paperwork on the day they are in breach of Regs. It is Club's responsibility to ensure they have the correct documents. Club will then be fined.

MP has prepared a PowerPoint presentation and Show Committee members are looking to attend Clubs to give a presentation.

Guidelines give step by step instructions including check list to assist and generic Minutes.

Owner of aggressive dog is given letter advising of situation such as term of suspension, requirements for training, must have Training Agreement. Club can put their own stipulations if they wish.

**Person involved that requires medical help and is not in attendance.**

Goes on the same, the Club needs to obtain as much information as possible to cover the incident. Person injured still has the right to provide documentation.

**Male, mated week before - can litter be registered.**

Date of suspension determines the date the dog cannot be bred from.

**14.10(c)(i): Non availability of any party. Dog sustained injury and was taken for car and aggressive dog left the grounds. Club was fined and not explained why.**

Club must try to identify dog and Show Committee/Office will follow up.

**If dog has been declared aggressive and dog injures a child or other dog or person in a public street. What responsibility has Dogs NSW.**

Dogs NSW can only govern what goes on at a show, outside of that time it becomes a civil matter.

**Notify Council or Ranger?**

**Can PowerPoint presentation be emailed to Clubs?**

Once finished will be uploaded to Dogs NSW website.

**If incident occurs after 30 minutes after show, is that then civil?**

Yes

**CC: If dog declared aggressive that has bitten a person, particularly a child. Committee has an obligation under civil law to tell Police.**

**If person attends hospital, it is compulsory to report the incident at that time.**

What if dog was declared aggressive but owners were staying at the camping grounds. Dog may have been removed from show but still on grounds with other campers and children. What if dog attacks again whilst camping.

VE: If reported to Police, the Council is advised and they will declare dog dangerous and it will be required to be muzzled and crated for the rest of its life.

Suggest the matter should be referred to Board.

Sometimes dogs are provoked by children and sometimes other persons.

MP: Show Committee can actually override the decision of the Club. Will take on Board and discuss the issue as to responsibility.

Need to safeguard Clubs Affiliates when they have declared dog aggressive, they need to be fully covered in respect of liability. Need all legislation is available to Clubs to ensure they are aware of their responsibility.

There are 2 types of legislation, one under Dogs NSW Regs and the other under the Act.

MOVED J Clapham

SECONDED J Hickie

**THAT** the Board considers its legal obligations under both Dogs NSW Regulations and the Companion Animals Act and take whatever action is appropriate to ensure Dogs NSW and its Affiliates and members are covered.

**CARRIED**  
*unanimously*

RT: Vexatious complaints – is it a rule that this should be put on the catalogue.

- RNSWCC Representative Reporting

**Director - M Parker  
& CEO - C Davis**

Must be an independent person, not a member of the Affiliate and the running of the show and not related to any person involved in the running of or exhibition at the Show.

Must complete reports fully and clearly and submit to the Office within (7) days of the date of the Show.

**Is it compulsory to have the Show Reps name on the Schedule.**

YES.

MA: If anomalies in report it is submitted to the Show Committee, eg, judge absent, catalogue not correct. Show Committee needs to try to decipher what action needs to be taken.

**Why can't you use (1) Rep if you are running (2) independent shows on the same grounds at the same time.**

YES you can.

**What about Obedience and Agility?**

Yes, but need to consider the grounds are in the same area.

**CC: Different Rep Reports for separate disciplines, eg, RATG**

Yes, same as Obedience Report

**CHECK WEBSITE**

- Annual Reports – submission to Dogs NSW

*CEO - C Davis*

Require a fairly detailed report to ensure Clubs are being financially run to benefit the members.

Look at Regs Part X to ensure it is up to date with the legislation.

What if you no longer have an auditor.

Contact office and they will give you names.

Dalmatian Club: Hassling Clubs to submit AR – outgoing Pres & Sect did not supply report. Received a letter stating they will be suspended. When contacted Office said they can apply for an exemption.

CD: Any complaints against staff or procedures in the Office email CEO so she can deal with them.

St Bernard: Similar problem and on discussing with Office, submitted a report from the new Pres & Sec of their perception of the activities of the Club over the past 12 months.

- Returns after Shows – submission to the office

*CEO - C Davis*

All relevant documents must be received in the Office within (14) days.

Results, marked cats etc can be sent via email. This is encouraged as it assists with storage in the Office and ease of accessibility.

This has also assisted in the Show Results being put up quicker on the website.

Levy cheques are required.

P Bennett: Show results are great now.

CC: Always told not received

All mail is logged in and distributed to relevant staff member and logged there as well.

CC: Went through door!!!

How far away from interactive website so Clubs can input results.

Far away. Interactive websites are very expensive. Working on a look up database to check dog details. Just to move to a new platform to avoid hacking is \$7000. It is expensive so need to gauge priorities. Database is a registration database which is not built to record challenges, eg. So Office still needs your results. Looking at paying renewals etc on line.

Request from an exhibitor to confirm from the President of a Club on club letterhead the challenge points awarded to that dog at the Clubs specific show. Is that acceptable to Dogs NSW.

YES.

When show results are published can you include number of entries in the Group.

At the moment it only allow total entries in Show.

- Club Administration – Constitutional matters which affect members

**CEO - C Davis**

Dogs NSW will not interfere in Club matters unless it is a direct breach of Dogs NSW Regulations.

- Dogs NSW Guides for Club Management, Show Secretaries and Treasurers

**CEO - C Davis**

Guides have been produced to assist with new Club Officials which are available on the website.

**12.15 pm      SUMMARY OF THIS SESSION**

**12.30 pm      COMPANION ANIMALS TASKFORCE REPORT**

***Chairman T Couchman & Senior Vice Chairman E Gunter***

Prefer discussion later in the day.

Chairman summarized. Meeting on Wednesday attracted some 100 members. At the Board a Steering Committee was developed to strategise an approach to a response to the Taskforce Report. First meeting on Monday. First approach will be a media approach and then meetings with Local Members. All relevant information to assist in this regard has been uploaded to the website.

Steering Committee made up of Exec Committee + Director Wheeler, Martin Tolar, Rob Zammit, Mark Shepherd, Jan Baker, Jonathan Nash, Leah Ryan. Two legal officers who have offered their support are Christine Cunningham and Steven Berveling.

How will updates be made to members.

Broadcast emails and on the website. Local Govt has suggested we apply for an extension to 5 weeks.

Where can their documentation be found or where the original submissions can be accessed.

NO – Dogs NSW were represented on the Taskforce, however, at a particular time it became evident that we were being “sold down the road”.

Do you believe approaches to Local Members will make any difference. Experience is that it wont work.

Need to influence the vote in caucus.

LW: Absolutely imperative to contact Local Member as it appears many Members have not read the Taskforce Report and therefore are still impressionable.

EG: When speaking with Local Member you need to state: “You represent me, I want you to represent me in this matter I object to the proposals of this Taskforce in email letter or interview”. Let them know where you are coming from as their constituent. Must personal, if possible hand written from the heart, these are my dogs I have had for many years and the taskforce proposals are detrimental to my life with my dogs.

When was this subject initially raised.

Invitations to join TF was issues by 2 Ministers in August 2011, TF met approx 4 times before the discussion paper which was released in March 2012, 7000 email mail out was sent out to members . In President's Report at the time. TF Report released 26 March 2013 at the Sydney Royal and offered 6 weeks of public consultations. Most of the Report is cut and paste from the Discussion Paper.

**12:55 pm LUNCH**

**1.30 pm**

## **QUESTIONS ON NOTICE**

### **1. Border Collie Club of NSW Inc.**

Dogs NSW is requested to review the Extreme Heat & Weather Policy in light of recent extremes of temperature and weather.

***Chairman T Couchman & Senior Vice Chairman E Gunter***

#### ***Rationale:***

*The BCCNSW expresses its concern at the lack of procedure in place in the current Dogs NSW Extreme Heat & Weather Policy, and the potential negative impact that this may have on the future of dog showing (and trials where applicable).*

*The record-breaking temperatures in Sydney on Friday 19<sup>th</sup> January highlighted a major oversight in the Policy. If ever there was a day for a dog show in NSW to be cancelled, that should have been it. With much of the state declared a bushfire zone, and many sporting and recreational activities cancelled due to the in-excess-of-45-degree heat, the fact that a show was able to continue despite these circumstances raises some concerns.*

*Allowing a show to continue when the temperature on an already Extreme day is at 40 degrees is not in keeping with the Policy's mandate to "assist those parties in making responsible decisions in extreme weather conditions." (19.1). It is acknowledged that owners are responsible for ensuring the safety of their dogs (both at the show and at home), nevertheless the Policy fails to adequately consider the safety and needs of judges, stewards and officials contracted to be present at the show who may feel obliged to attend due to their commitments. It is furthermore felt by the BCCNSW that allowing a show or event to continue even at 39 degrees temperature and conditions on an extremely hot day to be contrary to the chartered statement of the Policy which states: "The safety of members and their dogs is of paramount importance.*

*All persons concerned with the conduct of shows or trials are required to exercise due care and to ensure that activities are conducted under safe conditions." (19.2). The BCCNSW requests that the policy be reviewed, particularly the clause that allows a show to run after the temperature drops below "40-degrees" (19.1.5.4) and should be amended to a more reasonable and practical measurement, taking into account that this measurement is to be taken on a south-facing wall in the shade (19.1.5.3) and that this does not accurately reflect the heat of the full sun in the middle of the ring, where the judges, stewards, exhibits and exhibitors are most at risk (which could well be in excess of the 40-degree limit).*

*The BCCNSW also considers it may be helpful to have some clear guidelines and procedures in place for clubs to make it easier for them to cancel a show under these circumstances. Perhaps some of the reasons for shows continuing in NSW despite extreme heat, and perhaps even in breach of the*

*current Policy, is that clubs do not seem to have a clear guide for how to go about cancelling a show, and that this may prevent common sense from prevailing. A review of these procedures may also be beneficial to ensure the policy is not only meaningful, but also adhered to in all relevant circumstances, and to avoid any blatant or inadvertent breaches of this Policy in the future.*



## 2. Port Stephens Dog Sports Club Inc.

### Aggressive Dog Reporting

*Director M Parker*

- 2.1 The reporting of an aggressive dog incident should require at least 3 independent witnesses other than the complainant, and should include at least one of the following:- a judge, steward or member of the show committee.

**Rationale:**

*The matter as it stands is open to abuse by persons who want to have an owner/handler disqualified for personal reasons.*

- 2.2 Dogs NSW should write guidelines for what actually constitutes “an aggressive act”.

**Rationale:**

*At present “an aggressive act” can mean anything from a bark or a growl from a dog that could be simply protecting it’s space, or food (some dogs are fed after competing/training) which is a perfectly natural act for most dogs) to a full scale bite. Therefore “an aggressive act” needs to be clarified.*

- 2.3 The \$100 that has to be paid for a temperament test should be abolished for any member who resides outside the Sydney metropolitan area.

**Rationale:**

*Any member who has to travel from outside the Sydney area is discriminated against any owner/handler inside the Sydney Metropolitan area. The cost of petrol e.g. Hunter valley at least \$70 plus 3 road tolls to get to Erskine Park ensures that they have already spent over \$100 before the even get to the testing grounds, so in effect it costs them approx \$200, not \$100 like their Sydney counterparts.*

- 2.4 There are 3 solutions to this discriminative policy and they are:-

- a) Waive the \$100 testing fee for members residing outside the Sydney Basin.

**OR**

- b) Hold the testing procedures at alternative venues with existing members that are already qualified to carry out such tests.

**OR**

- c) Qualify members in certain areas to be able to carry out testing in country area. e.g. Tamworth, Maitland, Dubbo, South Coast, Armidale etc., to mention a few. I am sure that these areas have judges, both for Show and Obedience, and a local vet could be approached to be the 3<sup>rd</sup> and independent person.

**3. Hills District Kennel & Training Club Inc.**

- 3.1 Fines - A clubs right to appeal a fine. Clubs are run by volunteers and if they make errors, why are Dogs NSW fining them, instead of helping their affiliates?

***Chairman T Couchman & Senior Vice Chairman E Gunter***

- 3.2 The journal says no photo copied entries- people use computer generated ones now- are they allowable?

***Chairman T Couchman***

- 3.3 5 months in advance for advertising trials and shows. Why so long?

***CEO – C Davis***

- 3.4 Annual Meeting for Clubs representatives with our Obedience and Tracking Committee to discuss problems running trials and other matters relating to Obedience, Tracking and other dog sports.

***Director V Etherington***

**4. Newcastle All Breeds Training Dog Club Inc.**

***Chairman T Couchman & Senior Vice Chairman E Gunter***

Quality issues relating to Communication between Dogs NSW and Affiliates with particular reference to the **Regulations 14.10 AGGRESSIVE DOGS**

*Explanation : The aim of initiating discussion at this level is to improve the quality of communication between Dogs NSW and Affiliated Clubs generally and specifically in relation to the Regulations relating to Aggressive Dogs.*

*The **quality** of communication when between Dogs NSW and affiliated Clubs particularly when mediated via e-mail (Dogs NSW preferred medium) is extremely poor. This has been clearly demonstrated via this Club's experience in a series of exchanges relating to the Aggressive Dogs Regulations that extends over several years.*

**5. Tamworth Kennel Club Inc.**

- 5.1 **Change of the Show Schedule.**

***Director M Parker***

There are rumors regarding Dogs NSW re-arranging the show schedule in 2016. We would like to know if this is true and if so, what criteria will be used to determine the allocation of show dates.

- 5.2 **Club's Wishing to Change Dates & Combine.**

***Director M Parker***

Recently four (4) Clubs in our region have been denied the right to be able to combine show weekends. The decision to combine was not made lightly. It is hard not to consider that if they were Metropolitan Clubs they may have received a better result.

### 5.3 Conflict of Interest.

*Director M Parker*

There is a perception in regional area's that Dogs NSW interest is predominately based in the Metropolitan areas. How best can we change this perception, when we have minimal representation on committee's that make decisions that sometimes are felt to be not in our best interest.

## 6. Schipperke Association of NSW.

*Chairman T Couchman & Senior Vice Chairman E Gunter*

AFFILIATION WITH DOGS NSW (Extract Part X – Affiliates)

- (c) its application is in writing signed by its Secretary for the time being addressed to and lodged with the Dogs NSW Secretary and is accompanied by:-
- (iii) a certificate signed by its President and Secretary stating that the applicant has, in the case of a specialist club, **at least fifteen (15) financial members resident within the State, each of whom is a member of Dogs NSW and is the owner of a specimen of the breed in respect of which the club is a specialist club**, in the case of an all breeds or general dog club, at least thirty (30) financial members resident within the area which the club is intended to serve or such other number as may be determined from time to time by the Board of Directors either generally or specifically for any particular area, who are entitled to vote at a general meeting of such club listing the names and addresses of such members;
  - (iv) an undertaking in writing signed by its President and Secretary that upon its admission as affiliate it will annually thereafter furnish to Dogs NSW a detailed statement setting out its contribution towards the furthering of the promotion of pure bred dogs, a copy of any other report of its activities submitted to its annual meeting together with a certificate that in the case of a specialist club, **it has at least fifteen (15) financial members resident within the State, each of whom is a member of Dogs NSW and is the owner of a specimen of the breed in respect of which the club is a specialist club**, in the case of an all breeds or general dog club, at least thirty ( 30) financial members (or such other number as may have been determined by the Board of Directors);

#### **Rationale:**

*The above rules require specialist breed club to have 15 members who are members of Dogs NSW and own a specimen of the breed registered with Dogs NSW.*

*Many specialist breed clubs now have small membership and struggle to meet the above requirement. Many of these clubs have financial members from other states, who are members of their respective controlling bodies and who own registered specimens of the breed in their own state. These members should be allowed to be counted in the 15 members.*

*Example; The Schipperke Association of NSW complies with the above regulation but also has members from other states who do not have a breed club to represent them. The club has financial members from Tasmania, South Australia & Queensland all of whom are members of their respective controlling bodies and who own dogs registered with their controlling bodies.*

*The above two rules need to be amended to read: **at least fifteen (15) financial members who are financial members of their respective controlling bodies, and is the owner of a specimen of the breed in respect of which the club is a specialist club***

**7. Rylstone Kandos & District Dog Club**

- 7.1 That the restriction of issuing Challenges where a Show is held on the same day as a Specialty is removed, or that the radius is reduced to 100km

***Chairman T Couchman & Senior Vice Chairman E Gunter***

- 7.2 That there is a moratorium of 5 years for new All Breeds Clubs

***Chairman T Couchman, Senior Vice Chairman E Gunter & Director M Parker***

***Rationale:***

*There seems to be so many shows, with no or very little increase in entry numbers*

**8. Inverell Kennel & Training Club Inc.**

***Chairman T Couchman & Senior Vice Chairman E Gunter***

That the Board considers the introduction of conducting meetings, such as the Presidents & Secretaries meeting, at a Regional venue.

***Rationale:***

*This meeting is a great idea to allow all Presidents and secretaries or their representatives to meet face to face with the members of the Board of Directors, and discuss issues of mutual importance to the Affiliates and the Controlling Body.*

*NSW is a very large state, and has affiliated clubs extending almost to the Queensland border in the north to the Victorian border in the south, and Presidents and Secretaries from all affiliated clubs should have equal opportunity to be present at such meetings.*

*Speaking for myself and Inverell Kennel & Training Club the time it takes to attend is at least 9 hours driving; flying is not an option for either the Club or for me. There are other Clubs in the Northern Regions who have also indicated that they would like to attend, who are even further from Erskine Park than I am.*

*Non attendance could be seen as lack of interest, when in fact this is not the case, rather the time it would take to attend such a meeting.*

*To arrive at a meeting scheduled to start at 11am I would have to leave home at 2 am, not something I wish to do. Depending on the time that this meeting might finish, say it takes 3-4 hours as I know that regional matters will need to be addressed, I could leave Erskine Park perhaps between 2-3pm arriving back in Inverell at midnight...should I make it!!!!*

*Taking into account the cost of fuel, and accommodation, this becomes an impost on my financial situation...however much I would like to attend... and cannot be picked up by the club...for reasons I am sure you understand.*

*Has management given thought to these problems for Club Executive members who live say more than 150kms from the venue?*

*Perhaps a more reasoned approach would be that taken by the State and Federal Governments in having regional meetings, in which the geographic distribution of Affiliates is used as a basis for the decision of venues.*

9. **Combined Northern Canine Committee Inc.**

*Chairman T Couchman & Senior Vice Chairman E Gunter*

Will there be a cash grant from the dog levy collected from Hillsborough Dog Ring Shows to assist the Combine Northern Canine Committee to maintain the grounds?

10. **Yass District Kennel & Training Club.**

*Chairman T Couchman & Senior Vice Chairman E Gunter*

10.1 **Funding.**

Dogs Southern Region has a Grant from Dogs NSW and the continuing of this funding.

10.2 **Records Safe Keeping and Destruction.**

Is there any legislation or protocols that Dogs NSW has on safe keeping and destruction of the classified information that the members give to the clubs?

10.3 **Levy.**

I would like to discuss the Dogs NSW Levy e.g. what intentions does Dogs NSW have on the future of the current Levy?

10.4 **Show Catalogues.**

All executive committee members should be advertised on the front of the catalogue for exhibitors to see the morning of the show.

11. **Irish Wolfhound Club of NSW Inc.**

*Chairman T Couchman & Senior Vice Chairman E Gunter*

This matter will now not be accepted by the Chair of the meeting for discussion due to it having become sub judice through lodgement of papers with the Magistrates Court of Victoria.

12. **Grafton Dog Obedience Club Inc.**

*Director P Hartwell*

Difficulty for Country Clubs contracting Judges for Obedience and Rally-O trials.

***Background Information***

*For our clubs forthcoming trial in July 2013, I contacted twenty (20) judges before I had one accept an appointment. Being a country club we required at least 2 senior judges who can judge all obedience levels as we have 3 obedience trials and 3 Rally-O trials in two days. Contracting the Rally-O judges was not nearly as difficult as the Obedience judges.*

***Our Clubs observation***

*With the recent introduction of DWD and Rally-O many existing Senior Obedience judges have qualified to judge these events and there hasn't been an equivalent increase in judges trained and there is a significant increase in the number of events to be judged. Also in Qld there seems to be several senior judges who have retired and are still listed on the ANKC list and some no longer wishing to travel to judging engagements.*

*Being located in close proximity to Qld we tried to contract both Qld and NSW judges and we found there is a problem in availability in both states.*

*Grafton Dog Obedience Club would like to see a review of the syllabus for training Obedience judges. It is our observation that new judges must first qualify to judge CCD – This seems to take at least 12 months and then CD another 12 months and so on. Does it take at least 6 years to become a senior judge able to judge up to UDX?*

*This is unbelievable when judges applying to judge Rally-O, Agility and Tracking can judge all levels once they qualify as a judge.*

*We recommend that judges be trained and tested to judge at least two levels at once eg CCD and CD and not be forced to one level per year. Surely with the available resources such as Webinars, Skype etc and having mentors appointed to assist the candidates this should be possible.*

Please note that the following item has been forwarded to Dogs NSW Obedience & Tracking Judges Committee meeting 14 March 2013 to enable a response to be presented to this meeting by an O&T Judges Committee member.

**13. Poodle Club of NSW Inc. Chairman T Couchman & Senior Vice Chairman E Gunter**

- 13.1 Improved show recording system for show secretaries.
- 13.2 Improvements to schedule formats to better reflect Obedience.
- 13.3 Opportunities for Club Treasurers to discuss issues and share information.

**3.30 pm GENERAL DISCUSSION.**

**4.00 pm MEETING CLOSED.**

**4.15 pm MEETING OF MEMBERS TO DISCUSS THE COMPANION ANIMALS TASKFORCE REPORT.**

**6.00 pm LIGHT REFRESHMENTS SERVED.**

**6.30 pm FURTHER DISCUSSION IF REQUIRED.**