

MINUTES of a meeting of the BOARD OF DIRECTORS held on **Wednesday 14 June 2023** commencing at 2.00pm.

PRESENT:

L Brown	J Sheppard
C Rafton	R Harbin (by Zoom)
K Charnock	R Privett
A McIra	S Mills (by Zoom)
L Brand	G Vernon
N Keck	S McFadden
	S Oliver

IN ATTENDANCE: V Gagan-Wilson (Company Secretary), L Hadley (Committee Secretary/Examinations Administrator)
A Khamis (Operations Manager)

APOLOGIES: K Hedberg BVSc, G Spagnolo

MOVED K Charnock
THAT the apologies be **accepted**.
SECONDED J Sheppard

CARRIED

A. Recording of Board Meeting

MOVED K Charnock
SECONDED C Rafton
THAT Directors **note** that, in accordance with the resolution of the Board at Item 5.1 of the Board of Directors meeting held on 8 December 2021, **this Board meeting is being recorded** for the purposes of confirmation of the Minutes and once confirmed at a future Meeting the recording will then be deleted.

CARRIED

IN CAMERA

1. CONFIRMATION OF PREVIOUS MINUTES

MOVED R Privett
SECONDED K Charnock
THAT the Minutes of the following Board meetings be confirmed:-

- 1.1 **Electronic Motion – 25 May 2023**
- 1.2 **Electronic Motion – 25 May 2023**
- 1.3 **Electronic Meeting – 26 May 2023**

CARRIED

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2. PRIORITY MATTERS

2.1 Strategic Planning

2.1.2 Fast & Furious Working Party

MOVED K Charnock

SECONDED L Brand

THAT the Board notes that the Fast & Furious Working Party did not meet.

CARRIED

2.2 Orchard Hills Lease

3. GENERAL BUSINESS TO BE DEALT WITH IN CAMERA

3.1 Executive Committee Decisions

MOVED N Keck

SECONDED J Sheppard

THAT the following decisions of the Executive Committee be **endorsed**:-

3.1.1 ECD7/2023-Amendment to 2022/2023 CJEP Practical Examination Dates
(Refer Item 3.1.1-BOD Minutes 10/5/2023)

THAT the dates for the 2022/2023 CJEP Practical Examination be amended to 8, 21 & 22 October 2023.

CARRIED

3.1.2 ECD10/2023: Snowy Valleys/Hilltops Councils Draft Policies

THAT the DOGS NSW submissions attached at Annexure A, in response to the Snowy Valleys & Hilltops Councils' Draft Policy for the keeping of Domestic Animals be approved and forwarded to the relevant Councils as a matter of urgency.

CARRIED

3.2 Operations Manager's Report

3.2.1 Sheep

MOVED K Charnock

SECONDED N Keck

THAT the Operations Manager, under his current delegation, take charge of the matter of the sheep in consultation with the Sheep Manager.

CARRIED

MOVED G Vernon

SECONDED S Oliver

THAT the Operations Manager's Report for May 2023 be **received**.

CARRIED

Director R Harbin requested that for future meetings Directors be required to read the various Reports on the Agenda and if any questions arise they advise the Company Secretary to bring these matters forward before the Board to enable the smooth flow of the meeting.

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The Operations Manager agreed to only speak to the important issues in his Report at future meeting.

3.3 Finance Committee – 25/5/2023

3.3.2 Recommendation 2 – Item 8.1.3: Financial Statements as @ 30 April 2023

MOVED J Sheppard

SECONDED S McFadden

THAT Recommendation 2, which reads as follows, be **approved**:-

THAT the Financial Statements as @ 30 April 2023 be approved by the Board of Directors.

CARRIED

C Rafton, K Charnock abstained

3.3.3 Recommendation 3 – Item 8.1.4: DOGS NSW Budget

MOVED S McFadden

SECONDED S Oliver

THAT Recommendation 3, which reads as follows, be **approved**:-

THAT the Board consider the BUDGET for 2023/2024 with recommended strategic input.

CARRIED

C Rafton, K Charnock abstained

MOVED J Sheppard

SECONDED L Brand

THAT the Minutes of the Finance Committee meeting held on 25 May 2023 be **received**.

CARRIED

3.4 Compliance Investigative Panel

The Board noted that the Compliance Investigative Panel did not meet.

3.5 Judges Committee

The Board noted that the Judges Committee did not meet.

3.6 Animal Welfare & Community Liaison Officer Report – May 2023

MOVED R Harbin

SECONDED L Brand

THAT all DIRECTORS in all Regions be appointed to undertake Compliance Reviews where the AWCLO cannot attend or requires support.

CARRIED

MOVED L Brand

SECONDED G Vernon

THAT the Animal Welfare & Community Liaison Officer's Report for May 2023 be **received**.

CARRIED

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3.6.4 **Serious Animal Welfare Issues Committee – 29 May 2023**

3.6.4.1 **Recommendation 1 – Item 6.1: Breeder Series Booklet**

MOVED K Charnock

SECONDED S McFadden

THAT Recommendation 1, which reads as follows, be **approved**:-

THAT the Board requests the Office to write to Dogs Victoria seeking its formal consent to use its Breeder Series Booklet and for DOGS NSW to edit in NSW pertinent data. If granted, DOGS NSW must acknowledge Dogs Victoria consent when using their document.

CARRIED

3.6.4.3 **Recommendation 3 – Item 6.4: Expanding the Minimum Exercise Time – DOGS NSW Regulations Part XIV-Guidelines for the Care & Management of Breeding & Keeping Dogs, Clause 4.1.3 - AMENDMENT**

MOVED R Privett

SECONDED S McFadden

THAT Recommendation 3, which reads as follows, be **approved**:-

THAT Part 14 Care and Management Guidelines Clause 4.1 be amended as follows:

Currently reads:

ANIMAL HOUSING 4.1 Location

4.1.1 Buildings which house dogs should be located away from sources of excessive noise or pollution that could cause injury or stress to animals.

*4.1.2 All kennels and/or types of housing, must have an adequate water supply available at all times.
(07/13)*

4.1.3 Dogs which live partially or predominantly indoors should have adequate areas for sleeping and bedding suitable to that breed and the stage of life for the dog concerned.

Access to external exercise areas must available for at least 20 minutes a day except under the written advice of a veterinary practitioner. (07/13)

Be amended to read:

ANIMAL HOUSING 4.1 Location

4.1.1 Buildings which house dogs should be located away from sources of excessive noise or pollution that could cause injury or stress to animals.

*4.1.2 All kennels and/or types of housing, must have an adequate water supply available at all times.
(07/13)*

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4.1.3 Dogs which live partially or predominantly indoors should have adequate areas for sleeping and bedding suitable to that breed and the stage of life for the dog concerned.

Access to external exercise areas must be available for at least 2 hours daily, in increments of not less than 30 minutes, except under the written advice of a veterinary practitioner for health and/or age reasons. Exercise is to be breed appropriate, dogs are not to be tethered.

CARRIED

3.6.4.4 **Mission Statement**

MOVED C Rafton

SECONDED J Sheppard

THAT the Serious Animal Welfare Committee be requested to provide a Mission Statement for approval by the Board at the next meeting.

CARRIED

MOVED G Vernon

SECONDED J Sheppard

THAT the Minutes of the Serious Animal Welfare Committee meeting held on 29 May 2023, be **received**.

CARRIED

3.7 **Company Secretary's Report**

3.7.1 **Recommendations 1A & 1B – Item 1.1: Dogs Australia v ANKC Ltd**

3.7.1.1 **Recommendation 1A**

MOVED S MCFadden

SECONDED S Oliver

THAT Recommendation 1A, which reads as follows, be **approved**:-

THAT each of the Parts of DOGS NSW Regulations be amended to include a preamble on the front page stating:-

“Reference to Dogs Australia herein is a reference to the Australian National Kennel Council Limited (ABN 77 151 544 679) trading as Dogs Australia”

AND

*“This Part incorporates Regulations of Dogs Australia Part **”*

with a link to the relevant Regulation on the Dogs Australia website.

CARRIED

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3.7.1.2 Recommendation 1B

MOVED S MCFadden

SECONDED S Oliver

THAT Recommendation 1B, which reads as follows, be **approved**:-

THAT each and every reference to the ANKC within DOGS NSW Regulations should be changed to read "Dogs Australia".

CARRIED

3.7.3 Recommendation 3 – Item 1.3: Increase in Complaint Fee

MOVED G Vernon

SECONDED C Rafton

THAT Recommendation 3, which reads as follows, be **approved**:-

THAT, should the Board consider that the increase in complaint fee, approved at its March 2023 meeting, also apply to DOGS NSW Regulations Part II-Show, Section 16-Misconduct, then those Regulations be amended as follows:-

Currently reads:-

16.4 A complaint alleging a breach of Regulation 16.1 shall be made to the Show Secretary at the show, shall be in writing and, if not made by an official of the Show, shall be accompanied by a lodgement fee of \$150 payable to DOGS NSW. (05/11)

16.6 A complaint not lodged in accordance with Clauses 16.4 and 16.5 will not be accepted by DOGS NSW unless received within 14 days of the event giving rise to the complaint and accompanied by a late fee of \$100, in addition to the applicable lodgement fee of \$150. The DOGS NSW Secretary may waive either or both of the original lodgement fee and the late fee upon receipt of a reasonable and acceptable explanation. (05/11)

Be amended to read:

16.4 A complaint alleging a breach of Regulation 16.1 shall be made to the Show Secretary at the show, shall be in writing and, if not made by an official of the Show, shall be accompanied by a lodgement fee of ~~\$150~~ **\$250.00** payable to DOGS NSW. (05/11)

16.6 A complaint not lodged in accordance with Clauses 16.4 and 16.5 will not be accepted by DOGS NSW unless received within 14 days of the event giving rise to the complaint and accompanied by a late fee of \$100, in addition to the applicable lodgement fee of ~~\$150~~ **\$250.00**. The DOGS NSW Secretary may waive either or both of the original lodgement fee and the late fee upon receipt of a reasonable and acceptable explanation. (05/11)

CARRIED

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3.7.9 **Items for Noting**

MOVED C Rafton
SECONDED J Sheppard
THAT the items under the section Items for Noting be noted.

CARRIED

MOVED L Brand
SECONDED S McFadden
THAT the Company Secretary's Report be **received**.

CARRIED

3.9 **CJEP Examinations Committee – 8/6/2023**

3.9.3 **Recommendation 3 – Item 6.3 (Annexure B1): 2024/2025 CJEP Regulations**

MOVED C Rafton
SECONDED J Sheppard
THAT Recommendation 3, which reads as follows, be **approved**:-
THAT the 2024/2025 CJEP Regulations be endorsed **subject to a fee review by the Finance Committee**.

CARRIED

3.9.4 **Recommendation 3 – Item 6.3 (Annexure B2): 2024/2025 CJEP Timetable**

MOVED C Rafton
SECONDED G Vernon
THAT Recommendation 3, which reads as follows, be **approved**:-
THAT the 2024/2025 CJEP Timetable be endorsed.

CARRIED

*R Harbin, K Charock abstained
R Privett against*

MOVED G Vernon
SECONDED S Oliver
THAT the Minutes of the CJEP Examinations Committee meeting held on 8 June 2023 be **received**.

CARRIED

4. **BUSINESS ARISING FROM MINUTES**

4.2 **Judges Breed Observations**
(Refer Item 9.1-BOD Minutes 10/5/2023)

MOVED J Sheppard
SECONDED R Privett
THAT the advice of the National Show Judges Training Committee Chairperson via Dogs Australia be **noted**.

CARRIED

*Meeting recessed @ 4.04pm
Meeting resumed @ 4.22pm*

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4.4 **Orange Dog Sports Club Inc - Affiliation**
(Refer Item 7.1.2-BOD Minutes 19/4/2023)

MOVED C Rafton

SECONDED R Privett

THAT the explanation for the Club's affiliation be accepted and, therefore, the application for affiliation from the Orange Dog Sports Club Inc be **approved**.

CARRIED

5. **JUDICIAL MATTERS**

5.1 **Judicial Co-ordinator's Report**
5.1.1 **Inquiry Table**

MOVED C Rafton

SECONDED G Vernon

THAT the Judicial Co-ordinator's Report be **received**.

CARRIED

OPEN MEETING

6. **MOTIONS ON NOTICE** - NIL

7. **MONTHLY REPORTS**

****Monthly Reports received to date were distributed to Directors via the next Electronic Board Agenda with the following exceptions:-**

7.1 **Conformation Judges Training Committee – 18/5/2023**

MOVED C Rafton

SECONDED L Brand

THAT the Minutes of the Conformation Judges Training Committee meeting held on 18 May 2023 be **received**.

CARRIED

7.2 **Dances With Dogs/Trick Dog Committee - 1/4/2023**

7.2.1 **Recommendation 1 – Item 7: Approval of Trial/Competition Dates**

MOVED C Rafton

SECONDED K Charnock

THAT Recommendation 1, which reads as follows, be **approved**:-

THAT the Committee's decisions in relation to Trial Dates be approved.

CARRIED

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7.2.2 **Recommendation 2 – Item 8.4: DOGS NSW Members – Judges Training in ACT**

MOVED K Charnock

SECONDED S Mills

THAT the Office investigate further with Dogs ACT to confirm if DOGS NSW members who reside in NSW have completed Judges Training examinations, ie, theory and/or practical through Dogs ACT, and if confirmed, Dogs ACT be requested not to approve those members to have passed the Dogs ACT Judges Training Scheme in accordance with Dogs Australia Regulations Part 3-Judges Training & Examination, Clause 11.3, which reads:-

*11.3 All State Member Bodies permit Members/Residents who live within a radius of 100kms from a State/Territory border be permitted full access to that States' Judges' Training Scheme **subject to the approval of the Member Body in the State of the applicant's residence**, applicants should be able to exercise their right to choose whether they elect to participate in a more geographically convenient scheme. (Amended 10/15, 7.4.7*

and that Dogs ACT note that any acceptance of future applications will require consultation with DOGS NSW.

AMENDMENT

MOVED C Rafton

SECONDED K Charnock

THAT upon confirmation of DOGS NSW members successfully qualifying in any Dogs ACT Judges Training Schemes, notification be forwarded to Dogs Australia that the titles were gained against Dogs Australia Regulations and licences.

CARRIED

MOVED G Vernon

SECONDED S Mills

THAT the advice from the Company Secretary, in respect of the issues currently being encountered with Dogs ACT processing applications from DOGS NSW members, be noted in the Minutes and the Office be requested to write to Dogs ACT formally advising they are not to process applications from DOGS NSW members residing in NSW and accepting applications for Judges Training Schemes. Further, that a notice be published in the Weekly Woof advising members of the Regulations pertaining to registering dogs in the State in which they reside.

CARRIED

MOVED C Rafton

SECONDED L Brand

THAT the Minutes of the Dances With Dogs/Trick Dog Committee meeting held on 1 April 2023 be **received**.

CARRIED

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7.3 **Media & Government Legislation Committee – 18/5/2023**

7.3.3 **Media Releases – Snowy Valleys & Hilltops Councils Draft Policies**

MOVED C Rafton

SECONDED L Brand

THAT the advice of Mr Stephen Berveling SC be drafted into a letter from DOGS NSW and forwarded to Hilltops Council.

CARRIED

MOVED C Rafton

SECONDED S Mills

THAT the Executive Committee review the Media Releases to both Snowy Valleys Council and Hilltops Council, tomorrow, and make a decision as to whether they be published or not.

CARRIED

MOVED K Charnock

SECONDED R Privett

THAT the Minutes of the Media & Government Legislation Committee meeting held on 18 May 2023 be **received – subject to the amendment to the list of persons present by adding Director Lynette Brown.**

CARRIED

7.4 **Obedience, Tracking, Endurance & Rally Judges Committee – 25/5/2023**

7.4.1 **Item 6: Rally**

MOVED K Charnock

SECONDED A McIlrath

THAT the document titled “Clarification of Rally Signs 51, 58 & 59” be forwarded to Dogs Australia seeking a clarification of Rally Signs.

CARRIED

MOVED G Vernon

SECONDED R Privett

THAT the Minutes of the Obedience, Tracking, Endurance & Rally Judges Committee meeting held on 25 May 2023 be **received.**

CARRIED

S McFadden left the meeting @ 5.15pm

7.5 **Retrieving & Field Trials Committee – 18/5/2023**

7.5.1 **Recommendation 1 – Item 8.4: Rule Reviews - RATG, Retrieving, Utility Field, & RATG Judges**

MOVED C Rafton

SECONDED K Charnock

THAT Recommendation 1, which reads as follows, be approved:-

THAT the Board of Directors support the position set out in the Rule Review Voting Position Document.

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MOVED L Brand

SECONDED G Vernon

THAT the Minutes of the Retrieving & Field Trials Committee meeting held on 18 May 2023 be **received**.

CARRIED

7.5.2 RAFT Chair - Resignation

MOVED K Charnock

SECONDED L Brand

THAT the resignation of Mr Paul Hamson, as Chair of the Retrieving & Field Trials Committee, be accepted with regret and a letter of thanks be forwarded to Mr Hamson.

MOVED K Charnock

SECONDED g V

THAT Ms Kirsty Blair be nominated as **interim** Chair of the Retrieving & Field Trials Committee.

CARRIED

7.6 Show Committee – 17/5/2023

7.6.1 Recommendation 2 – Item 7: Show Date Approvals

MOVED J Sheppard

SECONDED L Brand

THAT Recommendation 2, which reads as follows, be approved:-

THAT the Committee's decisions in relation to Show Dates be approved.

CARRIED

MOVED L Brand

SECONDED S Oliver

THAT the Minutes of the Show Committee meeting held on 17 May 2023 be **received**.

CARRIED

7.7 Sporting Committee – 24/5/2023

7.7.1 Recommendation 2 – Item 7: Trial Date Approvals

MOVED S Oliver

SECONDED L Brand

THAT Recommendation 1, which reads as follows, be approved:-

THAT the Committee's decisions in relation to Trial Dates be approved.

CARRIED

7.7.2 Recommendation 2 – Item 8.6.1: Scent Work Working Party – Sub Committee

MOVED A McIraith

SECONDED R Privett

THAT a Scent Work Working Party Sub-Committee be convened with the following members:-

- Tracie Connelly
- Carole Dawes
- Michelle Raymond
- With Scent Work Working Party member and Judge, Dr Penny Mead, overseeing the Sub-Committee

CARRIED

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7.7.3 **Backpacking Sledding & Weight Pull Judges Training Scheme**

MOVED K Charnock

SECONDED G Vernon

THAT Directors A McIlrath and L Brand liaise together and make a recommendation to the Executive Committee on how to deal with the lack of Judges to assess Aspiring Judges in the Backpacking, Sledding & Weight Pull Judges Training Schemes.

CARRIED

MOVED L Brand

SECONDED G Vernon

THAT the Minutes of the Sporting Committee meeting held on 24 May 2023 be **received**.

CARRIED

MOVED C Rafton

SECONDED G Vernon

THAT standing orders be suspended to deal with Item 9.1, prior to consideration of the Dogs Australia Agenda.

CARRIED

8. **DOGS AUSTRALIA MATTERS**

8.1 **Dogs Australia June 2023 Special Board Meeting – AGENDA**

MOVED G Vernon

SECONDED S Oliver

THAT the decisions of DOGS NSW Board in relation to the Items listed on the Agenda for the Dogs Australia June 2023 Special Board Meeting be approved.

CARRIED

9. **CORRESPONDENCE**

K Charnock left the meeting @ 5.26pm

10. **GENERAL BUSINESS**

10.1 **Presidents & Secretaries Meeting**

Director R Harbin requested clarification as to who is entitled to attend which Presidents & Secretaries Meetings either in the Regional areas or Metropolitan area.

The Company Secretary advised the meeting that it is assumed that the Agenda for each Regional meeting should be similar in content in respect of addressing Regulations, Aggressive Dogs, Affiliate matters, etc, with the addition of any specific items placed on the Agenda by an Affiliate.

Affiliates are entitled to attend whichever meeting they wish.

A notice will be placed in the Weekly Woof confirming the above.

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10.2 Dogs Australia Accredited Assessors Course

Director R Harbin sought confirmation as to whether the Dogs Australia Accredited Assessors Course, scheduled to be held tomorrow night, had been advertised as it is understood that only four (4) Judges had applied.

It was confirmed that a notice was published in the Weekly Woof and there are currently five (5) Judges attending.

MEETING CLOSED

5.36pm

NEXT MEETING:

Electronic Meeting – Friday 30 June 2023

Face to Face Meeting - Wednesday 12 July 2023 @ 2.00pm

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