

1.3 **Additional Meeting – 12 April 2023**

MOVED G Spagnolo

SECONDED A McIlrath

THAT the Minutes of the Board of Directors meeting held on 12 April 2023 be **confirmed**.

CARRIED

2. **PRIORITY MATTERS**

3. **GENERAL BUSINESS TO BE DEALT WITH IN CAMERA**

3.1 **Executive Committee Decisions**

3.1.1 **ECD 6/2023: Approval to Sign Lease**

MOVED G Vernon

SECONDED N Keck

THAT the Board **notes** that ECD 6/2023: Approval to Sign Lease was **WITHDRAWN**.

CARRIED

3.2 **Operations Manager's Report**

3.2.1 **Electricity Contract**

DOGS NSW electricity contract is up for renewal after five (5) years. The Operations Manager is moving to a Broker to negotiate a deal as with the recent closing of power stations, fees have increased up to 40% on our current rate. Once quotes have been received they will be submitted to the Finance Committee for consideration.

3.2.2 **Memberships**

Memberships are up 20% higher than the previous period.

3.2.4 **Camping Approval**

The camping approval is still with Penrith City Council.

MOVED L Brand

SECONDED S McFadden

THAT the Operations Manager's Report for March 2023 be **received**.

CARRIED

3.3 **Finance Committee – 19/2/2023**

3.3.3 **Recommendation A – Item 8.3: Financial Statements as @ 28 February 2023**

MOVED C Rafton

SECONDED R Privett

THAT Recommendation A, which reads as follows, be **approved**:-

THAT the Financial Statements as @ 28 February 2023 be **approved** by the Board of Directors.

CARRIED

C Rafton/K Charnock abstained

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3.3.4 **Decision 2 – Item 9.1: Casino District Kennel Club – Junior Handler Merchandise**

MOVED N Keck

SECONDED S Oliver

THAT the Board **endorses the decision of the Finance Committee** for Casino District Kennel Club be advised that as part of DOGS NSW future Strategic Plan a review of the current branding and marketing will be undertaken.

CARRIED

C Rafton/K Charnock abstained

3.3.5 **Decision 4 – Item 10.1.1: Cyclone Donation to Dogs New Zealand**

MOVED G Spagnolo

SECONDED L Brand

THAT the Board **endorses the approval of the Finance Committee** for a donation of \$5000 to Dogs New Zealand for their cyclone relief fund.

CARRIED

C Rafton/K Charnock abstained

3.3.7 **Decision 6 – Item 10.1.3: Jack Russell Area & Clubhouse**

MOVED C Rafton

SECONDED A McIlrath

THAT the Board **endorses the decision of the Finance Committee** for a letter to be forwarded to the Jack Russell Terrier Club of NSW Inc politely stating that DOGS NSW notes that the use of the Jack Russell Area & Clubhouse over the last two (2) years has diminished and that an opportunity now exists for DOGS NSW to increase its revenue/income by the hire of these grounds and clubhouse to other users. DOGS NSW therefore seeks permission from the Jack Russell Terrier Club of NSW Inc to hire out the area and clubhouse to other Clubs when not booked by the Jack Russell Terrier Club of NSW Inc. DOGS NSW thanks the Club for its support over the many years.

CARRIED

C Rafton/K Charnock abstained

3.3.8 **Decision 7 – Item 10.5: Coronation of His Majesty the King – 6 May 2023**

OVER RUN

3.3.9 **Item 10.3: Public Relations Chair – Request for Credit Card**

MOVED C Rafton

SECONDED G Spagnolo

THAT the matter of the request for a Credit Card by the Public Relations Chair not be over run but is a **work in progress**.

CARRIED

MOVED C Rafton

SECONDED S McFadden

THAT the Minutes of the Finance Committee meeting held on 30 March 2023 be **received**.

CARRIED

C Rafton/K Charnock abstained

A Khamis left the meeting @ 3.37pm

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3.4 Compliance Investigative Panel

The Board noted that the Compliance Investigative Panel did not meet.

3.5 Judges Committee

The Board noted that this Committee did not meet.

3.6 Animal Welfare & Community Liaison Officer Report – February 2023

MOVED G Vernon

SECONDED G Spagnolo

THAT the Animal Welfare & Community Liaison Officer's Report for February 2023 be **received**.

CARRIED

3.6.1 Serious Animal Welfare Issues Committee

The Board noted that this Committee did not meet.

3.7 Company Secretary's Report

MOVED G Spagnolo

SECONDED A McIlrath

THAT the Company Secretary's Report be **received**.

CARRIED

Meeting recessed @ 4.08pm

Meeting resumed @ 4.30pm

4. BUSINESS ARISING FROM MINUTES

4.2 DOGS NSW Bullying Policy

(Refer Item 5.4-BOD Minutes 1/2/2023)

MOVED L Brand

SECONDED R Privett

THAT the advice of the Honorary Solicitor in respect of DOGS NSW Bullying Policy be **noted**.

CARRIED

4.3 Australian Stockdog Club – Herding Panels

(Refer Item 2.7.3-BOD Minutes 8/3/2023)

MOVED A McIlrath

SECONDED S Oliver

THAT the Chair of the Sporting Committee, A McIlrath, be appointed to meet with Mr Graham Elven and Ms Ann Moy to **discuss the issue of ownership of the Herding Panels**.

CARRIED

5. JUDICIAL MATTERS

Meeting recessed @ 5.36pm

President returned to the meeting @ 5.33pm

Meeting resumed @ 5.41pm

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OPEN MEETING

6. MOTIONS ON NOTICE

6.1 DOGS NSW Regulations Part XIII-Code of Ethics, Clauses 2 & 2.1-AMENDMENT

MOVED C Rafton

SECONDED K Charnock

THAT DOGS NSW Regulations, Part XIII – Code of Ethics, Clauses 2 & 2.1, which read as follows:-

2. *A Member shall permit any person authorised in writing by the DOGS NSW Secretary, pursuant to a resolution of the Board of Directors, to enter and inspect any premises owned or occupied by the Member for the purpose of investigating compliance with Clause 1 of this Code and during the conduct of the inspection the Member will permit the authorised person to record any necessary details by tape, video or photographs.*
 - (i) *Where a dog is kept at premises other than the address nominated for the prefix and where the consent of another person or entity is required for a kennel inspection to be undertaken, pursuant to Clause 2 of this Code, the member must obtain consent for such kennel inspection from the person or entity in possession or control of the premises at which the dogs being used for breeding pursuant to the Members prefix are kept.*
- 2.1 *A Member shall permit any person, authorised in writing by the DOGS NSW Secretariat to inspect any dog owned by the Member for the purpose of confirming compliance with DOGS NSW Regulations Part I- The Register & Registration, Section 23: Inspection of Dogs, and during the conduct of the inspection the Member will permit the authorised person to record any necessary details by tape, video or photographs. (06/19)*
 - (i) *Where a dog is kept at premises other than the Member's address, as recorded on the National Database, and where the consent of another person or entity is required to undertake the inspection of a dog, pursuant to DOGS NSW Regulations Part I- The Register & Registration, Section 23: Inspection of Dogs, the Member must obtain consent for such inspection of the dog from the person or entity in possession or control of the dog. (06/19)*

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Be amended to read:

2. A Member shall permit any person authorised in writing by the DOGS NSW Secretary, pursuant to a resolution of the Board of Directors, to enter and inspect any premises owned or occupied by the Member for the purpose of investigating compliance with Clause 1 of this Code. During the conduct of the inspection ~~the Member will permit the authorised person to record any necessary details by tape, video or photographs:~~
 - a. **all registered members of the Kennel prefix shall be notified of the proposed inspection;**
 - b. **a link to all relevant publications and instructions shall either be included in the notice or attached to the hard copy advice;**
 - c. **each Member shall also be allowed a support person for the duration of the inspection;**
 - d. **the Member will permit the authorised person to record any necessary details by photographs; and**
 - e. **should the Member give permission for the authorised person to record any necessary details by tape or video, that member shall also be allowed to record by tape or video for that same duration. (03/23)**
 - (i) Where a dog is kept at premises other than the address nominated for the prefix and where the consent of another person or entity is required for a kennel inspection to be undertaken, pursuant to Clause 2 of this Code, the member must obtain consent for such kennel inspection from the person or entity in possession or control of the premises at which the dogs being used for breeding pursuant to the Members prefix are kept.
- 2.1 A Member shall permit any person, authorised in writing by the DOGS NSW Secretariat to inspect any dog owned by the Member for the purpose of confirming compliance with DOGS NSW Regulations Part I- The Register & Registration, Section 23: Inspection of Dogs, ~~and during the conduct of the inspection the Member will permit the authorised person to record any necessary details by tape, video or photographs: (06/19).~~ **During the conduct of the inspection:-**
 - a. **all registered members of the Kennel prefix shall be notified of the proposed inspection;**
 - b. **a link to all relevant publications and instructions shall either be included in the notice or attached to the hard copy advice;**
 - c. **each Member shall also be allowed a support person for the duration of the inspection;**
 - d. **the Member will permit the authorised person to record any necessary details by photographs; and**

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- e. **should the Member give permission for the authorised person to record any necessary details by tape or video, that member shall also be allowed to record by tape or video for that same duration. (03/23)**

- (i) Where a dog is kept at premises other than the Member's address, as recorded on the National Database, and where the consent of another person or entity is required to undertake the inspection of a dog, pursuant to DOGS NSW Regulations Part I- The Register & Registration, Section 23: Inspection of Dogs, the Member must obtain consent for such inspection of the dog from the person or entity in possession or control of the dog. (06/19)

CARRIED

6.2 Electronic Decisions Referred to Face to Face Meeting

MOVED C Rafton

SECONDED G Spagnolo

THAT, when voting by Directors is held by email and should a response/s be received objecting to it being dealt with electronically thus causing the issue to be dealt with at forthcoming Face to Face meeting, the advice from the Company Secretary to advise Directors of such response must include the name/s of all Director/s so notifying of that intent.

CARRIED

R Harbin returned to the meeting @ 5.50pm

6.3 DOGS NSW Board Policy Document–Directors Exhibiting Under Directors–AMENDMENT

MOVED C Rafton

SECONDED N Keck

THAT, Clause 38.3 of the Board Policy Document, which reads as follows, be **RESCINDED**:-

38.3 Any member of the DOGS NSW Board of Directors, or their spouse and/or partner shall not enter or exhibit under another Director on the DOGS NSW Board.

and, therefore, **deleted** from the Board Policy Document.

MOVED J Sheppard

SECONDED C Rafton

THAT the Motion **be put**.

CARRIED

The Motion was

CARRIED

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7. **MONTHLY REPORTS**

****Monthly Reports received to date were distributed to Directors via the next Electronic Board Agenda with the following exceptions:-**

7.1 **Constitution & Regulations Review Working Party**

7.2 **Grounds Committee – 23/3/2023**

7.2.1 **Recommendation 1 – Item 4.1: Library & Archives Committee Chair - Pathway Request**

MOVED C Rafton

SECONDED R Privett

THAT the matter of the requested pathways to the Research & Development Building **lie on the table** until the Chair of the Library & Archives Committee liaises with the Grounds Committee to identify exactly where the pathway is required.

CARRIED

S Oliver, A McIlrath abstained

7.2.2 **Decision 1 – Item 6.1: Grounds Committee – Member**

MOVED C Rafton

SECONDED L Brand

THAT Decision 1, which reads as follows, be **endorsed:-**

THAT Anthony Khamis be added to the Grounds Committee.

CARRIED

S Oliver, A McIlrath abstained

MOVED G Spagnolo

SECONDED C Rafton

THAT the Minutes of the Grounds Committee meeting held on 23 March 2023 be **received**.

CARRIED

7.3 **Media & Government Legislation Committee**

The Board noted that this Committee did not meet.

7.3.1 **Distance Transfers/Pet Couriers - NSW Pet Registry**

MOVED L Brand

SECONDED C Rafton

THAT the email from the Office of Local Government (OLG) seeking input from DOGS NSW breeders in respect of the OLG's development of the NSW Pet Registry, in particular, breeders who have experience with transporting puppies by couriers, be **noted**.

CARRIED

7.4 **Obedience & Tracking Judges Committee – 9/3/2023**

7.4.1 **Recommendation 1 – Item 7.9: Name Change – Obedience & Tracking Judges Committee**

MOVED K Charnock

SECONDED A McIlrath

THAT Recommendation 1, which reads as follows, be **approved:-**

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THAT the Obedience & Tracking Judges Committee be re-named to be known as Obedience, Tracking, Endurance and Rally Judges Committee.

CARRIED

MOVED L Brand

SECONDED N Keck

THAT the Minutes of the Obedience & Tracking Judges Committee meeting held on 9 March 2023 be **received**.

CARRIED

7.5 Show Committee – 15/3/2023

7.5.1 Show Dates

MOVED C Rafton

SECONDED A McIlrath

THAT the Committee's decisions in relation to Show Dates be **noted**.

CARRIED

7.5.2 Recommendation 1 – Item 8.1: Dogs Australia Regulation Query

MOVED C Rafton

SECONDED R Privett

THAT Recommendation 1, which reads as follows, be **approved**:-

THAT DOGS NSW forward a Motion to Dogs Australia requesting that Regulations Part 5 Conformation Shows, Section 4, Clause 4.1.1, which reads as follows, be **deleted in its entirety**:-

Exhibitors 4.1

Ownership Interest 4.1.1 No person shall exhibit a dog in any sanctioned conformation exhibition at which a judge who is a member of the competitor's immediate family, or who resides at the same address, or who has had a proprietary interest in such dog whether solely or in partnership is scheduled to officiate.

CARRIED

MOVED G Spagnolo

SECONDED K Hedberg BVSc

THAT the Minutes of the Show Committee meeting held on 15 March 2023 be **received**.

CARRIED

J Sheppard, G Vernon abstained

7.5.3 Shows for Agricultural Societies

MOVED R Privett

SECONDED G Spagnolo

THAT the Board **notes** the contact from Mr N Rushforth with Director R Privett in relation to the conduct of two (2) shows for Agricultural Societies and also he has contacted the Office (Shona Hofmeier) about getting a kiosk for printing certificate and Show Manager has kindly donated same and, therefore, Mr Rushforth requested his thanks be conveyed to Shona and DOGS NSW for its contribution to the Northern Region.

CARRIED

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7.6 Sporting Committee – 15/3/2023

7.6.1 Trial Dates

MOVED A McIlrath
SECONDED L Brand
THAT the Committee's decisions in relation to Trial Dates be **noted**.

CARRIED

A McIlrath abstained

7.6.2 Recommendation 1 – Item 8.6.2: Extreme Weather Regulations – Inclusion of Scent Work

MOVED A McIlrath
SECONDED S Oliver
THAT Recommendation 1, which reads as follows, be **approved**:-
THAT DOGS NSW Regulations Part II Show, Clause 19.1.2 (f) be amended as follows:-

Currently reads:

19.1.2 Where the Bureau of Meteorology NSW ("BOM") forecast on the BOM App (<http://www.bom.gov.au/app/>) for the location at or nearest to any show at 10.00am on the day before the scheduled commencement time of the show, indicates Extreme Weather for the date of the show, the following will apply:- **(02/17)**

- (f) Extreme Weather- Impact on Dog Sports Herding, Drafting, Lure Coursing and Earthdog events, including tests and trials, must be cancelled when the forecast temperature available at 10.00am from the closest Bureau of Meteorology station to the venue (www.bom.gov.au/) two days prior exceeds 35 degrees Celsius. If the forecast temperature exceeds 30 degrees, Herding, Drafting and Lure Coursing trials and tests must commence by 8.00am, and be cancelled when the temperature exceeds 30 degrees as measured at the closest Bureau of Meteorology station to the venue. **(12/16)**

Be amended to read:

19.1.2 Where the Bureau of Meteorology NSW ("BOM") forecast on the BOM App (<http://www.bom.gov.au/app/>) for the location at or nearest to any show at 10.00am on the day before the scheduled commencement time of the show, indicates Extreme Weather for the date of the show, the following will apply:- **(02/17)**

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- (f) Extreme Weather- Impact on Dog Sports Herding, Drafting, Lure Coursing, **Scent Work** and Earthdog events, including tests and trials, must be cancelled when the forecast temperature available at 10.00am from the closest Bureau of Meteorology station to the venue (www.bom.gov.au/) two days prior exceeds 35 degrees Celsius. If the forecast temperature exceeds 30 degrees, Herding, Drafting and Lure Coursing trials and tests must commence by 8.00am, and be cancelled when the temperature exceeds 30 degrees as measured at the closest Bureau of Meteorology station to the venue. **(12/16)**

CARRIED

MOVED C Rafton

SECONDED G Vernon

THAT the Minutes of the Sporting Committee meeting held on 15 March 2023 be **received**.

CARRIED

A McIlrath abstained

7.7 CJEP Examinations Committee – 4/4/2023

7.7.1 Recommendation 1 – Item 5.1: Practical Exam Dates

MOVED C Rafton

SECONDED L Brand

THAT Recommendation 1, which reads as follows, be **approved**:-

THAT the Practical Examinations shall be scheduled for 28 October and the 4 November at Orchard Hills.

CARRIED

MOVED G Spagnolo

SECONDED G Vernon

THAT the Minutes of the CJEP Examinations Committee meeting held on 4 April 2023 be **received**.

CARRIED

7.8 RNSWCC Health & Welfare Charity

7.8.1 Meeting 3/4/2023

7.8.1 Resolutions 1 & 2 – Item 4.2.2: Report on Grant Applications/Assessments

7.8.1.1 Resolution 1

MOVED L Brand

SECONDED S Oliver

THAT Resolution 1, which reads as follows, be **noted**:-

THAT the Charity support all three applications.

CARRIED

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7.8.1.2 **Resolution 2**

MOVED C Rafton SECONDED L Brand

THAT Resolution 1, which reads as follows, be **noted**:-

THAT the Charity support the applications in order of priority as ranked by the external assessors so that progressively funding can be provided to each in that same order, concurrently with appropriate balance of expenditure on direct relief of suffering.

CARRIED

MOVED C Rafton

SECONDED L Brand

THAT the Minutes of the RNSWCC Health & Welfare Charity Trust meeting held on 3 April 2023 be **received**.

CARRIED

7.8.2 **Meeting 17/4/2023**

7.8.2.1 **Resolutions 1 to 6**

MOVED C Rafton

SECONDED L Brand

THAT Resolutions 1, 2, 4, 5 & 6, which read as follows, be **noted**:-

7.8.2.1.1 **Resolution 1 – Liaison with Pets in the Park**

THAT the Secretary of the Charity liaise with Pets in the Park and develop a definite proposal for the Charity to support direct relief of suffering through support of Pets in the Park.

7.8.2.1.2 **Resolution 2 – Liaison with Animal Welfare League**

THAT Hugh Gent OAM and Brian Crump liaise with AWL to investigate supporting AWL with direct relief of suffering.

7.8.2.1.3 **Resolution 3 – AMRRIC Funding - Ehrlichiosis**

THAT the Charity President write to AMRRIC to ascertain their current situation with regards to Ehrlichiosis management and to inquire if further funding would assist AMRRIC in stopping the spread of Ehrlichiosis into NSW.

7.8.2.1.4 **Resolution 4 – Ranking of Research Grant Applications**

THAT the three research grant applications be funded according to the same ranking as determined by the external assessors.

7.8.2.1.5 **Resolution 5 – Applicant 1 – Immediate Funding**

THAT Applicant 1 be given immediate funding to begin the process.

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7.8.2.1.6 **Resolution 6 – DOGS NSW Representative on RNSWCC Health & Welfare Charity Board**

THAT the advice given by Malcolm Craig KC and Ann Fieldhouse regarding the appointment to the Charity Board of Directors of the DOGS NSW representative be brought to the attention of the Board of Directors of DOGS NSW with a request that the matter be resolved by the Board of Directors of DOGS NSW.

CARRIED

7.8.2.1.6.1 **Appointment of DOGS NSW President to the RNSWCC Health & Welfare Charity Trust Board**

MOVED C Rafton SECONDED G Spagnolo
THAT the current DOGS NSW President, Mrs Lyn Brown, be **appointed** as the Representative of DOGS NSW to the RNSWCC Health & Welfare Charity Trust Board.

CARRIED

The President offered her thanks on behalf of the DOGS NSW Board to Mrs L Brand for time and efforts during her term on the Charity.

MOVED L Brand SECONDED G Spagnolo
THAT the Minutes of the RNSWCC Health & Welfare Charity Trust meeting held on 17 April 2023 be **received**.

CARRIED

8. DOGS AUSTRALIA MATTERS

8.1 Dogs Australia Notice of Special Board Meeting June 2023

MOVED L Brand SECONDED G Spagnolo
THAT the Notice for the Dogs Australia Special Board Meeting scheduled for 17 June 2023 and the closing date for Agenda Items, being 21 April 2023, be **noted**.

CARRIED

8.1.1 DOGS NSW Items for Agenda

MOVED L Brand SECONDED K Charnock
THAT the DOGS NSW Agenda Items for the Dogs Australia June 2023 Special Board Meeting be **accepted** – **subject to the inclusion of the Show Committee Motion at Item 7.5.2, above**.

CARRIED

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9. **CORRESPONDENCE** – NIL

10. **GENERAL BUSINESS**

10.1 **Action List**

10.1.1 **Regional Presidents & Secretaries Meeting**

Director N Keck advised the meeting that she had selected three (3) dates – 1 July, 8 July or 15 July 2023 - for the Regional Presidents & Secretaries Meeting and suggested that it would be appropriate for the President and/or the Senior Vice President, an Executive and a Director to attend the meeting which will be held in either Orange or Dubbo.

Director Keck will send an email to the President and the Senior Vice President advising of the details once confirmed.

MOVED G Spagnolo

SECONDED A McIlrath

THAT the Reports from Director N Keck emanating from items on the Action List be **received**.

CARRIED

10.3 **Show Committee – Attracting other Clubs to hold Metropolitan Shows**

Director J Sheppard advised that the Show Committee had been trialling the idea of attracting other Clubs to hold shows in the Metropolitan area, however, this has not proven to be successful as the Clubs do not wish to agree to holding their shows with other Clubs. Notwithstanding that, the Show Committee has arranged for four (4) shows to be held at Orchard Hills on the June long weekend.

MOVED A McIlrath

SECONDED S McFadden

THAT the Report from Director J Sheppard in relation to attracting other Clubs to hold shows in the Metropolitan area be received.

CARRIED

10.4 **The Great Cattle Dog Muster - Update**

Director G Vernon gave the meeting an update on The Great Cattle Dog Muster stating that DOGS NSW Board had agreed to provide \$2,500.00 sponsorship for the official dinner and to waive the Draft Schedule and advertising fees.

The Company Secretary advised the meeting that the Invoice for \$2,500.00 from the Muswellbrook Chamber of Commerce had been received and paid in accordance with the previous resolution of the Board.

MOVED S McFadden

SECONDED S Oliver

THAT the report from Director G Vernon in relation to the current status of The Great Cattle Dog Muster be **received**.

CARRIED

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10.6 **Decisions v Recommendations**

The President advised the meeting that at a recent meeting between the President, Senior Vice President, Operations Manager and Company Secretary, the decision of the Board at the Strategic Planning meeting late last year, ie, to allow DOGS NSW Committees to make “decisions” instead of “recommendations” was reversed by the President and the Senior Vice President at that meeting.

The rationale for the reversing of the decision was that the RNSWCC Articles of Association, Article 48(a), states:-

48(a) The Board of Directors may, by resolution, delegate to one or more committees (consisting of such person or persons as the Board of Directors thinks fit) the exercise of such of the functions of the Board of Directors as are specified in the resolution, other than this power of delegation.

and, therefore, as a specific resolution had not been made by the Board to delegate decisions to DOGS NSW Committees, this decision was not enforceable.

MEETING CLOSED

6.57pm

NEXT MEETING:

Wednesday 10 May 2023 commencing @ 2.00pm

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