

MINUTES of a meeting of the BOARD OF DIRECTORS held **Wednesday 12 October 2022** commencing at **1.10pm**.

DISTRIBUTION:	L Brand	G Spagnolo
	C Rafton	E Pickering
	P Cutler	K Hedberg BVSc
	R Harbin	R Privett (by Zoom)
	V Etherington OAM	K Charnock
	N Keck	A McIrath
	J Sheppard (by Zoom)	G Vernon (by Zoom)
IN ATTENDANCE:	Directors Elect, L Brown, S McFadden, S Oliver	
	V Gagan-Wilson (Company Secretary), L Hadley (Committee Secretary/Examinations Administrator)	
	A Khamis (Operations Manager), K Liu (Finance Team Lead) for part of meeting	

Standing orders were suspended to bring forward Item 7.3, being the Agenda for the Dogs Australia October 2022 Board Agenda, for consideration.

Meeting recessed @ 2.26pm Meeting resumed @ 2.49pm

The President made a presentation to the outgoing Directors, Miss V Etherington OAM, Mr P Cutler and Mr E Pickering, thanking them for their valuable input and dedication to the Board.

APOLOGIES: S Mills

MOVED P Cutler **THAT** the apologies be **received**. SECONDED K Hedberg BVSc

CARRIED

IN CAMERA

1. CONFIRMATION OF PREVIOUS MINUTES

MOVED V Etherington OAM

SECONDED G Spagnolo

THAT the Minutes of the following Board Meetings, be **confirmed**.

- 1.1 Face to Face Meeting 14 September 2022
- 1.2 Electronic Motion 21 September 2022

CARRIED

2. <u>GENERAL BUSINESS TO BE DEALT WITH IN CAMERA</u>

2.1 Executive Committee Decisions

2.1.1 ECD22/2022: RNSWCC AGM Supplementary Agenda-Electronic/Hybrid Meetings

MOVED V Etherington OAM SECONDED P Cutler **THAT** the decision of the Executive Committee in ECD22/2022, which reads as follows, be **endorsed**:- **THAT** the advice of Paul Svilans of Mark O'Brien Lawyers be accepted and that the proposed "Supplementary Agenda" be distributed to the membership **by tomorrow Friday 7 October 2022** by publishing on the DOGS NSW website, by electronic Special Notice and by hard copy via post to those members who have previously indicated that they require hard copies of the RNSWCC Annual Report which historically contains the Agenda for the RNSWCC AGM.

CARRIED

A Khamis & K Liu joined the meeting @ 2.30pm

2.2 **Operations Manager's Report – September 2022**

2.2.4 DOGS NSW Google Search

Director Elect L Brown advised the meeting that when you Google "DOGS NSW" our name comes up third on the list, however, it used to come up first.

The Operations Manager responded that it appears our competitors have realised that we are a threat and, therefore, are paying Google more money to put them before us.

<u>For the Operations Manager</u>: To discuss with the Website Developer to investigate options to resolve this issue.

MOVED V Etherington OAMSECONDED G SpagnoloTHAT the Operations Manager's Report for September 2022 be received.

CARRIED

2.3 Finance Committee – 27/9/2022

2.3.1 Recommendation 1 – Item 8.1.2: Financial Statements as @ 31 August 2022

MOVED V Etherington OAMSECONDED K Hedberg BVScTHAT Recommendation 1, which reads as follows, be approved:-THAT the Financial Statements as @ 31 August 2022 be approved by the Board ofDirectors.

CARRIED

2.3.2 Recommendation 2 – Item 10.1.1: Scale of Charges

MOVED C RaftonSECONDED K CharnockTHAT Recommendation 2, which reads as follows, be approved:-THAT the proposed 2023 Scale of Charges be approved by the Finance Committee andrecommended to the Board for approval.

2.3.3 Recommendation 3 – Item 10.1.2: Back Payment of Lapsed Prefix & Membership Fees

MOVED N Keck SECONDED V Etherington OAM **THAT** Recommendation 3, which reads as follows, be **approved**:- **THAT** the Board **approve** the back charging of Membership <u>and</u> Prefix fees at the current rates if they have both lapsed, effective immediately. The practice of only back paying Prefix fees without the corresponding membership fee is no longer acceptable. **CARRIED**

2.3.4 Item 10.3: Strategic Planning

MOVED C RaftonSECONDED G VernonTHAT the matters listed under Item 10.3 be forwarded onto and added to the Agendafor the upcoming Strategic Planning meeting.

CARRIED

MOVED C Rafton SECONDED G Spagnolo
THAT the Minutes of the Finance Committee meeting held on 27 September 2022 be received.
CARRIED

A Khamis & K Liu left the meeting @ 3.20pm

2.4 **Compliance Investigative Panel**

The Board noted that the Compliance Investigative Panel did not meet.

2.5 Judges Committee

The Board noted that this Committee did not meet.

2.6 Animal Welfare & Community Liaison Officer Report – September 2022

MOVED K Hedberg BVSc SECONDED P Cutler THAT the Animal Welfare & Community Liaison Officer's Report for September 2022 be received.

CARRIED

2.6.5 Serious Animal Welfare Issues Working Party – 30/9/2022

2.6.5.1 Recommendation 1 – Item 1: MEPP Auditors & Inspection Reports

MOVED P CutlerSECONDED K Hedberg BVScTHAT Recommendation 1, which reads as follows, be approved:-THAT all MEPP Auditors report to and are managed by the Animal Welfare &Community Liaison Officer.

CARRIED

2.6.5.2 Recommendation 2 – Item 2: Working Party change to Committee

MOVED G VernonSECONDED P CutlerTHAT Recommendation 2, which reads as follows, be approved:-THAT the Serious Animal Welfare Issues Working Party be formed as aCommittee with ongoing focus on addressing all areas of animal welfare andsupporting regulations.

2.6.5.3 Flow Chart

Director R Harbin expressed concern that the Flow Chart appeared to be convoluted and should be reviewed and simplified.

MOVED G VernonSECONDED P CutlerTHAT the Minutes of the Serious Animal Welfare Issues Working Party meeting held on30 September 2022 be received.

CARRIED

2.7 Company Secretary's Report

2.7.5 Recommendation 4 – Item 1.4: Approval of Committee Minutes – No Recommendations

MOVED P CutlerSECONDED K Hedberg BVSc**THAT** Recommendation 4, which reads as follows, be **approved**:-**THAT** the Minutes of the following Committee Meetings be approved by the Board:-2.7.4.1Obedience & Tracking Committee - 8/9/20222.7.4.2Obedience & Tracking Judges Committee - 8/9/20222.7.4.3Sporting Committee - 20/9/2022

CARRIED

2.7.6 **Recommendation 5 – Item 1.5: Regional Grant Thanks**

MOVED P Cutler

SECONDED K Hedberg BVSc

THAT Recommendation 5, which reads as follows, be **noted**:-**THAT** the Board notes the thanks from the following Clubs for the approval of Regional Grants:-

2.7.5.1 Hunter Kennel Club

2.7.5.2 Wollongong Dog Sports Club

CARRIED

2.7.7 Items for Noting

MOVED P CutlerSECONDED K Hedberg BVScTHAT the Items for noting in the Company Secretary's Report be noted.

CARRIED

2.7.8 **Re-application for use of the word "Royal"**

The Company Secretary advised the meeting that following the death of the Late Queen Elizabeth II, the Royal NSW Canine Council will need to re-apply for use of the word "Royal" in its name. The Office is currently investigating this matter.

MOVED G Vernon

SECONDED G Spagnolo

THAT the Company Secretary's Report be **received**.

3. BUSINESS ARISING FROM MINUTES

3.1 Strategic Planning Session – Setting a Date

(Refer Item 3.1-BOD Minutes 14/9/2022)

The Board agreed to hold the Strategic Planning Session on Wednesday 16 November 2022 commencing at 9.30am.

4. JUDICIAL MATTERS

4.1 Judicial Co-ordinator's Report 4.1.1 Inquiry Table

MOVED C Rafton **THAT** the Judicial Co-ordinator's Report be **received**. SECONDED A McIlrath

CARRIED

OPEN MEETING

5. MOTIONS ON NOTICE - NIL

6. MONTHLY REPORTS

**Monthly Reports received to date were distributed to Directors via the next Electronic Board Agenda with the following exceptions:-

6.1 **Constitution & Regulations Review Working Party**

6.1.1 Jack Russell Terrier Club of NSW Inc – Revised Constitution

MOVED G Spagnolo SECONDED K Hedberg BVSc THAT the revised Constitution of the Jack Russell Terrier Club of NSW Inc be approved. CARRIED

6.1.2 Watagan Agility Group – Application for Affiliation

MOVED P Cutler SECONDED G Spagnolo
THAT the Application for Affiliation from the Watagan Agility Group be approved.
CARRIED

MOVED P Cutler SECONDED K Hedberg BVSc THAT the Reports from Constitution & Regulations Review Working Party for September 2022 be received.

6.2 Public Relations Committee – 15/9/2022

6.2.1 **Recommendation 1 – Item 6.3 – New Committee Members**

MOVED K Hedberg BVScSECONDED K CharnockTHAT Recommendation 1, which reads as follows, be approved:-THAT the following members be appointed to join the Public Relations Committee:-

- Sally McNamara
- Stephen Hurford
- Kim Tressider

CARRIED

MOVED G Vernon SECONDED E Pickering THAT the Minutes of the Public Relations Committee meeting held on 15 September 2022 be received.

CARRIED

6.3 **Retrieving & Field Trials Committee – 15/9/2022**

6.3.1 Recommendation 1 – Item 8.1.1: Live Game

MOVED P Cutler SECONDED G Spagnolo THAT Recommendation 1, which reads as follows, be approved:-THAT the following be sent to Dogs Australia:

- No live game is to be used in the running of any Retrieving Trials by Dogs Australia.
- Any dead game that may be used has been responsibly sourced

CARRIED

SECONDED G Spagnolo

THAT the Minutes of the Retrieving & Field Trials Committee meeting held on 15 September 2022 be **received**.

CARRIED

6.4 **Show Committee – 16/9/2022**

MOVED P Cutler

6.4.1 Recommendation 5 – Item 8.2: DOGS NSW Regulations Part II-Show, Clause 12.18(vi) – Definition of "Exhibited"

MOVED C RaftonSECONDED E PickeringTHAT Board confirms that by recently amending DOGS NSW Regulations Part II-Show, to
remove the word "enter" in the relevant Clauses, this issue has been resolved.

CARRIED

MOVED G Vernon SECONDED E Pickering THAT the Minutes of the Show Committee meeting held on 16 September 2022 be received. CARRIED

7. DOGS AUSTRALIA MATTERS

7.1 Ramp & Table Breed Listing – Feedback from Members Requested (Refer Item 7.3-BOD Minutes 14/9/2022)

- DOGS NSW Member C Paine
- DOGS NSW Member N Rushforth
- DOGS NSW Member E McKay
- DOGS NSW Member N Hammond
- Dogs SA

The Board noted the feedback from members in respect of the Ramp & Table Breed Listing and agreed that the DOGS NSW Directors on the Dogs Australia Board will convey to the meeting on the weekend the view that this Policy should not be mandatory and should only be a recommendation.

7.2 FCI Responsible Breeding Documentation

MOVED E Pickering

SECONDED P Cutler

THAT the FCI Responsible Breeding Documentation as follows, be noted:-

- What does Responsible Breeding Mean
- Why Choose a Registered Breeder

CARRIED

7.3 Dogs Australia 2022 October Conference Agenda

MOVED K Hedberg BVScSECONDED G Spagnolo**THAT** the decisions of DOGS NSW Board in relation to the Items listed on the Agenda for the DogsAustralia October 2022 Board Agenda be approved.

CARRIED

8. <u>CORRESPONDENCE</u> – NIL

9. BUSINESS ADJOURNED FROM PREVIOUS MEETINGS - NIL

10. GENERAL BUSINESS

10.1 Action List as @ 5 October 2022

NOTED

- MEETING CLOSED 5.32pm
- NEXT MEETING
 Electronic Meeting Friday 28 October 2022

 Face to Face Wednesday 9 November 2022 commencing @ 2.00pm