# Interview – Record Keeping Checklist

Member Number(s): …………………………………………………………………….

Member Name(s): ………………………….…………………………………………….

Prefix(es): ………………………….…………………………………………………….

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| **Documentation** |
| **Checklist Items** | **Yes** | **No** | **Not Required** | **Comments** |
| Are registration papers held for all dogs? | [ ]  | [ ]  | [ ]  |       |
| Are vaccination certificates or evidence of current vaccination held for all dogs? | [ ]  | [ ]  | [ ]  |       |
| Are all dogs microchipped? | [ ]  | [ ]  | [ ]  |       |
| Are breeding records held for all litters bred in the past 5 years? | [ ]  | [ ]  | [ ]  |       |
| Are records held for all stud services in the past 5 years? | [ ]  | [ ]  | [ ]  |       |
| Are records of all dogs sold for the past 5 years retained? | [ ]  | [ ]  | [ ]  |       |
| Are records held for Worming and External Parasite treatment/preventative for the past 3 years? | [ ]  | [ ]  | [ ]  |       |
| Are puppy packs containing feeding guide, grooming guide, health & maintenance guides available and provided to each puppy/dog purchaser? | [ ]  | [ ]  | [ ]  |       |
| Other ……………………………………………………………………………………………………………………………… | [ ]  | [ ]  | [ ]  |       |
| Other ……………………………………………………………………………………………………………………………… | [ ]  | [ ]  | [ ]  |       |