# Interview – Record Keeping Checklist

Member Number(s): …………………………………………………………………….

Member Name(s): ………………………….…………………………………………….

Prefix(es): ………………………….…………………………………………………….

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| --- | --- | --- | --- | --- |
| **Documentation** | | | | |
| **Checklist Items** | **Yes** | **No** | **Not Required** | **Comments** |
| Are registration papers held for all dogs? |  |  |  |  |
| Are vaccination certificates or evidence of current vaccination held for all dogs? |  |  |  |  |
| Are all dogs microchipped? |  |  |  |  |
| Are breeding records held for all litters bred in the past 5 years? |  |  |  |  |
| Are records held for all stud services in the past 5 years? |  |  |  |  |
| Are records of all dogs sold for the past 5 years retained? |  |  |  |  |
| Are records held for Worming and External Parasite treatment/preventative for the past 3 years? |  |  |  |  |
| Are puppy packs containing feeding guide, grooming guide, health & maintenance guides available and provided to each puppy/dog purchaser? |  |  |  |  |
| Other ……………………………………………………………………………………………………………………………… |  |  |  |  |
| Other ……………………………………………………………………………………………………………………………… |  |  |  |  |