



MINUTES of a meeting of the BOARD OF DIRECTORS held in the Amenities Building on **Wednesday 9 February 2022** commencing @ **2.00pm**

DISTRIBUTION:

L Brand	G Spagnolo
C Rafton	E Pickering (by Zoom)
P Cutler	K Hedberg BVSc
R Harbin	R Privett
V Etherington OAM	K Charnock (by Zoom)
N Keck	A McIra
J Sheppard (By Zoom)	G Vernon
	S Mills

IN ATTENDANCE:

V Gagan-Wilson (Company Secretary)
L Hadley (Committee Secretary/Examinations Administrator)
N De Silva (Finance Team Lead) by Zoom for part of meeting

APOLOGIES: NIL

IN CAMERA

1. CONFIRMATION OF PREVIOUS MINUTES - NIL

Directors K Charnock & Dr K Hedberg BVSc joined the meeting @ 2.10pm

2. GENERAL BUSINESS TO BE DEALT WITH IN CAMERA

2.1 Executive Committee Decisions

2.1.1 ECD6/2022 – Agility Committee Budgets - APPROVED

MOVED P Cutler

SECONDED N Keck

THAT the decision of the Executive Committee in ECD6/2022, which reads as follows, be **endorsed**:-

THAT the budgets for the following events be approved:-

- (1) DOGS NSW Fundraiser Agility Trial – 26 February 2022
- (2) DOGS NSW State Agility Titles – 26 & 27 March 2022

CARRIED

2.1.1.1 Committee I&E Statements

Director N Keck advised the meeting that despite the resolution of the Board, at Item 2.3.5 of its August 2021 Meeting, to accept and adopt the new process for I&E Statements, the Library & Archives Committee is still not receiving their I&E Statements.

For the Company Secretary to follow up with the Accounts Department.

2.2 Operations Manager's Report – February 2022

2.2.1 Items for Noting

The following items in the Operations Manager's Report were noted:-

- Orchard Hills Lease & Other Government Related Matters
 - Boundary Fence
 - Lure Coursing Area

2.2.2 New Lease Document

Directors noted that the Office of Strategic Lands had previously advised the Heads of Agreement document would be submitted to DOGS NSW for signing in February 2020.

Director P Cutler to confirm the actual date in February committed to by the Office of Strategic Lands and if the document is not received by the date, will contact follow up with that organisation.

2.2.3 Christmas 2022 Office Hours

MOVED N Keck

SECONDED K Hedberg BVSc

THAT Recommendation 1, which reads as follows, be approved:-

THAT the Board of Directors **approve** the proposed hours for Christmas 2022 as follows:-

- Close to Members on Tuesday 21st December 2022 at 4pm
- Office to Close on Wednesday 22nd December 2022 at 12pm
- Office to reopen to some Staff on Monday 9th January 2023 at 9am
- Office to reopen to Members on Wednesday 11th January 2023 at 9:30am
- All staff return on Monday 16th January 2023 at 9am.

CARRIED

C Rafton abstained

MOVED P Cutler

SECONDED R Privett

THAT the Operations Manager's Report for end February 2022 be **received**.

CARRIED

2.3 Finance Committee – 27/1/2022

2.3.1 Recommendation 1 – Operations Manager's Report – Item 5: Fire Sale of Old ANKC Stationery

MOVED K Hedberg BVSc

SECONDED N Keck

THAT the reduction in price of old ANKC certificates until sold out from \$0.60 cents to \$0.20 cents per certificate be **approved**.

CARRIED

MOVED P Cutler

SECONDED R Privett

THAT the Accounts Department be requested to advise how many certificates the Office needs to order and how much DOGS NSW will make on those certificates.

CARRIED

2.3.2 **Recommendations 1A, 1B & 1C: Item 6.1: Outstanding Annual Reports**

2.3.2.1 **Recommendation 1A**

MOVED P Cutler

SECONDED S Mills

THAT Recommendation 1A, which reads as follows, be **approved**:-

THAT the Country Regional Directors be asked to approach the delinquent country regional clubs and offer them assistance. If they find that a club is, in fact, defunct they should report that to the Board so that the club can be de-registered and action taken to recover any club assets.

CARRIED

2.3.2.2 **Recommendation 1B**

MOVED N Keck

SECONDED K Hedberg BVSc

THAT Recommendation 1B, which reads as follows, be **approved**:-

THAT, as the Director liaison seems to be a good model, the Metropolitan based Directors, excluding the President, share the Breed Clubs and Metropolitan District Clubs and take similar action.

CARRIED

2.3.2.3 **Recommendation 1C**

MOVED N Keck

SECONDED K Hedberg BVSc

THAT Recommendation 1C, which reads as follows, be **approved**:-

THAT the Operations Manager, when satisfied that the most recent year Annual Return is accurate and complete, be delegated the authority to waive the requirement to submit reports from prior years.

CARRIED

2.3.3 **Item 6.2: Shed Replacement**

Director P Cutler advised the meeting that the Shed slab has been tested and has passed and just needs to be sanded off and sealer on top. The original cost of the job may change slightly as the quote is now outdated, however, as the company has a special on at the moment it is possible the cost may be less. Director P Cutler will follow up and advise further.

2.3.2 **Recommendation 2 – Item 6.4: Breed Assessment & Temperament Test Form**

MOVED K Hedberg BVSc

SECONDED G Spagnolo

THAT Recommendation 2, which reads as follows, be **approved**:-

THAT the Breeder Assessors & Temperament Testers Invoice the clients under their own name and, although they are entitled to show they are accredited with DOGS NSW, they cannot use DOGS NSW invoices.

CARRIED

2.3.3 Recommendation 3 -Item 6.10: Committee/Working Party Objectives

MOVED P Cutler

SECONDED N Keck

THAT Recommendation 3, which reads as follows, be **approved**:-

THAT the Mission Statement & Objectives as attached at Annexure C be recommended to the Board for approval.

CARRIED

2.3.4 Recommendation 4 – Item 8.1.2: Financial Statements as @ 31 December 2021

MOVED V Etherington OAM

SECONDED R Privett

THAT Recommendation 4, which reads as follows, be **approved**:-

THAT the Financial Statements as @ 31 December 2021 be **approved** by the Board of Directors.

CARRIED

2.3.6 Recommendation 6 – Item 8.4.1: Hunter Region – Hunter Kennel Club

MOVED P Cutler

SECONDED G Spagnolo

THAT Recommendation 6, which reads as follows, be **approved**:-

THAT, in preparation of dealing with the application from the Hunter Kennel Club, an undertaking from the CNCC is required that the container is permitted to be placed on their property along with the conditions on which it stays or, if not, the Club be required to obtain a legal contract so that the person who offers the site for the container guarantees they will get it back if that person is no longer involved in the Club.

CARRIED

2.3.8 Recommendation 8 – Item 9.1: Morris & Batzloff – Audit Insurance Offer

MOVED V Etherington OAM

SECONDED P Cutler

THAT Recommendation 8, which reads as follows, be **approved**:-

THAT the offer from Morris Batzloff to provide Audit Insurance be rejected as DOGS NSW does not pay tax, it cannot be audited and, therefore, this service is not required.

CARRIED

2.3.9 Recommendation 9 – Item 10.1.5: Restock of Books – The Dog Owner’s Manual

MOVED C Rafton

SECONDED N Keck

THAT Recommendation 9, which reads as follows, be **approved**:-

THAT the Finance Committee approved the purchase of 500 copies of The Dog Owner’s Manual.

CARRIED

2.3.10 Recommendation 10- Item 10.5: Fee for Registration of New Breeds

MOVED K Hedberg BVSc

SECONDED R Privett

THAT Recommendation 10, which reads as follows, be **approved**:-

THAT DOGS NSW accepts the recommendation from Dogs Australia that a fee of \$50 per dog be implemented for the registration of new breeds.

CARRIED

MOVED K Hedberg BVSc

SECONDED G Vernon

THAT the Minutes of the Finance Committee meeting held on 27 January 2022 be **received**.

CARRIED

2.4 Judges Committee

The Board noted that this Committee did not meet

2.5 Compliance Investigative Panel

The Board noted that this Committee did not meet.

2.6 Animal Welfare & Community Liaison Officer Report – January 2022

MOVED K Hedberg BVSc

SECONDED C Rafton

THAT the Animal Welfare & Community Liaison Officer's Report for January 2022 be **received**.

CARRIED

2.7 Aggressive Dogs – NIL

2.8 Election of Chair of Public Relations Committee

MOVED P Cutler

SECONDED S Mills

THAT Director Angus McIlrath be nominated as Chair of the Public Relations Committee.

CARRIED

There being no other nominations, **Director Angus McIlrath** was **elected** as Chair of the Public Relations Committee.

Directors discussed issues relating to the role of the Public Relations Committee as follows:-

- Need to look at what the Board expects of the Public Relations Committee
- Should all PR Events be conducted under the banner of the Show Committee
- Dogs On Show should be held regionally as well
- Need to go digitally – currently DOGS NSW does not have a profile – the public is only directed to our own members (preaching to the converted)
- Need to engage a professional PR company

3. BUSINESS ARISING FROM MINUTES

J Shepherd left the meeting @ 5.09pm

Meeting recessed @ 5.09pm

Meeting resumed @ 5.28pm

3.2 Electronic & Hybrid General Meetings of Members

(Refer Item 5.3-BOD Minutes 8/12/2021)

MOVED C Rafton

SECONDED E Pickering

THAT the advice of the Honorary Solicitor, Hayden Dyer, in respect of the conduct of DOG NSW General Meetings of Members by Electronic and/or Hybrid means be **noted**.
carried

CARRIED

For the Company Secretary to follow up at the end of March as to any changes to the current Treasury Laws Amendment (2021 Measures No.1) 2021 (Cth) (the Amending Act) temporary amendments to the Corporations Act 2001.

3.3 **Facebook Administrators' Liability – Honorary Solicitor's Advice**
(Refer Item 3.5-BOD Minutes 8/12/2021)

MOVED G Vernon

SECONDED V Etherington OAM

THAT Director A McIlrath go back to Gould Social Media, expressing DOGS NSW need reach to people outside our membership base, and investigate all the other platform they have, their knowledge based on those other platforms and the company's experience.

CARRIED

3.7 **DNSW Strategic Plan**

MOVED V Etherington OAM

SECONDED K Hedberg BVSc

THAT the Strategic Analysis document tabled by the President at the meeting be **noted**.

CARRIED

Directors were asked to bring to the next meeting suggestions for identifying alternative income streams for when registrations potentially dry up as a result of recent Government proposed legislation.

3.7.1 **Training Course for Directors – Corporate Governance/Legal Obligations**

MOVED N Keck

SECONDED R Privett

THAT DOGS NSW proceed with sourcing a suitable course for Directors in respect of Corporate Governance and their legal obligations as a Director.

CARRIED

3.7.3 **Communication & Advocacy**

Director N Keck suggested DOGS NSW allocate a significant budget to be spent on promoting ourselves and making changes to our structure.

Directors agreed to dedicate more time to the Strategic Plan at the next meeting.

OPEN MEETING

5. **MOTIONS ON NOTICE**

5.1 **DOGS NSW Regulations Part IX-Electoral Regions – Amend Voting from LGA to Postcode**

MOVED V Etherington OAM

SECONDED K Hedberg BVSc

THAT the Motion submitted by Director C Rafton, which reads as follows, in respect of amending DOGS NSW Regulations Part IX-Electoral Regions so that the Regions move from LGA to Postcodes be **noted** and further consideration be given once Directors have perused the spreadsheet provided by the Operations Manager:-

THAT the attached forms/sheets/reports of:

- total membership by postcode
- total membership by LGA
- list of Postcodes in each LGA

be considered by the Board of Directors for amendment (if necessary) and endorsement to be presented to the members as a Special Resolution of DOGS NSW so that the designated Regions be changed at a forthcoming General Meeting of the members by Special Resolution in line with the above listed resolution.

For the Company Secretary: To distribute to Directors the spreadsheet drafted by the Operations Manager.

6. MONTHLY REPORTS

****Monthly Reports received to date were distributed to Directors via the Electronic Board Agenda of 3 February 2022, with the following exceptions:-For**

6.1 Company Secretary's Report

MOVED P Cutler
SECONDED V Etherington OAM
THAT the Company Secretary's Report be **received**.

CARRIED

6.2 Agility Committee

6.2.1 Wollongong Dog Sports Club –Agility Trial

MOVED V Etherington OAM
SECONDED R Harbin
THAT the fine of \$69.00, being for late submission of Draft Schedule for the Wollongong Dog Sports Club Agility/Jumping Trial scheduled for 25 February 2022, **NOT** be imposed.

CARRIED

6.3 Breed Standards Committee – 17/1/2022

6.3.1 Recommendations 1 & 2 - Asian Breeds Dog Cub - Karelian Bear Dog & Yakutian Laika

6.3.1.1 Recommendation 1 - Karelian Bear Dog

MOVED P Cutler
SECONDED K Hedberg BVSc
THAT Recommendation 1, which reads as follows, be approved:-
THAT the request for the Karelian Bear Dog to be added as an Asian Breed be **denied**.

CARRIED

6.3.1.2 Recommendation 1 - Yakutian Laika

MOVED P Cutler
SECONDED N Keck
THAT the request for the Yakutian Laika to be added as an Asian Breed be **denied**.

CARRIED

6.4 Constitution & Regulations Working Party

6.4.1 Request from Convenor for a "Sponsor"

MOVED K Charnock
SECONDED R Harbin
THAT Director G Vernon liaise with the Convenor of the Constitution & Regulations Working Party to clarify the intent and objects of the Working Party.

CARRIED

6.5 **Grounds Committee – 27/1/2022**

6.5.1 **Recommendations 1, 2 & 3 – Item 4.1: External Fencing/Sheep**

6.5.1.1 **Recommendation 1**

MOVED V Etherington OAM SECONDED N Keck

THAT Recommendation 1, which reads as follows, be **approved**:-

THAT when the external fencing is completed, a minimum of 100 sheep be purchased, as this is the required minimum number by ANKC Regulations for Trialing, as 90 sheep need to be fit and ready for the trial events- **subject to the Agreement being completed signed by the Sheep Manager**

CARRIED

It was agreed that once the Finance Committee has approved the Sheep Manager's Agreement that Executive Committee approval of the final document be obtained.

6.5.1.2 **Recommendation 2**

MOVED V Etherington OAM SECONDED N Keck

THAT Recommendation 2, which reads as follows, be **approved**:-

THAT 50 sheep be purchased in March 2022 to allow the sport to start training the sheep up to required standards.

CARRIED

MOVED G Spagnolo

SECONDED K Hedberg BVSc

THAT the Minutes of the Grounds Committee meeting of 27 January 2022 be **received**.

6.5.2 **GSDL Kitchen & PA System**

Director K Hedberg BVSc requested the work on the GSDL Kitchen and the PA System be expedited and completed prior to the National Show in June 2022.

6.6 **Regional Committees Working Party**

6.6.1 **New Member**

MOVED P Cutler

SECONDED A McIlrath

THAT Recommendation 1, which reads as follows, be **approved**:-

THAT Mrs Gail Keegan be added as a member of the Regional Committees Working Party to represent the Western Region.

CARRIED

6.7 **Show Committee – 19/1/2022**

6.7.2 **Recommendation 2 – Item 9.4: 1, 2, 3, 4 System**

MOVED K Hedberg BVSc

SECONDED S Mills

THAT Recommendation 2, which reads as follows, be **approved**:-

THAT DOGS NSW Regulations Part II-Show, Section 8, Clause 8A(2)(f)&(g) be amended to coincide with Dogs Australia Regulations Part 5-Conformation Show, Section 8, Clauses 8.3.5 & 8.3.6, as follows:

DOGS NSW Regulations Part II-Show, Section 8: TIME AND ORDER OF JUDGING, Clause 8A In-Group and In-Show Placing System, sub-Clauses (2)(f)&(g) - currently reads:-

8A In-Group and In-Show Placing System
(Optional for Shows that only offer Best Puppy in Group/Show and Best Exhibit in Group/Show)

(2) Group/Show Judging

- (f) *The sequence of judging Best Exhibit In Group and Best Exhibit In Show awards shall be in the following order:-*
- (i) *Best Puppy In Group*
 - (ii) *Best Exhibit In Group, placed in the order of 4th, 3rd, 2nd, 1st*
 - (iii) *Best Baby Puppy in Group – if this class is offered (08/16)*
 - (iv) *Best Neuter in Group – if this class is offered (08/16)*
 - (v) *Best Puppy In Show*
 - (vi) *Best Exhibit In Show, placed in the order of 4th, 3rd, 2nd, 1st*
 - (vii) *Best Baby Puppy in Show – if this class is offered (08/16)*
 - (viii) *Best Neuter in Show – if this class is offered (08/16)*
- (g) *Eliminations*
- (i) *A Puppy exhibit which wins Best of Breed but is not awarded Best Puppy In Group shall be eliminated from competing for Best Exhibit In Group awards 1st, 2nd, 3rd, 4th.*
 - (ii) *A Puppy exhibit which wins Best Exhibit In Group but is not awarded Best Puppy In Show shall be eliminated from competing for the Best Exhibit In Show awards 1st, 2nd, 3rd, 4th. (12/06)*

Dogs Australia Regulations Part 5-Conformation Show, Section 8, Clauses 8.3.5 & 8.3.6 - currently reads:-

SECTION 8

8.3 Group/Show Judging

8.3.5 The sequence of judging Best Exhibit in Group and Best Exhibit in Show awards shall be in the following order:-

- a. Best Exhibit in Group, placed in the order of 4th, 3rd, 2nd, 1st
- b. Best Baby Puppy in Group
- c. **Best Puppy in Group**
- d. Best Neuter in Group (if offered)
- e. **Best Exhibit in Show, placed in the order of 2nd, 1st**
- f. Best Baby Puppy in Show
- g. **Best Puppy in Show**
- h. Best Neuter in Show (if offered)

8.3.6 Where a puppy is awarded a Best in Group/Best in Show placing in accordance with 8.3.5 a or e, the highest placed puppy shall be awarded Best Puppy in Group/Best Puppy in Show and there shall be no elimination.

Therefore, DOGS NSW Regulations Part II-Show, Section 8: TIME AND ORDER OF JUDGING, Clause 8A In-Group and In-Show Placing System, sub-Clauses (2)(f)&(g) be amended to read:-

8A ***In-Group and In-Show Placing System***
(Optional for Shows that only offer Best Puppy in Group/Show and Best Exhibit in Group/Show)

(2) Group/Show Judging

- (f) The sequence of judging Best Exhibit in Group and Best Exhibit in Show awards shall be in the following order **(02/22)**:-
 - a. Best Exhibit in Group, placed in the order of 4th, 3rd, 2nd, 1st
 - b. Best Baby Puppy in Group
 - c. Best Puppy in Group
 - d. Best Neuter in Group (if offered)
 - e. Best Exhibit in Show, placed in the order of 2nd, 1st
 - f. Best Baby Puppy in Show
 - g. Best Puppy in Show
 - h. Best Neuter in Show (if offered)
- (g) Where a puppy is awarded a Best in Group/Best in Show placing in accordance with 2(f)a or 2(f)e, above, the highest placed puppy shall be awarded Best Puppy in Group/Best Puppy in Show and there shall be no elimination.

CARRIED

6.7.3 **Item 7.4.5: Complex Fundraising Show – Clash with GSDL National**

Director K Hedberg BVSc raised concern with the Complex Fundraising Show being moved to the same date as the GSDL National.

Director R Harbin was confident that both shows could be accommodated.

MOVED K Hedberg BVSc

SECONDED G Spagnolo

THAT the Minutes of the Show Committee meeting held on 19 January 2022 be **received**.

CARRIED

P Cutler left the meeting @ 7.30pm

7. DOGS AUSTRALIA MATTERS

7.1 EM#196: NBT Dobermanns – DNA Testing

MOVED K Hedberg BVSc

SECONDED S Mills

THAT DOGS NSW agrees to withdraw its Electronic Motion #1976 and resubmit the Motion to include the amended wording by Director B Parker.

CARRIED

7.2 Dogs Australia February 2022 Special Board Meeting-Agenda

MOVED K Hedberg BVSc

SECONDED R Privett

THAT the DOGS NSW decisions on the Dogs Australia February 2022 Special Board Meeting Agenda items be **approved**.

CARRIED

8. **CORRESPONDENCE**

8.1 **Pointing Gundog Club NSW – Application for Affiliation**

The application for Affiliation from the Pointing Gundog Club NSW was referred to the Constitution & Regulations Working Party for confirmation that the Club's Constitution complies with DOGS NSW requirements.

****This matter was referred to the Constitution & Regulations Review Working Party for consideration and recommendation in respect of the Club's proposed Constitution.**

9. **BUSINESS ADJOURNED FROM PREVIOUS MEETINGS** – NIL

10. **GENERAL BUSINESS**

10.2 **Publication of Litters**

The Company Secretary confirmed the the Board decision in respect of reverting to the previous policy of publishing litters in the DOGS NSW Gazette had been relayed to the DOGS NSW Marketing & Publications Officer and, therefore, litters will appear in the Gazette from now on, however, breeders' names will not be included.

10.3 **Lifetime Prefixes**

The Company Secretary confirmed the process for Lifetime Prefixes as follows:-

*Where a protected prefix is required to be used again **the period of protection shall be suspended and normal prefix fees shall be payable during the active period after which the remainder of the protected period comes back into effect.** This provision to apply once only, subsequent active use of the prefix shall result in the remainder of the protected period being cancelled until renewed for a further twenty five (25) years.*

10.4 **Cattle Dog Muster - Update**

Director G Vernon provided a verbal update in relation to the Cattle Dog Muster.

MOVED K Hedberg BVSc

SECONDED E Pickering

THAT the following Judges and Officials for the 2022 Great Cattle Dog Muster be **approved**:-

Breed Judges

Mrs J Dickinson- Franks

Mrs C Redhead

Dog Sports Judges

Obedience: Mrs M Wheeler

Rally O: Mrs V Harris

Rally O: Mrs V Craig

Dances With Dogs: Mrs L Rabbit

Officials

MC Breed: Mrs L Brandt

MC Sports: Mrs V Etherington OAM

Stewards

Breed: Mrs N Abela

Sports: Miss P Ohm

Dog Sport equipment for the event provided by Mrs V Harris.

CARRIED

10.5 DPI Draft Animal Welfare Bill

The President advised the meeting that DOGS NSW will certainly be making a submission on the DPI Draft Animal Welfare Bill which has been forwarded to the solicitors for review. A quote from the solicitors will be received shortly and will require Executive Committee approval for payment. A copy of the final submission will be forwarded to the Board before the closing date of 28 February 2022.

10.6 Banning of British Bulldogs & Cavalier King Charles Spaniels by the Norwegian Government

Director K Hedberg BVSc requested Directors to forward to any comments they may have in respect of the Norwegian Government ban on British Bulldogs & Cavalier King Charles Spaniels and she will put together a report, for consideration by the Board at its next meeting, for onforwarding to the National Canine Health & Welfare Committee,

MEETING CLOSED

8.02PM

NEXT MEETING:

Electronic Meeting – Friday 25 February 2022

Face to Face Meeting – Wednesday 9 March 2022 commencing @ 2.00pm