



MINUTES for a meeting of the BOARD OF DIRECTORS held in the Amenities Building on **Wednesday 10 November 2021** commencing @ **2.00pm**

PRESENT:

K Hedberg BVSc	E Pickering
J Sheppard	C Rafton
L Brand	R Harbin
V Etherington OAM	A McIlrath
N Keck	K Charnock
G Spagnolo	R Privett
P Cutler	G Vernon
	S Mills (by Zoom)

The President welcomed the incoming Directors and thanked the continuing Directors for their support, assistance and input over the past 12 months.

IN ATTENDANCE: V Gagan-Wilson (Company Secretary), L Hadley (Committee Secretary/Examinations Administrator)
B Tutill (DAP Secretary), A Khamis (Operations Manager), N DeSilva (Finance Team Lead) – **for part of meeting**

APOLOGIES: NIL

IN CAMERA

A. 2021 ELECTIONS

MOVED C Rafton

SECONDED V Etherington OAM

THAT all **voting** in the 2021 Elections be **by poll** and that the DAP Secretary & Committee Secretary/Examinations Administrator, act as scrutineers.

CARRIED

President K Hedberg BVSc vacated the Chair @ 2.04pm

Returning Officer took the Chair @ 2.04pm

A.1 Chairman

Voting was by poll and on counting the votes **Lyn Brand** was elected as **Chairman**.

The Returning Officer vacated the chair @ 2.11pm

Director L Brand took the chair as President @ 2.11pm

A.2 Executive Committee

The following Directors were elected unopposed as **Deputy Chairmen:-**

Christina Rafton

Peter Cutler

Robert Harbin

Vicki Etherington OAM

A.3 Senior Deputy Chairperson

Directors were asked to vote for the Senior Deputy Chairman from the (4) Deputy Chairmen.

There being no further nominations, **Christina Rafton** was elected as **Senior Deputy Chairman**.

MOVED C Rafton

SECONDED P Cutler

THAT standing orders be suspended to **bring forward Item 5.2** on the Agenda to be discussed at this time.

CARRIED

A.4 Item 5.2: Chair CJTC & CJEP Examinations Committee – Rescission Motion

MOVED C Rafton

SECONDED G Vernon

THAT the Motion at Item 5.2 of the Agenda, submitted by Director G Vernon, be **AMENDED** to include the reference to the previous decisions of the Board in respect of the appointment of the Chairs of the Conformation Judges Training Committee and the CJEP Examinations Committee to read:-

THAT the Motion of the Board, at Item 9.5 of its meeting held 14 December 2011, which reads as follows:-

9.5 Election of Chair of the Conformation Judges Training Committee

MOVED R Britten

SECONDED L Wheeler

THAT there be no election of Chair of the Conformation Judges Training Committee in November 2012 with the current Chair, Hugh Gent OAM, having responsibility for the 2012/2013 CJTP through to completion with the Chair being re-elected at the November 2013 meeting of the Board of Directors.

CARRIED

AND the subsequent noting of the Board, at Item A(4.6) of its meeting held 11 November 2015 as follows:-

A(4.6) Conformation Judges Training Committee

The Board noted the resolution at Item 9.5 of the December 2011 Board meeting that there be no election of the Chair of the Conformation Judges Training Committee whilst a current Conformation Judges Education Program is underway.

Be rescinded.

The **AMENDMENT** became the Motion and the Motion was

CARRIED

MOVED G Vernon

SECONDED V Etherington OAM

THAT the **Chairperson/s** of the Conformation Judges Training Committee and the CJEP Examinations Committee be **elected** at the Board of Directors meeting to be held on **10 November 2021**.

CARRIED

A.5 Committee Chairs/Working Party Convenors

A.5.1 Agility Committee

There being no other nominations, **Michael Turner** was elected as the **Chair** of the **Agility Committee**.

A.5.2 Agility Judges Committee

There being no other nominations, **Jenny Marshall** was elected as the **Chair** of the **Agility Judges Committee**.

A.5.3 Breed Assessment & Temperament Testing (BATT) Committee

There being no other nominations, **Diana Fenton** was elected as the **Chair** of the **Breed Assessment & Temperament Testing (BATT) Committee**.

A.5.4 Breed Standards Committee

Voting was by poll and on counting the votes **Rosemary Privett** was elected as the **Chair** of the **Breed Standards Committee**.

A.5.5 Complex Development Committee

MOVED C Rafton

SECONDED N Keck

THAT the Complex Development Committee be **DISBANDED**.

CARRIED

A.5.6 Compliance Investigative Panel

There being no other nominations, **Robert Harbin** was elected as **Chair** of the **Compliance Investigative Panel**.

A.5.7 Conformation Judges Training Committee

Voting was by poll and on counting the votes **Professor Brian Corbett** was elected as **Chair** of the **Conformation Judges Training Committee**.

A.5.8 Constitution & Regulations Working Party

There being no other nominations, **Jan Seary** was elected as **Convenor** of the **Constitution & Regulations Working Party**.

A.5.9 CJEP Examinations Committee

There being no other nominations **Deborah Harbin** was elected as **Chair** of the **CJEP Examinations Committee**.

A.5.9.1 2019/2020 CJEP Practical Examinations

MOVED C Rafton

SECONDED P Cutler

THAT the 2019/2020 CJEP Practical Examinations be expedited.

CARRIED

A.5.10 Dances With Dogs/Trick Dog Committee

There being no other nominations, **Joan Stewart** was elected as **Chair** of the **Dances With Dogs/Trick Dog Committee**.

A.5.11 DOGS NSW Canine Health & Welfare Committee

There being no other nominations, **Dr Karen Hedberg BVSc** was elected as **Chair** of the **DOGS NSW Canine Health & Welfare Committee**.

A.5.12 Finance Committee

There being no other nominations, **Ross Sinclair** was elected as **Chair** of the **Finance Committee**.

- A.5.13 **Grounds Committee**
There being no other nominations, **Peter Cutler** was elected as **Chair** of the **Grounds Committee**.
- A.5.14 **Honours Working Party**
There being no other nominations, **Guy Spagnolo** was elected as **Convenor** of the **Honours Working Party**.
- A.5.15 **Judges Committee**
There being no other nominations, **Glen Vernon** was elected as **Chair** of the **Judges Committee**.
- A.5.16 **Judicial Panel Co-ordinator**
There being no other nominations, **Kyle Charnock** was elected as **Judicial Panel Co-ordinator**.
- A.5.16 **Library & Archives Committee**
Voting was by poll and on counting the votes **Nancy Keck** was elected as **Chair** of the **Library & Archives Committee**.
- A.5.17 **Media & Government Legislation Committee**
Voting was by poll and on counting the votes **Lyn Brand** was elected as **Chair** of the **Media & Government Legislation Committee**.
- A.5.18 **Members Education Committee**
There being no other nominations, **Carol Baker** was elected as **Chair** of the **Members Education Committee**.
- A.5.19 **Obedience & Tracking Committee**
There being no other nominations, **Vicki Etherington OAM** was elected as **Chair** of the **Obedience & Tracking Committee**.
- A.5.20 **Obedience & Tracking Judges Committee**
There being no other nominations, **Kyle Charnock** was elected as **Chair** of the **Obedience & Tracking Judges Committee**.
- A.5.21 **Regional Committees Working Party**
There being no other nominations, **Rosemary Privett** was elected as **Convenor** of the **Regional Committees Working Party**.
- A.5.22 **Retrieving & Field Trials (RAFT) Committee**
There being no other nominations, **Paul Hamson** was elected as **Chair** of the **Retrieving & Field Trials Committee**.
- A.5.23 **Show Committee**
There being no other nominations, **Robert Harbin** was elected as **Chair** of the **Show Committee**.
- A.5.24 **Sporting Committee**
There being no other nominations, **Angus McIlrath** was elected as the **Chair** of the **Sporting Committee**.

A.5.25 **Spring Fair Dog Show Committee**

There being no other nominations, **Christina Rafton** was elected as **Chair** of the **Spring Fair Dog Show Committee**.

A.6 **Thanks to Outgoing Committees**

For the Office: *To send thank you letters to the outgoing Committee members.*

A.7 **New Chairs – Attendance at Committee Meetings Prior to Appointment**

MOVED R Harbin

SECONDED C Rafton

THAT the existing Committee Chairs accept the new Chairs at their meetings as Observers prior to the new Chairs taking up their roles.

CARRIED

The DAP Secretary & Committee Secretary/Examinations Administrator left the meeting at 2.43pm

1. CONFIRMATION OF PREVIOUS MINUTES

MOVED G Spagnolo

SECONDED C Rafton

THAT the Minutes of the following Board of Directors Meetings be **confirmed**.

1.1 **Zoom Meeting – 13/10/2021**

1.2 **Electronic Motion - 26/10/2021**

1.3 **Electronic Motion – 29/10/2021**

CARRIED

2. GENERAL BUSINESS TO BE DEALT WITH IN CAMERA

2.1 Executive Committee Decisions

MOVED C Rafton

SECONDED K Hedberg BVSc

THAT the decisions of the Executive Committee (ECD 29, 30, 31 & 32/2021), which read as follows, be **endorsed**:-

2.1.1 **ECD29/2021 – Reopening of Dog Shows**

2.1.2 **ECD30/2021 – Australia Justice Party-Companion Animals (Puppy Farms) Bill 2021**

2.1.3 **ECD31/2021 – Australia Justice Party- (Puppy Farms) Bill –Publicity Campaign**

2.1.4 **ECD32/2021 – Change of Show Dates**

CARRIED

The Operations Manager joined the meeting @ 2.50pm

2.2 Operations Manager's Report – October 2021

2.2.1 Items for Noting

The Board **noted** the information provided on the following items in the Operations Manager's Report:-

- **Orchard Hills Lease & Other Government Related Matters**
 - **Dam**
 - **Boundary Fence**
 - **Office of Strategic Lands - Meeting with Board of Directors**

2.2.2 **Approval of Show Minutes by the Board**

MOVED K Charnock

SECONDED G Vernon

THAT Recommendation 1, which reads as follows, be **approved**, subject to including all **DOGS NSW approved events and on a six (6) month trial basis:-**

THAT the Board considers **approval for** the new process for Shows

CARRIED

MOVED P Cutler

SECONDED G Spagnolo

THAT the Operations Manager's Report for end October 2021 be **received**.

CARRIED

2.2.5 **Office Opening Hours**

Director P Cutler sought advice as to the current Office opening hours and intentions as to when the Office will resume normal operating hours as it was alleged that members had complained that the Office was not open until 10am each morning.

The Operations Manager advised the meeting that the majority of staff are currently on part time hours and have managed to retain a high level of service to the members keeping within the (1) day processing period. Should they return to full time hours, there may not be sufficient work to keep them productive for a full day. The Board should also be mindful that staff on part time hours is financially profitable to the Company.

For the Operations Manager: To investigate options of opening the Office earlier each day.

The Finance Team Lead joined the meeting @ 3.18PM

2.3 **Finance Committee – 4/11/2021**

The Operations Manager & Finance Team Lead left the meeting @ 3.30pm

2.3.2 **Recommendation 1 - Item 8.1.2: Financial Statements as @ 30 September 2021**

MOVED P Cutler

SECONDED K Hedberg BVSc

THAT Recommendation 1, which reads as follows, be **approved:-**

THAT the Financial Statements as @ 30 September 2021 be approved by the Board of Directors.

CARRIED

2.3.3 **Recommendation 2 – Item 9.1: Mr N Rushforth – RNSWCC End of Year Profit**

MOVED P Cutler

SECONDED K Hedberg BVSc

THAT Recommendation 2, which reads as follows, be **approved:-**

THAT the correspondence from Mr N Rushforth in respect of the RNSWCC End of Year Profit and future planning be **referred to the Board** for consideration.

CARRIED

2.3.4 **Recommendation 3 – Item 10.1.2: 2022 Scale of Charges**

MOVED P Cutler
SECONDED K Hedberg BVSc
THAT Recommendation 3 be **referred back** to the Finance Committee.

CARRIED

2.3.5 **Recommendation 4 – Item 10.3: Breed Assessment & Temperament Test Form**

MOVED P Cutler
SECONDED E Pickering
THAT Recommendation 4 be **referred back** to the Finance Committee for further consideration as this recommendation requires Breed Assessors/Temperament Testers to provide personal invoices for work they are performing on behalf of DOGS NSW.

CARRIED

MOVED P Cutler
SECONDED R Harbin
THAT the Minutes of the Finance Committee meeting held on 4 November 2021 be **received**.

CARRIED

2.4 **Judges Committee**

The Board noted that the Judges Committee did not meet.

2.5 **Compliance Investigative Panel – 27/10/2021**

MOVED P Cutler
SECONDED E Pickering
THAT the Minutes of the Compliance Investigative Panel meeting held on 27 October 2021 be **received**.

CARRIED

2.6 **Animal Welfare & Community Liaison Officer Report – October 2021**

MOVED P Cutler
SECONDED E Pickering
THAT the Animal Welfare & Community Liaison Officer's Report for October 2021 be **received**.

CARRIED

2.7 **Aggressive Dogs – NIL**

Meeting recessed @ 4.09pm

Director J Sheppard left the meeting @ 4.09pm

Meeting resumed @ 4.32pm

3. BUSINESS ARISING FROM MINUTES

3.1 **Animal Care Australia v Animal Justice Party – Puppy Farm Bill**

(Refer Items 2.1.2 & 2.1.3, above)

MOVED C Rafton
SECONDED R Privett
THAT the Board **notes** the response from Animal Care Australia to the Australia Justice Party Puppy Farm Bill as provided by member Mr Neil Rushforth and requests a letter of thanks be provided to Mr Rushforth.

CARRIED

3.2 P Gill – Assistance Dogs - Update
(Refer Item 3.2-BOD Minutes 14/7/2021)

MORED P Cutler

SECONDED K Hedberg BVSc

THAT the Board **notes** the update on Assistance Dogs as provided by Mrs P Gill.

CARRIED

3.4 Affiliate Constitutional Issues

3.4.1 Deer Bush Dog Training Club
(Refer Item 8.1-BOD Minutes 13/10/2021)

The Board **noted** the advice of the Senior Vice President, C Rafton, that the Constitution of the Deer Bush Dog Training Club Inc is now compliant.

MORED C Rafton

SECONDED E Pickering

THAT standing orders be suspended to bring forward Item 8.1 to be discussed at this time.

4. JUDICIAL MATTERS

4.1 Judicial Co-ordinator's Report

MORED C Rafton

SECONDED K Hedberg BVSc

THAT the Judicial Co-ordinator's Report be **received**.

CARRIED

MORED P Cutler

SECONDED K Hedberg BVSc

THAT the Committee Reports for Inquiry Hearings held on 9 October 2021 be **received**.

CARRIED

OPEN MEETING

5. MOTIONS ON NOTICE

6. MONTHLY REPORTS

6.1 Company Secretary's Report

6.1.1 Recommendation 1 Item 1.1: RNSWCC 2021 Annual General Meeting – Minutes

MORED V Etherington OAM

SECONDED P Cutler

THAT Recommendation 1, which reads as follows, be **approved**:-

THAT the Board **approves** the Minutes of the RNSWCC 2021 Annual General Meeting held on Wednesday 3 November 2021.

CARRIED

MORED V Etherington OAM

SECONDED G Vernon

THAT the Company Secretary's Report be **received**.

CARRIED

6.2 Agility Committee – 18/10/2021

6.2.1 Recommendation 1 – Item 7: Application for Trial Date

MOVED C Rafton

SECONDED P Cutler

THAT Recommendation 1, which reads as follows, be **approved**:-

THAT the Committee's decisions in relation to Trial Dates be approved.

CARRIED

MOVED P Cutler

SECONDED C Rafton

THAT the Minutes of the Agility Committee meeting held on 18 October 2021 be **received**.

CARRIED

6.3 Agility Judges Committee

The Board noted that this Committee did not meet.

6.4 Breed Assessment & Temperament Test Committee

The Board noted that this Committee did not meet.

6.5 Breed Standards Committee

The Board noted that this Committee did not meet.

6.6 Complex Development Working Party

The Board noted that this Committee did not meet.

6.7 Conformation Judges Training Committee

The Board noted that this Committee did not meet.

6.8 Constitution & Regulations Working Party

The Board noted that this Committee did not meet.

6.8.1 Role & Responsibility

MOVED C Rafton

SECONDED E Pickering

THAT the role and responsibility of the Constitution & Regulations Working Party to include the reviewing of Affiliates' Constitutions, the RNSWCC Constitution for Affiliates Template and the RNSWCC Articles of Association, ie The Constitution, and provide recommendations to the Board for consideration.

CARRIED

6.9 Dances With Dogs/Trick Dog Committee – October 2021

MOVED C Rafton

SECONDED V Etherington OAM

THAT the Minutes of the Dances With Dogs/Trick Dog Committee meeting held in October 2021 be **received**.

CARRIED

6.10 Facebook Page Working Party

The Board noted that this Committee did not meet.

6.11 Grounds Committee

The Board noted that this Committee did not meet.

6.12 Library & Archives Committee

The Board noted that this Committee did not meet.

6.13 Media & Government Legislation Committee–11/10/2021

MOVED P Cutler

SECONDED N Keck

THAT the Minutes of the Media & Government Legislation Committee meeting held on 11 October 2021 be **received**.

CARRIED

6.13.1 Meeting with Rev Fred Nile MP

MOVED C Rafton

SECONDED P Cutler

THAT the information in relation to the meeting between members of the Media & Government Legislation Committee and the Rev Fred Nile MP be **noted**.

CARRIED

6.14 Members Education Committee

The Board noted that this Committee did not meet.

6.15 Obedience & Tracking Committee

The Board noted that this Committee did not meet.

6.16 Obedience & Tracking Judges Committee – 14/10/2021

MOVED V Etherington OAM

SECONDED E Pickering

THAT the Minutes of the Obedience & Tracking Judges Committee meeting held on 14 October 2021 be **received**.

CARRIED

6.17 Public Relations Committee – 19/10/2021

MOVED P Cutler

SECONDED V Etherington OAM

THAT the Minutes of the Public Relations Committee meeting held on 19 October 2021 be **received**.

CARRIED

6.18 Retrieving & Field Trials Committee – 16/9/2021

The Board noted that this Committee did not meet.

6.19 RNSWCC Health & Welfare Charity Limited

MOVED P Cutler

SECONDED C Rafton

THAT the Minutes of the RNSWCC Health & Welfare Charity Limited meetings, as follows, be **noted:-**

6.19.1 **Meeting –6/9/2021**

6.19.2 **Meeting – 1/11/2021**

CARRIED

6.20 Show Committee 20/10/2021

6.20.2 Recommendation 3 – Item 7: Application for Show Date

MOVED N Keck

SECONDED G Spagnolo

THAT Recommendation 3, which reads as follows, be **approved**:-

THAT the Committee's decisions in relation to Show Dates be approved.

CARRIED

MOVED G Spagnolo

SECONDED E Pickering

THAT the Minutes of the Show Committee meeting held on 20 October 2021 be **received**.

CARRIED

6.21 Sporting Committee

The Board noted that this Committee did not meet.

6.22 Spring Fair Dog Show Committee

The Board noted that this Committee did not meet.

7. ANKC LTD MATTERS

7.1 Notice of ANKC Ltd Special Board Meeting – 12 February 2022

MOVED P Cutler

SECONDED C Rafton

THAT the Notice of the ANKC Ltd Special Board Meeting to be held on 12 February 2022 and the closing date of 17 December 2021 for Agenda items be **noted**.

CARRIED

7.2 Electronic Motion #194-Regulations Part 13-National Breed Councils– APPROVED

MOVED C Rafton

SECONDED R Privett

THAT the approval of Electronic Motion #194: Regulations Part 13-National Breed Councils be **noted**.

7.3 Merle/Harlequin Miniature Pinschers

MOVED K Hedberg BVSc

SECONDED C Rafton

THAT DOGS NSW agrees to forward an **Electronic Motion** to ANKC Ltd to support the view of the Miniature Pinscher Club of NSW for mandatory DNA Testing for the Merle/Harlequin gene of all Miniature Pinscher imports.

CARRIED

7.4 Advice to ANKC Ltd of New Directors

For the Company Secretary: To advise ANKC Ltd as soon as possible regarding the new DOGS NSW President and Senior Vice President who will now be the delegated Directors on the ANKC Ltd Board.

8. CORRESPONDENCE

9. BUSINESS ADJOURNED FROM PREVIOUS MEETINGS – NIL

10. GENERAL BUSINESS

10.1 Directors' Training

Directors noted the suggestion by Director N Keck to conduct an inhouse training session for Directors in respect of their requirements in accordance with Corporations Law and agreed to investigate cost effective options available.

10.2 Recording of BOD Meetings – K Charnock

Director K Charnock foreshadowed a Motion for the next meeting to reinstate the tape recording of Board meetings for the purposes of confirmation of the Minutes only.

MEETING CLOSED **5.44pm**

NEXT MEETING: **Wednesday 8 December 2021 commencing @ 2.00pm**