



MINUTES of a meeting of the BOARD OF DIRECTORS held via ZOOM CONFERENCING on **Wednesday 8 September 2021** commencing @ 2.00pm

PARTICIPATION: K Hedberg BVSc N Keck
L Brown J Seary
J Sheppard G Spagnolo
L Brand P Cutler
M Arthur E Pickering
R Britten C Rafton
V Etherington OAM R Harbin

IN ATTENDANCE: V Gagan-Wilson (Company Secretary), L Hadley (Committee Secretary)
Directors Elect: A McIlrath, G Vernon, K Charnock, R Privett, S Mills

The President welcomed the Directors Elect to the meeting.

APOLOGIES: A Lee

MOVED P Cutler SECONDED E Pickering
THAT the apologies be **approved**.

CARRIED

IN CAMERA

1. CONFIRMATION OF PREVIOUS MINUTES

1.1 Zoom Meeting 11/8/2021

MOVED N Keck SECONDED E Pickering
THAT the Minutes of the ZOOM meeting of the Board of Directors held on 11 August 2021 be **confirmed**:-

CARRIED

1.2 Electronic Meeting – 18/8/2021

MOVED N Keck SECONDED L Brand
THAT the Minutes of the ELECTRONIC meeting of the Board of Directors held on 18 August 2021 be **confirmed**.

CARRIED

V Etherington OAM joined the meeting @ 3.14pm

2. GENERAL BUSINESS TO BE DEALT WITH IN CAMERA

2.1 Executive Committee Decisions

MOVED C Rafton SECONDED J Seary
THAT the decisions of the Executive Committee (ECD 24 & 25), which read as follows, be **endorsed**:-

2.1.1 ECD24/2021 - CJEP Trainee Status

THAT the decision of the Executive Committee in ECD24/2021, which read as follows, be **endorsed**:-

THAT the resolution passed at Item 2.1.1 of the Board of Directors meeting held via Zoom Conferencing on Wednesday 11 August 2021, which reads as follows, be **rescinded**:-

MOVED L Brown

SECONDED R Britten

***THAT** the Examinations Administrator/Committee Secretary be requested to advise all Trainees and Group Co-ordinators that the previous decision of the Executive Committee on 30 March 2021 to change the status of all Trainees to Distance Trainees is still in place.*

CARRIED

C Rafton, P Cutler abstained

AND

1. **THAT** due to the current Coronavirus 19 pandemic, all Trainees now be considered as Distance Trainees until further notice, in accordance with all current Regulations applicable to Distance Trainees.
2. **THAT** all Trainees and Group Co-ordinators be advised immediately and be supplied with a copy of the current Regulations for Distance Trainees.

CARRIED

2.1.2 ECD25/2021 – Law Society Letter-Animal Welfare Reform Discussion Paper

THAT the decision of the Executive Committee in ECD25/2021, which read as follows, be **endorsed**:-

THAT the letter to the Law Society of New South Wales in relation to the proposed impact of the proposed reforms to Animal Welfare Law on DOGS NSW members and members of the Law Society who practice in the area of Animal Law, be approved for onforwarding to the Law Society of New South Wales.

CARRIED

A Khamis & NDS joined the meeting @ 3.16pm

2.2 Operations Manager's Report – August 2021

2.2.1 Items for Noting

The Board noted the information provided on the following items in the Operations Manager's Report:-

- **Orchard Hills Lease & Other Government Related Matters**
- **ANKC Ltd National Business System**
- **DOGS NSW Website Sale to Dogs Victoria**
- **Biohazard Weeds in Dam**
- **End of 2021/2022 Membership Renewal Cycle**

2.2.2 Proposal to Close the Office

MOVED P Cutler

SECONDED G Spagnolo

THAT Recommendation 1, which reads as follow, be approved:-

THAT the Board of Directors **approve the closure of the Complex** each Friday until lockdown is lifted in NSW.

CARRIED

V Etherington OAM against

2.2.3 Regional Membership –Criteria for Data Extraction

The Operations Manager explained the criteria used to extract the data on regional membership and advised that a “region” field has now been added to the Database which should assist in providing more accurate data.

MOVED P Cutler

SECONDED L Brand

THAT the Operations Manager’s Report for end August 2021 be **received**.

CARRIED

2.3 Finance Committee – 25/8/2021

2.3.2 Recommendation 2 – Item 8.1.2: Financial Statements as @ 31 July 2021

MOVED G Spagnolo

SECONDED J Seary

THAT Recommendation 2, which reads as follows, be approved:-

THAT the Financial Statements as @ 31 July 2021, as amended as per the Finance Committee’s instructions, be **approved** by the Board of Directors.

CARRIED

MOVED P Cutler

SECONDED N Keck

THAT the Minutes of the Finance Committee meeting held on 28 July 2021 be **received**.

CARRIED

2.4 Judges Committee

The Board noted that this Committee did not meet.

2.5 Compliance Investigative Panel

The Board noted that this Committee did not meet.

NDS & AK left the meeting @ 4.00pm

Meeting recessed @ 4.00pm

Meeting resumed @ 4.34pm

2.6 Animal Welfare & Community Liaison Officer Report – August 2021

MOVED C Rafton

SECONDED P Cutler

THAT the Animal Welfare & Community Liaison Officer’s Report for August 2021 be **received**.

CARRIED

2.7 Aggressive Dogs – NIL

2.8 N Keck Report – Meetings with Government – DPI Animal Welfare Code of Practice

MOVER P Cutler

SECONDED E Pickering

THAT Director N Keck be **thanked** for her very comprehensive report and be encouraged to continue with her work with the Government.

CARRIED

3. BUSINESS ARISING FROM MINUTES

3.1 CJTC Chairman's Report – Deferral of Practical Examinations

MOVED J Seary

SECONDED G Spagnolo

THAT the Recommendation of the Chair of the Conformation Judges Training Committee, which reads as follows, be **approved**:-

THAT the 2019/2020 CJEP Practical Examinations be **DEFERRED** to a date to be determined in accordance with NSW Government's future announcements in respect of the COVID-19 restrictions.

CARRIED

3.2 Herding Meeting

MOVED C Rafton

SECONDED V Etherington OAM

THAT Director P Cutler be **appointed to chair** the Zoom meeting with the Herding fraternity.

CARRIED

4. JUDICIAL MATTERS

4.1 Judicial Co-ordinator's Report

4.1.1 **DAP Report**

4.1.2 **Inquiry Table**

MOVED V Etherington OAM

SECONDED G Spagnolo

THAT the Judicial Co-ordinator's Report be **received**.

CARRIED

OPEN MEETING

5. MOTIONS ON NOTICE – NIL;

6. MONTHLY REPORTS

6.1 Company Secretary's Report

6.1.1 Recommendation 1 – Item 1.1: DOGS NSW Regulations Part XI-Inquiries Investigations & Appeals, Clause 5.3 – AMENDMENT

MOVED R Britten

SECONDED G Spagnolo

THAT Recommendation 1, which reads as follows, be **approved**:-

THAT DOGS NSW Regulations Part XI-Inquiries Investigations & Appeals, Clause 5.3(b), which currently reads:-

5.3(b) Where a witness in relation to a matter the subject of an inquiry is more than 100 kilometres by road from the place at which the inquiry hearing is to be conducted, and that witness has presented a written statement to the inquiry, the Committee may permit the witness to give evidence and be cross examined by means of a telephonic conference facility. 9/97

Be amended to read:-

- 5.3(b) Where ~~a witness~~ **any person** in relation to a matter the subject of an inquiry is more than 100 kilometres by road from the place at which the inquiry hearing is to be conducted, **or has a valid commitment which restricts them from attending the hearing in person** and that ~~witness~~ **person** has presented a written statement to the inquiry, the Committee may permit the ~~witness~~ **person** to give evidence and be cross examined by means of a telephonic conference facility. **9/97**

CARRIED

MOVED P Cutler

SECONDED L Brand

THAT the Company Secretary's Report be **received**.

CARRIED

6.2 Agility Committee – 16/8/2021

6.2.1 Recommendation 1 – Item 7: Application for Trial Date

MOVED P Cutler

SECONDED M Arthur

THAT Recommendation 1, which reads as follows, be **approved**:-

THAT the Committee's decisions in relation to Trial Dates be approved.

CARRIED

MOVED P Cutler

SECONDED V Etherington OAM

THAT the Minutes of the Agility Committee meeting held on 16 August 2021 be **received**.

CARRIED

6.3 Agility Judges Committee

The Board noted that this Committee did not meet.

6.4 Breed Assessment & Temperament Test Committee

The Board noted that this Committee did not meet.

6.5 Breed Standards Committee

The Board noted that this Committee did not meet.

6.6 Complex Development Working Party

The Board noted that this Committee did not meet.

6.7 Conformation Judges Training Committee

The Board noted that this Committee did not meet.

6.8 Constitution & Regulations Working Party

The Board noted that this Committee did not meet.

6.9 Dances With Dogs/Trick Dog Committee

The Board noted that this Committee did not meet.

6.10 Facebook Page Working Party

The Board noted that this Committee did not meet.

6.11 Grounds Committee

The Board noted that this Committee did not meet.

6.12 Library & Archives Committee

The Board noted that this Committee did not meet.

6.13 Media & Government Legislation Committee–6/9/2021

The Board noted that the Minutes of the Media & Government Legislation Committee meeting held on 6 September 2021 will be submitted to the next meeting.

6.14 Members Education Committee

The Board noted that this Committee did not meet.

6.15 Obedience & Tracking Committee

The Board noted that this Committee did not meet.

6.16 Obedience & Tracking Judges Committee

The Board noted that this Committee did not meet.

6.17 Public Relations Committee – 19/8/2021

6.1.1 Recommendation 1 – Item 3.8: Online Raffle

MOVED C Rafton

SECONDED L Brand

THAT Recommendation 1, which reads as follows, be **approved**:-

THAT the Public Relations Committee be allowed to run an online raffle during COVID lockdown and offer a year's free membership as one of the prizes.

CARRIED

6.1.2 Recommendation 2 – Item 3.8: Zoom VIP Interviews

MOVED V Etherington OAM

SECONDED E Pickering

THAT Recommendation 2, which reads as follows, be **approved**:-

THAT the Public Relations Committee run Zoom VIP interviews, which can be then uploaded onto the YouTube Channel.

CARRIED

MOVED V Etherington OAM

SECONDED L Brand

THAT the Minutes of the Public Relations Committee meeting held on 19 August 2021, be **received**.

CARRIED

6.18 Retrieving & Field Trials Committee – 17/8/2021

6.18.1 Recommendation 1 – Item 6: Application for Trial Dates

MOVED R Britten

SECONDED N Keck

THAT Recommendation 1, which reads as follows, be **approved**:-

THAT the Committee's decisions in relation to Trial Dates be approved.

CARRIED

MOVED C Rafton

SECONDED V Etherington OAM

THAT the Minutes of the Retrieving & Field Trials Committee meeting held on 17 August 2021 be received.

CARRIED

6.19 RNSWCC Health & Welfare Charity Limited–6/9/2021

The Board noted that the Minutes of the RNSWCC Health & Welfare Charity Limited meeting held on 6 September 2021 will be submitted to the next meeting.

6.20 Show Committee 18/8/2021

6.20.1 Recommendation 1 – Item 7: Application for Show Date

Directors noted that there were shows listed on the Outstanding Affiliates Annual Report Listing in the Operations Manager’s Report that had shows approved in the current Show Committee Minutes.

For the Office: To check Draft Schedules as they are received to confirm if Affiliate Renewal and Annual Reporting requirements have been met prior to submitting to Show Committee.

MOVED C Rafton

SECONDED V Etherington OAM

THAT the Office **write** to the following Office Bearers in respect of the requirement to complete Affiliate Annual Returns to be eligible for a change in show date:-

- Secretary
- Treasurer
- President

CARRIED

MOVED R Britten

SECONDED N Keck

THAT Recommendation 1, which reads as follows, be **approved**:-

THAT the Committee’s decisions in relation to Show Dates be approved.

CARRIED

6.20.2 Recommendation 2 – Item 9.2: Showdog/Puppy/Neuter of the Year

MOVED N Keck

SECONDED L Brand

THAT Recommendation 2, which reads as follows, be **approved**:-

THAT there be no Showdog/Puppy/Neuter of the Year in 2022.

CARRIED

6.20.4 Item 9.5: Amended DOGS NSW Guides

MOVED C Rafton

SECONDED V Etherington OAM

THAT Recommendations 3, 4 & 5, which reads as follows, be **approved**:-

6.20.3.1 Recommendation 3 – Guide for Show Secretaries

THAT the updated Guide for Show Secretaries be approved.

6.20.3.2 Recommendation 4 – Guide for Club Treasurers

THAT the updated Guide for Club Treasurers be approved.

6.20.3.3 Recommendation 5 – Guide for Club Management

THAT the updated Guide for Club Management be approved.

CARRIED

MOVED E Pickering
SECONDDED V Etherington OAM
THAT the Minutes of the Show Committee meeting held on 18 August 2021 be **received**.

CARRIED

6.21 Sporting Committee – 18/8/2021

6.21.1 Recommendation 1 – Item 7: Application for Trial/Test Date

MOVED P Cutler
SECONDDED L Brand
THAT Recommendation 1, which reads as follows, be **approved**:-
THAT the Committee's decisions in relation to Trial Dates be approved.

CARRIED

6.21.2 Recommendation 2 – Item 8.6: Scent Work

MOVED C Rafton
SECONDDED M Arthur
THAT Recommendation 2, which reads as follows, be **approved**:-
THAT the following Judges commence their Scent Work Judges Training in September 2021:-

- Ms Donna Puttock
- Ms Kelli Edwards
- Ms Raelene Koerber

CARRIED

6.21.3 Recommendation 3 – Item 8.7.3: Temporary Fencing

MOVED C Rafton
SECONDDED V Etherington OAM
THAT Recommendation 3, which reads as follows, be **REFERRED** to Director P Cutler for discussion at the meeting with the Herding fraternity.

CARRIED

MOVED V Etherington OAM
SECONDDED P Cutler
THAT the Minutes of the Sporting Committee meeting held on 18 August 2021 be **received**.

CARRIED

6.22 Spring Fair Dog Show Committee

The Board noted that this Committee did not meet.

7. ANKC LTD MATTERS

7.1 Electronic Motion #194-Regulations Part 13-Conduct of National Breed Councils – AMENDMENT

MOVED C Rafton
SECONDDED G Spagnolo
THAT DOGS NSW supports Electronic Motion #194 to amend ANKC Ltd Regulations Part 13-Conduct of National Breed Councils, Clauses 2.8.3 & 2.8.7.

CARRIED

8. CORRESPONDENCE

8.1 Saluki Club of NSW Inc – Appointment of Interstate Secretary

MOVED C Rafton

SECONDED R Britten

THAT the Board **grants dispensation**, to the Saluki Club of NSW Inc, in accordance with DOGS NSW Regulations Part X-Affiliated Bodies, Clause 2.6(c), to allow the appointment of Ms S (Rana) Spencer, an Interstate member, as Secretary – **for 12 months only and the Club is to source a NSW person after that period.**

CARRIED

8.2 T Mangan – COVID Working Party

MOVED R Britten

SECONDED P Cutler

THAT the correspondence from Mr T Mangan be **noted**.

CARRIED

MOVED P Cutler

SECONDED G Spagnolo

THAT DOGS NSW **formulates a plan** to bring dog shows back via and updated/modified COVID Plan.

CARRIED

J Seary/L Brown against

8.3 NSW Utility Gundog Field Trial Association Inc – Application for Affiliation

MOVED R Britten

SECONDED E Pickering

THAT the Board **accepts and approves** the application for Affiliation from the NSW Utility Gundog Field Trial Association Inc.

CARRIED

9. BUSINESS ADJOURNED FROM PREVIOUS MEETINGS – NIL

10. GENERAL BUSINESS - NIL

10.1 Refund of Draft Schedules & Advertising

MOVED J Seary

SECONDED P Cutler

THAT Affiliate who have submitted Draft Schedules along with advertising be **given either a credit or full refund** when their shows have been subsequently cancelled due to COVID.

CARRIED

10.2 Insurance for Judges

Director R Harbin requested that information be provided to the **next meeting** in respect of insurance coverage for Judges.

MEETING CLOSED

6.00pm

NEXT MEETING:

Electronic Meeting week ending Friday 24 September 2021

Face to Face/Zoom meeting Wednesday 13 October 2021 commencing @ 2.00pm