

MINUTES of a meeting of the BOARD OF DIRECTORS held in the Amenities Building of The Bill Spilstead Complex for Canine Affairs, 44 Luddenham Road Orchard Hills on WEDNESDAY 10 October 2018 at **12.15PM**.

PRESENT: L Brown A Lee

C Rafton E Pickering
N Keck L Brand
V Etherington OAM P Cutler
R Britten R Harbin

M Arthur Dr K Hedberg BVSc

J Seary

IN ATTENDANCE: V Gagan-Wilson (CEO), R Kal (PA)

APOLOGIES: J Sheppard, G Spagnolo

MOVED P Cutler SECONDED L Brand

THAT the apologies be **ACCEPTED**

CARRIED

Standing orders were suspended to bring forward discussion on the ANKC Ltd Board Meeting Agenda items. (Refer Item 7.2 below)

Meeting recessed for lunch @ 1.21pm

Meeting resumed for lunch @ 2.15pm

Discussion on the ANKC Ltd October 2018 Board Meeting Agenda concluded @ 2.39pm

Discussion on the DOGS NSW October 2018 Board Meeting commenced @ 2.39pm

...IN CAMERA...

1. CONFIRMATION OF PREVIOUS MINUTES

1.1 Electronic Minutes – 01/10/2018

MOVED N Keck SECONDED K Hedberg BVSc

THAT the Minutes of the Electronic Meeting of the Board of Directors, held on Monday 1 October 2018, be **CONFIRMED.**

CARRIED

2. **BUSINESS ARISING FROM MINUTES**

2.1 ANKC Ltd - Australasian Bosdog - Formal Appeal

(Refer Item 2.1 BOD Minutes 01/10/2018)

The Board noted that discussion will be held on the formal appeal from the Australasian Bosdog Society at the ANKC Ltd October 2018 Board Meeting.

2.2 Motion – Ramps in Conformation Rings – Mrs Narelle Hammond

(Refer Item 10.1 BOD Minutes 01/10/2018)

MOVED P Cutler SECONDED K Hedberg BVSc **THAT** the above motion be **REFERRED** to the Show Committee for consideration.

<u>CARRIED</u>

2.3 K9 Breed Identification Course – Mrs Annette Bowe Report

(Refer Item 10.1 BOD Minutes 08/08/2018)

MOVED C Rafton

SECONDED N Keck

THAT the report from Mrs Annette Bowe in regard to the K9 Breed Identification Course be **NOTED** and that Mrs Annette Bowe & Mrs Dianne Fenton be sent a letter of appreciated from the Board of Directors, for their hard work and dedication.

CARRIED

2.4 ANKC Ltd - Rationale for Change of Breed Standard - Kangal Shepherd Dog

(Refer Item 6.6.1 BOD Minutes 12/08/2018)

The Board noted that discussion will be held on the Kangal Shepherd Dog at the ANKC Ltd October 2018 Board Meeting.

3. JUDICIAL MATTERS

3.1 Judicial Co-ordinator's Report

MOVED K Hedberg BVSc

SECONDED E Pickering

THAT the Judicial Co-ordinator's Report be **RECEIVED**.

CARRIED

P Cutler abstained

3.3 Disputes Assessment Report September 2018

MOVED L Brand

SECONDED J Seary

THAT the Minutes of the Disputes Assessment Panel be **RECEIVED**.

CARRIED

4. GENERAL BUSINESS TO BE DEALT WITH IN CAMERA

4.3 The Chow Chow Club of NSW – Re-Affiliation Request

MOVED P Cutler

SECONDED L Brand

THAT the request from the Chow Chow Club of NSW to renew their affiliation with DOGS NSW be **APPROVED.**

CARRIED

4.5 Animal Welfare & Community Liaison Officer September 2018 Report

MOVED E Pickering

SECONDED R Britten

THAT the Animal Welfare & Community Liaison Officer's Report for September 2018 be **RECEIVED.**

4.6 Aggressive Dogs

4.6.1 Recommendation 7A: Item 6.1.1 – Aggressive Dog Incident – Port Stephens Dog Sports Club Inc – 26/08/20178

MOVED R Britten

SECONDED K Hedberg BVSc

THAT Recommendation 7A, which reads as follows, be APPROVED:-

THAT the Siberian Husky dog, WOLFGIRL SILENT SHADOW 2100495790, be suspended for a period of <u>three (3) months</u> from the date of the incident and for such further period as is required to arrange a Temperament Test of the dog. The dog is required to achieve a clear result in such Temperament Test before being reinstated for exhibition in recognised events. If a clear result is not achieved at a Temperament Test, the dog is automatically suspended until such time as it achieves a clear result prior to being reinstated for exhibition in the ring.

CARRIED

The Business Improvement Manager, Mr A Khamis, joined the meeting @ 3.25pm to speak to his report.

4.8 Business Improvement Manager September 2018 Report

4.8.1 Concession Discounts on DOGS NSW Applications

MOVED E Pickering

SECONDED K Hedberg BVSc

THAT all concession discounts offered by DOGS NSW be reduced to 10% for all applications, effective once an appropriate notice has been published in the DOGS NSW Gazette, ie, Saturday 1 December 2018, noting that Membership Renewals will be effective from the July 2019 Renewals.

CARRIED

M Arthur against

The meeting recessed @ 4.22pm The meeting resumed @ 4.25pm

The Business Improvement Manager, Mr A Khamis, gave a presentation on the Online Ring, Area, Camping & Meeting Room Bookings @ 4.25pm

The Business Improvement Manager, Mr A Khamis, left the meeting @ 5.19pm.

...OPEN MEETING...

5. MOTIONS ON NOTICE FROM DIRECTORS

5.3 K Hedberg BVSc – Regulations Part II-Show, Section 12: Exhibit, Clause 12.17

MOVED K Hedberg BVSc SECONDED R Britten **THAT** Regulations Part II: Show, Section 12 – Exhibit, Clause 12.17 which currently reads as follows:-

12.17 Neither a dog nor any person (whether or not a member) shall enter a showground or remain on a showground if that dog or person has at any time during the period of three months immediately preceding the commencing day of a show been in a kennel affected with distemper, canine hepatitis, parvovirus or any other contagious disease. (05/10)

Be amended to read:-

- 12.17 Neither a dog nor any person (whether or not a member) shall enter a showground or remain on a showground if that dog or person has at any time during the period of three months immediately preceding the commencing day of a show been in a kennel affected with distemper, canine hepatitis, parvo virus or any other contagious disease. (05/10)
 - (a) If a dog has been in a kennel affected with distemper, canine hepatitis, parvovirus or any other virulent contagious disease, shall not enter a showground or remain on a showground for a period of three months after the date of the first diagnosis. (10/18)
 - (b) If a dog has been in a kennel affected with or diagnosed with kennel cough, shall not enter a showground or remain on a showground for a period of three weeks after the date of the first diagnosis. (10/18)

5.4 K Hedberg BVSc – Regulations Part XIII-Code of Ethics, Clause 23

MOVED K Hedberg BVSc

SECONDED R Britten

THAT DOGS NSW Regulations Part XIII-Code of Ethics, Clause 28 which currently reads as follows:-

- 28. The Member must keep records and make those records available to any person authorised, in writing, to DOGS NSW Secretary pursuant to resolution of the Board of Directors as follows:-
 - (i) All registration papers for all dogs owned, co-owned or leased where applicable copies of the same.
 - (ii) All vaccination certificates or evidence of current vaccinations for all dogs owned or controlled by the Member.
 - (iii) All microchip records for all dogs, owned or controlled by the Member.
 - (iv) All breeding records for all litters bred by the Member in the past five (5) years. (12/16)
 - (v) All records of all stud services of the Members dogs in the past five (5) years. (12/16)
 - (vi) All records of animals sold or leased for the past five (5) years. (12/16)
 - (vii) A record of all dogs owned or controlled by the Member not residing at the Members nominated address.

Be amended to read:-

- 28. The Member must keep records and make those records available to any person authorised, in writing, to DOGS NSW Secretary pursuant to resolution of the Board of Directors as follows:-
 - (i) All registration papers for all dogs owned, co-owned or leased by the member, including microchip details. Where applicable, copies of the same to be made available if required.
 - (ii) All vaccination certificates or Evidence of current vaccinations for all dogs owned or controlled by the Member. This could include Veterinary records that should be made available if required.
 - (iii) All microchip records for all dogs, owned or controlled by the Member.
 - (iviii) All breeding records for all litters bred by the Member, whether single or in partnership, in the past five (5) years. (10/18)
 - (iv) All records of all stud services of the Members dogs, used or bred in partnership in the past five (5) years. Where applicable, copies of the same to be made available if required. (10/18)
 - (vi) All records of animals sold or leased for the past five (5) years. (12/16)
 - (vii) A record of all dogs owned, co-owned or controlled by the Member not residing at the Members nominated address.

6. **MONTHLY REPORTS**

6.1 **CEO's Report**

6.1.3 Recommendation 3: Item 1.3 - Grounds Closure - 2018 Christmas & 2019 New Year

MOVED J Seary

SECONDED K Hedberg BVSc

THAT Recommendation 3, which reads as follows, be APPROVED:-

THAT the Board notes that the Grounds at Orchard Hills will be closed for the 2018 Christmas & 2019 New Year period as follows:-

- Monday 24 December 2018
- Tuesday 25 December 2018 (Public Holiday)
- Wednesday 26 December 2018 (Public Holiday)
- Tuesday 1 January 2019 (Public Holiday)

and an appropriate Notice will be placed in the November & December 2018 Gazettes.

CARRIED

MOVED P Cutler

SECONDED R Britten

THAT the CEO's report be **RECEIVED**.

CARRIED

6.2 Finance Committee - 04/10/2018

6.2.1 Recommendation 1: Item 8 – Financial Report – 1 July 2018 to 31 August 2018

MOVED V Etherington OAM

SECONDED J Seary

THAT Recommendation 1, which reads as follows, be APPROVED:-

THAT the Financial Report 1 July 2018 to 31 August 2018, be approved by the Board of Directors.

CARRIED

MOVED P Cutler

SECONDED E Pickering

THAT the Minutes of the Finance Committee meeting held on Thursday 4 October 2018, be

RECEIVED.

CARRIED

6.3 Agility Committee – 22/09/2018

MOVED P Cutler

SECONDED L Brand

THAT the Minutes of the Agility Committee meeting held on Saturday 22 September 2018, be RECEIVED.

CARRIED

6.4 **Agility Judges Committee**

The Board noted that this Committee did not meet.

6.5 **Breed Assessment & Temperament Test Committee**

The Board noted that this Committee did not meet.

6.6 **Breed Standards Committee**

The Board noted that this Committee did not meet.

6.6.1 Jack Russell Terrier Club of NSW Inc – Breed Standard Amendment Request

MOVED J Seary SECONDED K Hedberg BVSc

THAT Recommendation 1, which reads as follows, be APPROVED:-

THAT the request for the following change the standard "...measuring slightly longer from the withers to the root of the tail point of shoulder to the point of buttock that from the withers to the ground." be forwarded to the ANKC Ltd for consideration with DOGS NSW support.

CARRIED

6.7 Complex Fundraising Committee

The Board noted that this Committee did not meet.

6.8 Conformation Judges Training Committee

The Board noted that this Committee did not meet.

6.9 Constitution & Regulations Working Party

The Board noted that this Committee did not meet.

6.10 Dances With Dogs Committee

The Board noted that this Committee did not meet.

6.11 Grounds Committee - 18/09/2018

MOVED P Cutler SECONDED L Brand

THAT the Minutes of the Grounds Committee meeting held on Tuesday 18 September 2018, be **RECEIVED**.

CARRIED

6.12 Library & Archives Committee

The Board noted that this Committee did not meet.

6.13 Media & Government Legislation Committee - 24/09/2018

6.13.1 Recommendation 1: Item 5.1 – RSPCA

MOVED P Cutler SECONDED J Seary

THAT Recommendation 1, which reads as follows, be APPROVED:-

THAT DOGS NSW holds an Education Evening to advise/prepare members for RSPCA Compliance visits.

CARRIED

6.13.2 Recommendation 2: Item 5.1 – RSPCA

MOVED P Cutler SECONDED E Pickering

THAT Recommendation 2, which reads as follows, be APPROVED:-

THAT the AWCLO advice on how to deal with a visit from the RSPCA, as printed in the DOGS NSW Magazine, be published on the DOGS NSW Website and APP.

MOVED K Hedberg BVSc

SECONDED R Britten

THAT the Minutes of the Media & Government Legislation Committee meeting held on Monday 24 September 2018, be **RECEIVED**.

CARRIED

6.13.3 RNSWCC Health & Welfare Charity Limited

The Board noted that this Committee did not meet.

For the Office:- Please include a check box on litter registrations for donations to the Charity.

6.14 Members Education Committee

The Board noted that this Committee did not meet.

6.14.1 Members Education – Three Year Plan

MOVED K Hedberg BVSc

SECONDED E Pickering

THAT the Three Year Plan for the Members Education Committee be **RECEIVED** and be added to all other documents pertaining to the DOGS NSW Strategic Plan.

CARRIED

6.15 Obedience & Tracking Committee – 13/09/2018

6.15.1 Recommendation 1: Item 7 – Application for Trial Date

MOVED V Etherington OAM

SECONDED L Brand

THAT Recommendation 1, which reads as follows, be APPROVED:-

THAT the Committee's decisions in relation to Trial Dates be approved.

CARRIED

MOVED V Etherington OAM

SECONDED P Cutler

THAT the Minutes of the Obedience & Tracking Committee meeting held on Thursday 13 September 2018, be **RECEIVED**.

CARRIED

6.16 Obedience & Tracking Judges Committee - 13/09/2018

MOVED P Cutler

SECONDED L Brand

THAT the Minutes of the Obedience & Tracking Judges Committee meeting held on Thursday 13 September 2018, be **RECEIVED**.

CARRIED

6.17 Public Relations Committee – 19/09/2018

The Board noted that the Public Relations Committee Minutes for their meeting held Wednesday 19 September 2018, were not received.

6.18 Retrieving & Field Trials Committee – 19/09/2018

6.18.2 Recommendation 2: Item 8.6 – NSW State Retrieving Trial Championship

MOVED J Seary

SECONDED P Cutler

THAT Recommendation 2, which reads as follows, be APPROVED:-

THAT suitable conditions be added to the required schedule for future state Retrieving Trial Championships to prevent a similar situation.

MOVED E Pickering

SECONDED K Hedberg BVSc

THAT the Minutes of the Retrieving & Field Trials Committee meeting held on Wednesday 19 September 2018, be **RECEIVED**.

CARRIED

6.19 **Show Committee – 26/09/2018**

6.19.3 Recommendation 3: Item 3.9 – Regulations Part II – Show, Section 12: Exhibit, Clause 12.23 – ADDITION

MOVED N Keck

SECONDED L Brand

THAT DOGS NSW Regulations Part II-Show, Section 12: Exhibit, Clause 12.23, which reads as follows:-

12.23 At any Championship, Multi-Group or Group Championship Show, a dog shall not be entered or exhibited in a General Class or Group Specials under a Judge who has awarded that dog a Best Exhibit In Group award during the period of six months prior to the date of the aforementioned show. In any case where an entry has been lodged prior to such award having been made, the entry is to be cancelled and the entry fee refunded. (08/18)

Be amended to read:-

At any ANKC Ltd Championship, Multi-Group or Group Championship Show, FCI Shows excluded, a dog shall not be entered or exhibited in a General Class or Group Specials, under a Judge who has awarded that dog a Best Exhibit In Group award during the period of six months prior to the date of the aforementioned show. In any case where an entry has been lodged prior to such award having been made, it is the responsibility of the exhibitor/owner of that dog to advise the Club concerned and the entry is to be cancelled and the entry fee refunded. (10/18)

CARRIED

6.19.4 Recommendation 4: Item 5.1 – Junior Handler Working Party

MOVED N Keck

SECONDED R Britten

THAT Recommendation 4, which reads as follows, be APPROVED:-

THAT Mr Jordan Lanser & Miss Laura Meagher be appointed to the DOGS NSW Junior Handler Working Party as members.

CARRIED

6.19.5 Recommendation 5: Item 5.2.3 – Membership Status for Stewarding

MOVED N Keck

SECONDED R Britten

THAT the DOGS NSW Board of Directors write to Mr Logan Collins encouraging him to continue stewarding.

CARRIED

6.19.6 Recommendation 6: Item 5.3 – Microchip Scanner

MOVED N Keck

SECONDED J Seary

THAT Recommendation 6, which reads as follows, be APPROVED:-

THAT the DOGS NSW Grounds Committee investigate a suitable place to store the microchip scanner during show weekends.

6.19.7 Recommendation 9: Item 7 – Application for Show Date

MOVED N Keck

SECONDED J Seary

THAT Recommendation 9, which reads as follows, be APPROVED:-

THAT the Committee's decisions in relation to Show Dates be approved.

CARRIED

6.19.8 Recommendation 10: Item 8.6 – Varieties of Bichon Related Breeds Club of NSW – Sweepstakes Judge

MOVED N Keck

SECONDED J Seary

THAT Recommendation 10, which reads as follows, be APPROVED:-

THAT the request from the Varieties of Bichon Related Breeds Club of NSW to have Ms Ally Marquise judge Sweepstakes at their Championship Show, scheduled for Sunday 14 April 2019, be approved.

CARRIED

MOVED N Keck

SECONDED J Seary

THAT the Minutes of the Show Committee meeting held on Wednesday 26 September 2018, be **RECEIVED**.

CARRIED

6.20 **Sporting Committee – 26/09/2018**

6.20.1 Recommendation 1: Item 7 – Application for Trial Date

MOVED P Cutler

SECONDED L Brand

THAT Recommendation 1, which reads as follows, be APPROVED:-

THAT the Committee's decisions in relation to Trial Dates be approved.

CARRIED

6.20.2 Recommendation 2A: Item 8.6.1 – Herding Judges Examinations

MOVED V Etherington OAM

SECONDED P Cutler

THAT Recommendation 2A, which reads as follows, be APPROVED:-

THAT Miss Jessica Kimpton be placed on the ANKC Ltd Herding Judges List with eligibility to judge all Classes of A&B Course in addition to all Test Classes.

CARRIED

6.20.3 Recommendation 2B: Item 8.6.1 – Herding Judges Examinations

MOVED V Etherington OAM

SECONDED N Keck

THAT Recommendation 2B, which reads as follows, be APPROVED:-

THAT Miss Dianne Marquette be placed on the ANKC Ltd Herding Judges List with eligibility to judge Instinct Test, Herding Test and Pre-Trial Test.

6.20.4 Recommendation 3: Item 8.8 – Gazette Notices

MOVED V Etherington OAM

SECONDED P Cutler

THAT Recommendation 3, which reads as follows, be APPROVED:-

THAT the following advertisement be placed in the DOGS NSW Gazette and on the Facebook, App and, Website:-

ANKC LTD DRAFT TEST RULES REVIEW - CALL FOR SUBMISSIONS.

The DOGS NSW Draft Test Working Party is calling for any submissions for changes to the ANKC Ltd Rules for Draft Tests.

Submissions must be forwarded to the Office, for the attention of the Draft Test Working Party, no later than COB on Monday 7 January 2019.

CARRIED

6.20.5 Recommendation 4: Item 8.8 – Gazette Notices

MOVED V Etherington OAM

SECONDED L Brand

THAT Recommendation 4, which reads as follows, be APPROVED:-

THAT the following advertisement be placed in the DOGS NSW Gazette and on the Facebook, App and, Website:-

2019 DRAFT TEST JUDGES TRAINING SCHEME.

Expressions of interest are invited from DOGS NSW Members who are interested in participating in the 2019 DOGS NSW Draft Test Judges Training Scheme.

Members wishing to register their interest should do so in writing to the Secretary, DOGS NSW, PO Box 632, St. Marys NSW 1790 or via email info@dogsnsw.org.au, and mark their letter for the attention of the Sporting Committee, by Monday 31.

December 2018.

CARRIED

6.20.6 Note For Board 1: Item 9.3 – DOGS NSW Livestock Treatment Record

The Board noted that the Business Improvement Manager, Mr A Khamis, is currently investigating the requirements for cattle that DOGS NSW has agisted.

MOVED L Brand

SECONDED J Seary

THAT the Minutes of the Sporting Committee meeting held on Wednesday 26 September 2018, be **RECEIVED**.

CARRIED

6.21 Spring Fair Dog Show Committee

The Board noted that this Committee did not meet.

7. ANKC LTD MATTERS

7.1 ANKC Ltd Electronic Motion #169/2018 – ANKC Ltd Directors Reports & Financial Statements

MOVED K Hedberg BVSc

SECONDED L Brand

THAT DOGS NSW **SUPPORTS** ANKC Ltd Electronic Motion 169/2018 in regard to the ANKC Ltd Directors Reports & Financial Statements.

CARRIED

7.2 ANKC Ltd October 2018 Board of Directors Agenda

MOVED N Keck

SECONDED J Seary

THAT the ANKC Ltd October 2018 Board of Directors Agenda be **RECEIVED.**

- 8. **CORRESPONDENCE** NIL
- 9. BUSINESS ADJOURNED FROM PREVOUS MEETINGS NIL

10. GENERAL BUSINESS

10.1 Board of Directors Protocol, Procedure & Policy Document

The Chair reminded all Directors of the Board of Directors Protocol, Procedure & Policy Document, specifically Section B: Policy & Procedures for Board of Directors, Part 11 – Preparation and Order of Agenda, Clause 11.1.

MEETING CLOSED: 7.08pm

NEXT MEETING: Electronically Wednesday 24 October 2018

RNSWCC Annual General Meeting Wednesday 7 November 2018

Normal Meeting Wednesday 14 November 2018