

**MINUTES** of a meeting of the BOARD OF DIRECTORS held in the Amenities Building of The Bill Spilstead Complex for Canine Affairs, 44 Luddenham Road Orchard Hills on WEDNESDAY 12 December 2018 at **2.08PM**.

PRESENT:	L Brown J Sheppard C Rafton L Brand K Hedberg BVSc R Britten	M Arthur V Etherington OAM N Keck J Seary A Lee P Cutler
IN ATTENDANCE:	V Gagan-Wilson (CEO), R Kal (PA)	
APOLOGIES:	R Harbin, E Pickering, G Spagnolo	
	MOVED P Cutler THAT the apologies be ACCEPTED	SECONDED J Seary

CARRIED

The Chair opened the meeting by thanking the Directors for all of their hard work in 2018 and wished them all a Merry Christmas and a Happy New Year.

# ...IN CAMERA...

# 1. CONFIRMATION OF PREVIOUS MINUTES

# 1.1 Electronic Minutes – 29/11/2018

MOVED L Brand SECONDED P Cutler **THAT** the Minutes of the Electronic Meeting of the Board of Directors, held on Thursday 29 November 2018, be **CONFIRMED.** 

CARRIED

#### 2. BUSINESS ARISING FROM MINUTES

# 3. JUDICIAL MATTERS

# 3.1 Judicial Co-ordinator's Report

MOVED R Britten SECONDED J Seary THAT the Judicial Co-ordinator's Report be RECEIVED.

CARRIED

P Cutler abstained

#### 3.2 Disputes Assessment Report November 2018

MOVED R Britten SECONDED J Seary **THAT** the Minutes of the Disputes Assessment Panel be **RECEIVED**.

<u>CARRIED</u> P Cutler abstained

## 4. GENERAL BUSINESS TO BE DEALT WITH IN CAMERA

# 4.1 Animal Welfare & Community Liaison Officer November 2018 Report

#### 4.1.10 Recommendation 8: Item A – DOGS NSW Regulations Part XIII-Code of Ethics, Clause 8

MOVED K Hedberg BVSc SECONDED P Cutler **THAT** Recommendation 2, which reads as follows, be **APPROVED:- THAT** DOGS NSW Regulations Part XIII-Code of Ethics, Clause 8 which reads as follows:-

8. A Member shall not breed a bitch that results in it whelping more than twice in eighteen months without the prior approval of the Board of Directors except under extenuating circumstances where application for registration of the litter may be considered by the Board of Directors.

## Be amended to read:-

- 8. A Member shall not breed a bitch that results in it whelping more than twice in eighteen months without the prior approval of the Board of Directors-except under extenuating circumstances where application for registration of the litter may be considered by the Board of Directors. Application for registration of the litter may be considered by the Board of Directors where the application for registration must be accompanied by the following:-
- (i) a prior written approval of a Veterinary Practitioner certifying her fitness to carry and whelp the third litter, and
- (ii) the breeder to provide written details of the extenuating circumstances for the litter.

# CARRIED

MOVED K Hedberg BVSc SECONDED P Cutler **THAT** the Animal Welfare & Community Liaison Officer's Report for November 2018 be **RECEIVED**. **CARRIED** 

#### 4.2 Aggressive Dogs

# 4.2.1 Recommendation 1A: Item 6.1.1 – Aggressive Dog Incident – Goulburn Dog Training & Kennel Club – 03/11/2018

#### **MOVED R Britten**

# SECONDED N Keck

**THAT** Recommendation 1A, which reads as follows, be **APPROVED:-THAT** the Rhodesian Ridgeback bitch, JEDAZAR ZANDILE HADIYA 2100478307, be suspended for a period of <u>three (3) months</u> from the date of the incident and for such further period as is required to arrange a Temperament Test of the dog. The dog is required to achieve a clear result in such Temperament Test before being reinstated for exhibition in recognised events. If a clear result is not achieved at a Temperament Test, the dog is automatically suspended until such time as it achieves a clear result prior to being reinstated for exhibition in the ring.

# 4.2.3 Recommendation 2A: Item 6.1.2 – Aggressive Dog Incident – County of Cumberland Kennel Association – 18/11/2018

MOVED J SheppardSECONDED L BrandTHAT Recommendation 2A, which reads as follows, be APPROVED:-THAT the Akita dog, DAYKEYNE AINT NO KNOCK OFF 9100010559, be suspended for a<br/>period of three (3) months from the date of the incident and for such further period as<br/>is required to arrange a Temperament Test of the dog. The dog is required to achieve a<br/>clear result in such Temperament Test before being reinstated for exhibition in<br/>recognised events. If a clear result is not achieved at a Temperament Test, the dog is<br/>automatically suspended until such time as it achieves a clear result prior to being<br/>reinstated for exhibition in the ring.

# CARRIED

The Business Improvement Manager, Mr A Khamis, joined the meeting @ 3.00pm to speak to his report.

# 4.3 Business Improvement Manager November 2018 Report

The Business Improvement Manager tabled and spoke to his report.

## 4.3.4 Item 15 – Online Show Entries System

MOVED R BrittenSECONDED L Brand**THAT** Affiliates conducting All Breed Shows be given a \$50.00 discount for use of the<br/>DOGS NSW Online Entries System.

CARRIED

The Business Improvement Manager, Mr A Khamis, left the meeting @ 3.30pm.

MOVED J Seary SECONDED K Hedberg BVSc THAT the Business Improvement Manager's November 2018 Report be **RECEIVED**.

#### CARRIED

#### 4.4 Judges Minutes – December 2018

MOVED R Britten SECONDED L Brand THAT the Minutes of the Judges Committee meeting held Electronically in December 2018, be RECEIVED.

CARRIED

# Meeting recessed for afternoon tea @ 4.42pm Meeting resumed for lunch @ 5.11pm

# 4.6 Border Collie Club of NSW Inc – Agility & Obedience Trials – April 2019

MOVED C Rafton SECONDED J Seary **THAT** the request from the Border Collie Club of NSW Inc to open their Agility & Obedience Trials, to be held on Saturday 13 April 2019, to all Registered Dogs, included Associate Registered Dog and dogs in Groups other than Group 5, be **GRANTED**.

# ...OPEN MEETING...

# 5. MOTIONS ON NOTICE FROM DIRECTORS - NIL

# 6. MONTHLY REPORTS

# 6.1 CEO's Report

## 6.1.4 **Recommendation 4: Item 1.4 – Affiliates Annual Report**

MOVED J SearySECONDED K Hedberg BVScTHAT Recommendation 4, which reads as follows, be APPROVED:-THAT the Board convenes an Affiliates Annual Report Working Party and that DirectorC Rafton be appointed as Convenor.

## CARRIED

MOVED R Britten **THAT** the CEO's Report be **RECEIVED**. SECONDED L Brand

#### CARRIED

# 6.2 **Finance Committee – 05/12/2018**

## 6.2.1 Recommendation 1: Item 8 – Financial Report – 1 July 2018 to 31 October 2018

MOVED P CutlerSECONDED V Etherington OAMTHAT Recommendation 1, which reads as follows, be APPROVED:-THAT the Financial Report 1 July 2018 to 31 October 2018, be approved by the Boardof Directors.

#### CARRIED

#### 6.2.6 Recommendation 4: Item 10.1.10 – Strategic Plan

MOVED P CutlerSECONDED K Hedberg BVScTHAT Recommendation 4, which reads as follows, be APPROVED:-THAT a Strategic Planning Working Party be convened to investigate and makerecommendations to the Board and that Director R Harbin be appointed asConvenor.

#### CARRIED

# 6.2.7 Recommendation 5: Item 10.1.15 – Membership Renewal Charges

MOVED P CutlerSECONDED K Hedberg BVScTHAT Recommendation 4, which reads as follows, be APPROVED:-THAT members whose membership has lapsed not be required to pay the full newmembership fee when renewing, rather they be allowed to renew their membershipat the current renewal rate and retain their original commencement date.

# 6.2.8 Recommendation 6: Item 10.1.16 – EOFY Website Backup

MOVED R BrittenSECONDED K Hedberg BVScTHAT Recommendation 6, which reads as follows, be APPROVED:-THAT that the NSW Retrieving Trial Championships website and the NSW StateObedience Titles website be moved from its current hosting to DOGS NSW websitefor a fee of approximately \$960 + GST.

#### CARRIED

MOVED L Brand SECONDED V Etherington OAM THAT the Minutes of the Finance Committee meeting held on Wednesday 5 December 2018, be RECEIVED.

# CARRIED

# 6.3 Agility Committee

# 6.3.1 Minutes 23/10/2018

# 6.3.1.4 Recommendation 1: Item 7 – Application for Trial Date

MOVED V Etherington OAMSECONDED P CutlerTHAT Recommendation 1, which reads as follows, be APPROVED:-THAT the Committee's decisions in relation to Trial Dates be approved.

CARRIED

MOVED L Brand SECONDED J Seary THAT the Minutes of the Agility Committee meeting held on Tuesday 23 October 2018, be RECEIVED.

CARRIED

# 6.3.2 Minutes 20/11/2018

# 6.3.2.1 Recommendation 1: Item 8.2.5 – Festival

MOVED P CutlerSECONDED L BrandTHAT Recommendation 1, which reads as follows, be APPROVED:-THAT the "Festival of Agility" be changed to a "NSW State Agility Titles"format from 2019 and beyond.

#### CARRIED

MOVED L Brand SECONDED J Seary THAT the Minutes of the Agility Committee meeting held on Tuesday 20 November 2018, be **RECEIVED**.

#### CARRIED

# 6.4 Agility Judges Committee

The Board noted that this Committee did not meet.

6.5 **Breed Assessment & Temperament Test Committee** The Board noted that this Committee did not meet.

### 6.6 Breed Standards Committee – November 2018 Update

## 6.6.1 **Recommendation 1: Australasian Bosdog**

MOVED P CutlerSECONDED R BrittenTHAT Recommendation 1, which reads as follows, be APPROVED:-THAT the attached documentation in regard to the Australasian Bosdog, beforwarded to the ANKC Ltd in accordance with the standard procedure.

#### CARRIED

MOVED R Britten	SECONDED K Hedberg BVSc	
THAT the Breed Standards Committee November 2018 Update, be RECEIVED.		

#### CARRIED

# 6.7 **Complex Fundraising Committee** The Board noted that this Committee did not meet.

- 6.8 **Conformation Judges Training Committee** The Board noted that this Committee did not meet.
- 6.9 **Constitution & Regulations Working Party** The Board noted that this Committee did not meet.

#### 6.10 Dances With Dogs Committee – 10/11/2018

## 6.10.1 Recommendation 1: Item 8.4 – Judges Training 2019

MOVED V Etherington OAMSECONDED C RaftonTHAT Recommendation 1, which reads as follows, be APPROVED:-THAT the following be placed in the next available DOGS NSW Gazette and posted toall Social Media Platforms:-

#### **Expressions of Interest**

DANCES WITH DOGS JUDGES TRAINING SCHEME

#### Eligibility for Admission to Dances With Dogs Judges Training Scheme

To be eligible for admission to the Dances With Dogs Judges Training Scheme, unless the State/Territory Control otherwise approves on the basis of demonstrated exceptional circumstances, an applicant must:-

- (a) be a resident of the relevant State/Territory;
- (b) be a minimum of 18 years of age;
- (c) have been a member of the relevant State/Territory Control for a minimum of one year and be a current financial member;
- (d) have experience in related Club or training activities, whether in DWD or another ANKC discipline;
- (e) have personally trained competed with and achieved a minimum of two qualifying certificates for a dog in Novice Class in either DWD Freestyle or Heelwork to Music.
- *(f) commit to contributing to DOGS NSW DWD education of members through instructing voluntarily at DOGS NSW DWD workshops.*
- (g) commit to assisting in the running of DOGS NSW DWD competitions eg stewarding, music checks, set up, score collation, card writing.
- (h) Candidates should provide evidence of the above criteria and outline how they have or are promoting DWD, apart from their own participation in competition (e.g assistance at competitions, workshops etc)"

(i) application to and acceptance by the relevant Canine Control and payment of the relevant Canine Judges' fee.
Closing date for applications will be Friday 8 March 2019
Expressions of Interest should be submitted in writing, for the attention of the Dances With Dogs Committee, to the DOGS NSW Office, PO Box 632, St Marys NSW 1790, or by email to <u>info@dogsnsw.org.au</u>.
The Theory Examinations and the Practical Examination will be held on a date to be advised. Successful candidates will be required to attend regular training sessions held by the Dances With Dogs Judges Working Party.

#### CARRIED

MOVED V Etherington OAM SECONDED R Britten **THAT** the Minutes of the Dances With Dogs Committee meeting held on Saturday 10 November 2018, be **RECEIVED**.

#### 6.11 Grounds Committee – 22/11/2018

MOVED V Etherington OAM SECONDED R Britten THAT the Minutes of the Grounds Committee meeting held on Thursday 22 November 2018, be RECEIVED.

# 6.12 Library & Archives Committee – 15/11/2018

MOVED V Etherington OAM SECONDED P Cutler **THAT** the Minutes of the Library & Archives Committee meeting held on Thursday 15 November 2018, be **RECEIVED**.

#### 6.13 Media & Government Legislation Committee – 05/11/2018

MOVED V Etherington OAM SECONDED J Seary THAT the Minutes of the Media & Government Legislation Committee meeting held on Monday 5 November 2018, be **RECEIVED**.

#### CARRIED

#### 6.13.1 **RNSWCC Health & Welfare Charity Limited**

The Board noted that the RNSWCC Health & Welfare Charity Ltd did not meet.

# 6.14 Members Education Committee

The Board noted that this Committee did not meet.

#### 6.14.1 MEPP Supervisors & Inspectors

# MOVED R Britten SECONDED P Cutler

THAT the following MEPP Supervisors & Inspectors be APPROVED:-

- Mrs Christine Kemp Northern Region SUPERVISOR
- Mr Tim Blatch Hunter Region SUPERVISOR
- Mr Timothy Iskander Northern Region SUPERVISOR

CARRIED

CARRIED

# CARRIED

# 6.15 **Obedience & Tracking Committee – 08/11/2018**

MOVED V Etherington OAM SECONDED L Brand THAT the Minutes of the Obedience & Tracking Committee meeting held on Thursday 8 November 2018, be **RECEIVED**.

CARRIED

# 6.15.1 Metropolitan Mid-Week Dog Training Club Inc – Trial Date Application

MOVED L Brand SECONDED J Seary **THAT** the request from the Metropolitan Mid-Week Dog Training Club Inc to change the date of the following Tracking Trials, be **APPROVED**, for **2019 & beyond:**-

- From the 20<sup>th</sup> Thursday, ie, 16 May 2019, to the **20<sup>th</sup> Tuesday**, ie,**14 May 2019**
- From the 25<sup>th</sup> Thursday, ie, 20 June 2019, to the **25th Tuesday,** ie, **18 June 2019**
- From the 29<sup>th</sup> Thursday, ie, 18 July 2019, to the **29<sup>th</sup> Tuesday**, ie, **16 July 2019**
- From the 33<sup>rd</sup> Thursday, ie, 15 August 2019, to the **33<sup>rd</sup> Tuesday**, ie, **13 August 2019**

CARRIED

## 6.16 Obedience & Tracking Judges Committee – 30/11/2018

# 6.16.1 Recommendation 1: Item 7.4.1 – Obedience Judges Practical Examination for 2018

MOVED K Hedberg BVScSECONDED J SearyTHAT Recommendation 1, which reads as follows, be APPROVED:-THAT Miss K Eaton be placed on the ANKC Ltd Judges List for CCD Level and Miss SGluck be placed on the ANKC Ltd Judges List for Novice Level.

#### CARRIED

MOVED V Etherington OAM SECONDED R Britten **THAT** the Minutes of the Obedience & Tracking Judges Committee meeting held on Friday 30 November 2018, be **RECEIVED**.

#### CARRIED

# 6.17 Public Relations Committee – 04/12/2018

#### 6.17.1 **Recommendation 1: Item A – Dogs in the Park**

MOVED P CutlerSECONDED R BrittenTHAT Recommendation 1, which reads as follows, be APPROVED:-THAT DOGS NSW become a major sponsor of Dogs In the Park, noting that this wouldcome at no financial cost to DOGS NSW.

#### CARRIED

#### 6.17.2 Item 3.2 – Zone Representation

MOVED L BrandSECONDED K Hedberg BVSc**THAT** the resolution made at Item 6.17.1.1 of the Board of Directors Meeting heldWednesday 14 November 2018, which reads as follows, be NOTED:-**THAT** each Director represent DOGS NSW at, at least, 1 event per year in their area.This should be Co-ordinated by the Board members for that area.

# 6.17.3 Recommendation 2A: Item 3.3 – Tick Box Options – Members Contact Details

MOVED P Cutler

# SECONDED L Brand

**THAT** Recommendation 2A, which reads as follows, be **APPROVED:-THAT** all DOGS NSW Applications in regard to Membership, ie, new members and renewals, have a prominently displayed "tick box" option for members to allow DOGS NSW to provide their contact information to the public to help promote our registered Breeders.

# CARRIED

# 6.17.4 Recommendation 2B: Item 3.3 – Electronic Recording of Annual Reports & Membership Forms for Easy Access of General Information

MOVED L BrandSECONDED J SearyTHAT Recommendation 2B, which reads as follows, be APPROVED:-THAT the information obtained from the Membership forms and Annual Reports berecorded electronically for the purposes of access to information such as where newmembers heard about DOGS NSW, Membership Professions, involvement of BreedClubs to promote their breed, etc.

## CARRIED

# 6.17.5 Recommendation 3: Item 7.1 – Recycling at DOGS NSW

MOVED J SearySECONDED L Brand**THAT** Recommendation 3, which reads as follows, be **APPROVED:-THAT** the Public Relations Committee be given approval to collect any bottles and/or<br/>cans that are disposed of at the DOGS NSW Complex for the NSW Governments<br/>"Return & Earn" Program and that any proceeds raised be credited to the Committees<br/>Account to assist the Committee in raising public awareness of DOGS NSW.

#### CARRIED

# 6.17.6 Recommendation 4: Item 7.1.1 – Banners

MOVED P CutlerSECONDED V Etherington OAMTHAT Recommendation 4, which reads as follows, be APPROVED:-THAT the Dogs On Show Logo and Marketing Material be updated as per the<br/>annexured Committee preferred sample artworks.

#### CARRIED

MOVED J Seary SECONDED R Britten **THAT** the Minutes of the Public Relations Committee meeting held on Tuesday 4 December 2018, be **RECEIVED**.

#### CARRIED

# 6.18 Retrieving & Field Trials Committee – 21/11/2018

# 6.18.1 **Recommendation 1: Item 6 – Application for Trial Date**

MOVED V Etherington OAMSECONDED L BrandTHAT Recommendation 1, which reads as follows, be APPROVED:-THAT the Committee's decisions in relation to Trial dates be approved.

# 6.18.4 Recommendation 4: Item 8.4 – Retrieving Ability Tests for Gundogs (RATG)

MOVED V Etherington OAMSECONDED P CutlerTHAT Recommendation 4, which reads as follows, be APPROVED:-THAT a Notice be placed in the next available Magazine advising members of the<br/>amended Rules:-Attention Retrieving Ability Test for Gundogs (RATG) Competitors, please note that the<br/>RATG Rules have been amended effective 1st January 2019.

#### CARRIED

MOVED V Etherington OAM SECONDED P Cutler **THAT** the Minutes of the Retrieving & Field Trials Committee meeting held on Wednesday 21 November 2018, be **RECEIVED**.

#### CARRIED

# 6.19 Show Committee – November 2018

## 6.19.1 Recommendation 3: Item 7 – Application for Show Date

MOVED R BrittenSECONDED P CutlerTHAT Recommendation 3, which reads as follows, be APPROVED:-THAT the Committee's decisions in relation to Show dates be approved.

CARRIED

## 6.19.2 Recommendation 4: Item 8.3 – Compulsory Neuter Class

MOVED C RaftonSECONDED R BrittenTHAT a notification be sent to all Club Officials via email to determine a census of their<br/>views in regard to a compulsory Neuter Class.

#### CARRIED

# 6.19.3 Recommendation 5: Item 8.5 – County of Cumberland Kennel Association – Closing Time for Entries

MOVED J SheppardSECONDED J SearyTHAT Recommendation 5, which reads as follows, be APPROVED:-THAT a Notice be placed in the DOGS NSW Gazette, on all social media platforms, andthat an email be sent to all Secretaries advising that all Clubs must accept entries upuntil 12.00 midnight on the advised closing date unless otherwise specified in therelevant Draft Schedule and advertisements.

#### CARRIED

R Britten against

MOVED J Seary SECONDED K Hedberg BVSc THAT the Minutes of the Show Committee meeting held Electronically in November 2018, be RECEIVED.

# 6.19.6 Ladies Kennel Association of NSW – Show Date Application

MOVED L Brand SECONDED J Sheppard **THAT** the request from Ladies Kennel Association of NSW to conduct a 3<sup>rd</sup> Championship Show on the **17<sup>th</sup> Saturday**, ie, **27 April 2019**, for **2019 & beyond**, be **APPROVED**, **subject to** the payment of a Late Draft Show Schedule fee of \$250.00.

CARRIED

# 6.19.5 Nor-West Canine Association – Show Date Application

MOVED L BrandSECONDED K Hedberg BVSc**THAT** the request from Nor-West Canine Association to conduct a 3<sup>rd</sup> ChampionshipShow on the **25<sup>th</sup> Saturday**, ie, **22 June 2019**, for **2019 & beyond**, be **APPROVED**.

CARRIED

# 6.20 Sporting Committee – 05/12/2018

# 6.20.1 **Recommendation 1: Item 7 – Application for Trial/Test Date**

MOVED V Etherington OAMSECONDED P CutlerTHAT Recommendation 1, which reads as follows, be APPROVED:-THAT the Committee's decision in relations to Trial dates be approved.

CARRIED

MOVED V Etherington OAM SECONDED J Seary THAT the Minutes of the Sporting Committee meeting held on Wednesday 5 December 2018, be RECEIVED.

CARRIED

# 6.21 Spring Fair Dog Show Committee The Board noted that this Committee did not meet.

# 7. ANKC LTD MATTERS

# 7.1 ANKC Ltd February 2019 Special Board Meeting – DOGS NSW Submissions

MOVED J Sheppard SECONDED C Rafton
THAT the DOGS NSW Motions for the ANKC Ltd February 2019 Special Board Meeting be
RECEIVED.

#### CARRIED

## 7.2 ANKC Ltd EM #170/2018 – Request for Dispensation from Regulations Part 6, Clause 3.2 (e) – COB Monday 4 February 2019

MOVED C Rafton SECONDED V Etherington OAM **THAT** DOGS NSW **SUPPORTS** ANKC Ltd Electronic Motion 170/2018 in regard to the request for dispensation from ANKC Ltd Regulations Part 6-The Register & Registration, Clause 3.2(e) to allow Dr Murat Ogut to re-register his Kangal Shepherd Dogs.

CARRIED

# 8. <u>CORRESPONDENCE</u> – NIL

9. BUSINESS ADJOURNED FROM PREVOUS MEETINGS - NIL

## 10. <u>GENERAL BUSINESS</u>

# 10.1 **Committee & Working Party Appointments 2019**

#### 10.1.2 Conformation Judges Training Committee – Group Co-ordinator

MOVED C RaftonSECONDED K Hedberg BVScTHAT all Group Co-ordinator's & Assistants for the 2019 Conformation Judges TrainingCommittee be DEFERRED until the next Full Board of Directors Meeting, scheduled forWednesday 6 February 2019.

#### CARRIED

MOVED C RaftonSECONDED V Etherington OAM**THAT** the Committee & Working Party appointments for 2019 be **APPROVED.** 

#### CARRIED

# 10.2 Conformation Judges Training Committee – Group Co-ordinators & Assistants

MOVED R BrittenSECONDED J Sheppard**THAT** the Group Co-ordinators & Assistants for the Conformation Judges Training Committee be<br/>allowed to enrol in Conformation Judges Education Programs.

<u>CARRIED</u> P Cutler abstained

## MEETING CLOSED: 7.43pm

NEXT MEETING: Electronically Wednesday 23 January 2018 Normal Meeting Wednesday 6 February 2018